

Requirements for Timely Graduation (to be completed by all students with more than 120 units)

Student:
(print name)

ID:

Graduation Term:

Major:

Minor:

Before you meet with your advisor(s)

- Print your Degree Progress Report (on the Student Center of your MySJSU)
- Review your Degree Report (use unofficial transcripts, links to the Catalog, GE requirements, the Articulation website found on the Advising Hub at sjsu.edu/advising, departmental websites and/or advising forms).
- Use an advising file or notebook to organize your supporting paperwork (and take to advising appointments).

Attach Major Form, academic planner, roadmap or list in space provided below:

- Remaining classes needed to complete the major (and expected semester to be taken) Please indicate alternatives if possible. (Plot out your remaining classes based on your usual credit load.)

- Remaining classes needed to complete a minor/second major or as electives (and expected semester to be taken). Please indicate alternatives if possible.

- Remaining classes needed to complete GE (and expected semester to be taken). Please indicate alternatives if possible.

To support your reaching your goal of an undergraduate degree, please complete the following steps:

- Apply for graduation by _____ (should be a year before desired graduation date)
(Must include Graduation Application, Major Form, Minor Form if application)
If you realize that you can graduate in less than a year, file immediately, requesting the earlier term.
- When you receive your Graduation Worksheet from Evaluations (or if you have one already), take a copy to your advisor.
- Make any major/minor changes in consultation with your advisor(s) and stick with the plan.
- See an advisor semesterly (both in the major/minor and at AARS) before altering the schedule
- Register for an appropriate courseload for your circumstances and maintain without drops
- Maintain at least a 2.0 GPA, pass courses with college minimum and improve your grades if possible.
- Take only courses agreed upon with your advisor(s). Avoid courses that do not meet degree objectives.
- Complete all graduation requirements as noted by the advisor: WST GE Other
- Use campus resources such as the LARC, the Writing Center, Career Center, Counseling Services, and the Disability Resource Center to help you stay on track.
- **Make degree completion – and graduation- your priority!**