

Advisor List of Campus Resources

Academic Affairs Department	Phone	Location	Description
First Year Experience	4-2447	Clark Hall 105	Comprised of MUSE, Developmental Math & Academic English Programs.
Learning Assistance Resource Center (LARC)	4-2587	SSC	Skills assessment, ind/group tutoring, learning assistance, summer academic prep & basic skills development.
Undergraduate Studies	4-2447	Admin 159	Processes academic petitions, oversees special majors.
Writing Center	4-2308	Clark Hall 126	Offers tutoring and workshops tailored to the needs of individuals and groups.
Advising Centers	Phone	Location	
Business Student Advising Center	4-3435	BBC 008	
College of Science Advising Center	4-5193	DH 213	
Engineering Student Success Center	4-3990	Eng. 344	
Student Affairs Department	Phone	Location	Description
Academic Advising & Retention Services	4-2129	SSC	Provides advising and retention services for progression towards a Bachelor's degree and potential post-bac work.
ASPIRE Program	4-2540	SSC	Retention program for low income, first generation in college, or registered with a disability.
Associated Students	4-6240	Student Union	Houses campus recreation, childcare, community action, government, print shop and transportation solutions
Bursar's Office	4-1601	SSC	Collects student fees, issues Tower Card, & establishes payment arrangements.
Career Center	4-6031	MOD F & Building Q	Assistance with finding a major, resumes, internships, jobs, interviews and career planning.
Connect-Motivate-Educate Society	4-5993	Admin Bldg. 264	Network of support services and programs for current and former foster youth at San Jose State University
Counseling Services	4-5910	Admin Bldg. 201	Provides free personal, educational and crisis counseling, groups and workshops, referral and consultation services.
Disability Resource Center	4-6000	Admin Bldg. 110	Provides advising, adaptive technology, learning disability services, disabled parking permits & test accommodations.
Financial Aid & Scholarship Office	283-7500	SSC	Awards grants, scholarships, loans and Federal Work Study.
Graduate Admissions & Program Evaluations	4-2480	SSC	Admissions and university level program requirements for graduate students.
Health Center	4-6120	Health Building	Provides quality, convenient, affordable medical care and health education to registered students.
Housing Services	795-5600	Campus Village	Provides housing options for students, faculty & staff.
McNair Scholars Program	4-2540	SSC	Encourages low income, first gen. and/or underrepresented students to pursue doctoral study.
MOSAIC Cross Cultural Center	4-6255	Student Union, 3rd floor	Provides resources and services for students or groups involved in multicultural inclusiveness activities.
Ombudsman	4-5985	Admin Bldg. 218	An impartial party to receive complaints, provide information, facilitate communication, and offer conflict resolution between students & the university community.
Registrar	283-7500	SSC	Assists with transcripts, enrollment & GPA verification, and info about residency.
Student Conduct & Ethical Development	4-5985	Admin Bldg. 218	Provides info about Conduct Code including academic and non academic violations. Schedules hearings.
Student Involvement	4-5950	Clark Hall Suite 140	Info about co-curricular life at SJSU including clubs, greek life and leadership.

Effective academic advising involves referring students to specialized student service programs and affiliated units on campus that will provide needed assistance.