

San José State University
Anthropology
ANTH 100W, Writing Workshop, Fall 2009

Instructor:	Stephen Eckstone, Ph.D.
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Office hours:	Weds 5:30-6:00pm and by appointment
Class days/time:	Weds 6:00-8:45pm
Classroom:	CL 204
Prerequisites:	GE/SJSU Category Z (Written Communication II) workshop. Students must have completed core GE, ENGL 1B (with a grade of C or better), satisfaction of Writing Skills Test and upper division standing.

Catalog Description

Writing Workshop: Practice in improvement of writing skills appropriate to the fields of Anthropology and Behavioral Science. Course work includes essays, reports and scholarly communication.

Succeeding in this Class

At SJSU, students are expected to spend two hours outside of class for every one hour of class time. Because this is a three unit class, you can expect to spend a minimum of six hours per week in addition to time spent in class and on scheduled tutorials or activities. Special projects or assignments may require additional work for the course. Careful time management will help you keep up with readings and assignments and enable you to be successful in all of your courses.

Course Learning Objectives (LO)

This course is intended to help students develop and refine their writing skills so they can function effectively in an intensely information-oriented society. Upon successful completion of this workshop, students will be able to demonstrate that they possess the requisite organizing, writing and editing skills to:

LO1: Conduct independent research using a mix of primary, secondary and tertiary sources (including interviews and Internet Websites)

LO2: Express (explain, analyze, develop and criticize) ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse;

LO3: Evaluate, analyze and criticize ideas and data encountered in multiple readings and expressed in different forms of discourse.

LO4: Analyze audiences, adapt oral presentations to diverse audiences and use that information to accomplish the purpose of the speech.

LO5: Assume the ethical responsibilities of the writer, including basic understanding of the economic, legal and social issues surrounding the access and use of information.

LO6: Demonstrate understanding of key concepts from the reading on examinations, totaling at least 100 minutes in length.

LO7: Demonstrate awareness of the importance and value of anthropological knowledge in contemporary society, and the ability to apply it to social issues.

LO8: Demonstrate the ability to access various forms of anthropological data and literature.

Course Goals

This course is designed to help you develop advanced proficiency in college-level writing, including appropriate contemporary research strategies and methodologies to communicate effectively to both specialized and general audiences. In effect, this course builds upon the skills and abilities you developed in earlier, writing-intensive courses (i.e., those courses you took to meet the University's Written Communication 1A & 1B requirements). In this course, we will explore writing as both a means of developing knowledge (i.e., writing as a way of learning) and a means of expressing knowledge (i.e., writing as a way of showing that you've learned something). While we will focus on writing in this course, we will also explore the links between spoken and written communication.

Throughout the semester, you will be asked to engage in a variety of spoken and written assignments. SJSU requires that students submit multiple assignments totaling a total of at least 8,000 words in all upper division writing workshops. We will work together to improve communication skills through a combination of teaching, research and practice that includes the following activities:

- Weekly reading assignments and interactive student-led discussions of readings.
- Individual research papers prepared for a scholarly audience (5-6,000 words) involving a proposal, outline, draft, peer reviews/edits and final paper
- Individual position application packages for a professional audience (500+ words) involving a cover letter and resume
- Individual topical papers for a general public audience (1,500+ words) on a pressing sociocultural issue and/or disciplinary subject.
- A five minute speech for the classroom audience to demonstrate each student's ability to evaluate factual claims or statements used in reasoning and to evaluate the sources of evidence for such claims. In addition to the presentation, each student will prepare an annotated bibliography (500+ words in length).

Required Texts and Readings

Textbooks

Allen, R, editor. *Pocket Fowler's Modern English Usage*. 2nd ed. New York: Oxford University Press; 2008

Kirszner, L. G. and Mandell, S. R. (2006). *The pocket Wadsworth handbook* (3rd Ed.). Belmont: Wadsworth.

Becker, H.S. (2007) *Writing for Social Scientists: How to Start and Finish Your Thesis, Book, or Article*. (2nd Ed). Chicago: University of Chicago Press.

Library Liaison

Visit the Library Reference Service Desk (408-808-2100) with questions you may have as you research the topics for your presentations.

Classroom Protocol

Attendance will not be taken and students will not be graded based on attendance. **Class participation**, however, will be graded. In a participation-intensive course such as this one, your consistent and active participation is crucial. Not only is your on-time, focused and engaging presence a portion of your grade, it will also make you a better learner and community member in this class. However, should an emergency arise, please do everything in your power to contact me prior to missing class so that we might try to make alternate arrangements. University sanctioned absences will be excused if you provide prior notice and make arrangements for missed assignments. **Please note: If you are absent, it is your responsibility to determine what you have missed.**

Some assignments will be accepted late, if turned in or sent via email no later than the next class session. **Assignments which are discussed in class will not be accepted late.** No work will be accepted after the last class session.

Your own commitment to learning, as evidenced by your enrollment at San José State University, and the University's Academic Integrity Policy requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the Office of Student Conduct and Ethical Development. The policy on academic integrity can be found at http://sa.sjsu.edu/student_conduct

You should, therefore, submit your own, original work for this course. I will uphold San José State University's policy on academic honesty. Consequently, an instance of academic misconduct (e.g., plagiarism, cheating, taking credit for others' work, submitting work for another course as work for this one, etc.) will likely result in a failing course grade.

STUDENTS MAY BE REQUESTED TO SUBMIT THEIR WORK TO [TURNITIN.COM](http://turnitin.com). WE WILL DISCUSS THIS IN CLASS; PLEASE CONTACT ME IF YOU HAVE ANY QUESTIONS ABOUT THIS PROCESS.

*****IMPORTANT*****Unless you are told otherwise, all written assignments will be typed and sent to me via email at: anth100w@dreckstone.com

Dropping and Adding

You are responsible for understanding the policies and procedures about add/drops, academic renewal, and similar topics found at http://sa.sjsu.edu/student_conduct.

Assignments and Grading Policy

Students will demonstrate their relative mastery of course learning objectives through their performance on the following assignments:

- Individual resume and cover letter for a professional audience (15 percent)

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- Individual topical papers for a general public audience (20 percent)
- Persuasive speech and annotated bibliography (20 percent)
- Regular and responsible participation in completing the readings, engaging in class discussions and support for peer learning (5 percent)
- Individual research papers prepared for a scholarly audience, including timely completion of the proposal, outline, draft, peer reviews/edits, and final paper. (40 percent)

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Deleted: Regular and responsible participation in completing the readings, engaging in class discussions and support for peer learning (5 percent)¶

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Grading is based on a 100 point system:

Grade	%	Grade	%
A	= 95+	C	= 74-76
A-	= 90-94	C-	= 70-73
B+	= 87-89	D+	= 67-69
B	= 84-86	D	= 64-66
B-	= 80-83	D-	= 60-63
C+	= 77-79	F	= 59 or less

Note: In order to receive general education credit for ANTH 100W, you must earn a grade of C or higher.

University Policies

Academic integrity

You must be familiar with the University’s Academic Integrity Policy available at http://sa.sjsu.edu/student_conduct. “Your own commitment to learning, as evidenced by your enrollment at San Jose State University and the University’s integrity policy, require you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical development.”

Cheating on quizzes or plagiarism (presenting the work of another as your own, or the use of another person’s ideas without giving proper credit) will result in a failing grade and sanctions by the University. For this class, all assignments are to be completed by the individual student unless otherwise specified.

Campus Policy in Compliance with the Americans with Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 requires that students with disabilities requesting accommodations must register with the DRC (Disability Resource Center) to establish a record of their disability.

Student Technology Resources

Computer labs for student use are available in the new Academic Success Center located on the 1st floor of Clark Hall and on the 2nd floor of the Student Union. In addition, computers are available in the Martin Luther King Library.

Learning Assistance Resource Center

The Learning Assistance Resource Center is designed to assist students in the development of their full academic potential and to motivate them to become self-directed learners. The center provides support services, such as skills assessment, individual or group tutorials, subject advising, learning assistance, summer academic preparation and basic skills development. The Learning Assistance Resource Center is located in Room 600 in the Student Services Center.

SJSU Writing Center

The SJSU Writing Center in Clark Hall 126 is staffed by professional instructors and upper-division or graduate-level writing specialists from each of the seven SJSU colleges. The writing specialists have met a rigorous GPA requirement, and they are well trained to assist all students at all levels within all disciplines to become better writers. More information is available at <http://www.sjsu.edu/writingcenter>.

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Class Schedule

Please note: Schedule is subject to change with fair notice

Week	Description	Reading	Assignments
1- 8/26	Introductions, The Writing Process	Kirszner, pgs. 359-378 Becker: Ch. 1: Freshman English for Graduate Students	
2- 9/2	On being writers	Fowler: Glossary pgs. x-xi Kirszner: Ch. 2-4: Writing Essays Becker: Ch 2-3	
3- 9/9	Library Research,	Kirszner, Ch. 29-33: Writing with Sources Becker: Ch 8	Resumes and cover letters
4- 9/16	Feedback	Kirszner, Ch. 35: APA Style and handouts Becker: Ch 4-5	
5-9/23	Audience Analysis	Kirszner, Pgs. 1-5, Understanding Audience	
6-9/30	Grammar and Source Citations	Writing for a public audience: short essay, letter to the editor, etc	
7- 10/7	Peer reviews		Public audience papers due
8- 10/14		Assignment of Speech Topics and Speech Order Kirszner: Ch 43: Making Oral Presentations	
9- 10/21			Persuasive Speech: Group 1
10- 10/28		Becker: Ch 9-10	Persuasive Speech: Group 2
11- 11/4		Individual consultation and review	Proposal for <u>research</u> paper due
12- 11/11		HOLIDAY	
13- 11/18	Individual Consultation	Kirszner, Ch. 38-43: Strategies for Academic Success	Draft of <u>final written research paper</u> Due
14- 11/25		HOLIDAY	
15-12/2		Course Review	Final <u>written research paper</u> Due

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