

**Art & Art History Department  
San Jose State University  
Graduate Assistant (GA) Technical Position Application**

Classification standards for GA's: [http://www.sjsu.edu/facultyaffairs/docs/Graduate\\_Assistant.pdf](http://www.sjsu.edu/facultyaffairs/docs/Graduate_Assistant.pdf)  
Senate policy on GA's: <http://www.sjsu.edu/senate/s00-7.htm>

**Graduate Assistantships (GA) are only a semester long appointment with the possibility of an extension.**

Please EMAIL in this **application and your resume** to [art@sjsu.edu](mailto:art@sjsu.edu) on or before the deadline  
(please see graduate calendar for deadline).

Please note: additional paperwork **may** be required upon hiring.

**GENERAL INFORMATION**

Name: \_\_\_\_\_  
Last
First
Middle

SJSU ID#: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_  
Street
City
State
Zip

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Major/Program: \_\_\_\_\_

**QUALIFICATIONS**

Indicate Graduate Assistantship for which you feel qualified for:

- Art History     
  Art Gallery     
  Ceramics     
  Glass  
 Painting Area     
  Photography     
  Sculpture /Metal Facility     
  Woodshop

Briefly describe your art area(s) of greatest experience:

**REFERENCES**

List names, telephone numbers, and titles of three references acquainted with your educational and/or professional background.

Name	Title/Occupation	Phone #	Email

**CRIMINAL & MEDICAL BACKGROUND**

Have you ever been convicted of an offense other than a minor traffic violation since your 21st birthday?

No  Yes If yes, please explain:

[Empty box for explanation]

Do you have any condition or physical disability which would limit you in performing the job you are seeking?

No  Yes If yes, could you perform the job with some accommodations? What kind of accommodations would be required? Explain:

[Empty box for explanation]

**PLEASE READ CAREFULLY BEFORE SIGNING:**

I hereby certify that all statements made on this application and all other documents I may have submitted in support of my application are true and complete to the best of my knowledge. I understand that my stated pre-employment qualifications are subject to verification and I hereby authorize the University to confirm any information provided. I understand that any falsification of my application materials may be cause for disqualification from further consideration or termination, if such information is determined after employment. If selected for employment, I agree to be fingerprinted, if required for the position. I understand that as a condition of employment, U.S. citizens are required to sign the State of California’s “Oath of Allegiance” and non-U.S. citizens are required to sign the “Declaration of Permission to Work.” *SJSU only hires individuals lawfully authorized to work in the U.S.* If hired, I agree to provide proof of my identity and work authorization as required by the Immigration Reform and Control Act of 1986.

Signature

Date

SJSU is an Equal Opportunity/Affirmative Action Employer. Reasonable accommodations are available for applicants with disabilities. SJSU does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, pregnancy, age, disability, disabled veteran's or Vietnam veteran's status. This policy applies to all SJSU programs and activities. For additional information contact: Director, Office of Equal Opportunity, Administration Building RM 112, (408) 924-1115.

**FOR DEPARTMENT USE ONLY**

Date application received: \_\_\_\_\_

Images received:  Yes  No

Additional material(s) received: \_\_\_\_\_

**SCREENING SUMMARY:**

Appropriateness of quality of creative work: \_\_\_\_\_

Overall assessment and recommendation for finalist: \_\_\_\_\_

Department Decision: \_\_\_\_\_ Date Notified: \_\_\_\_\_ Materials Returned: \_\_\_\_\_