Course and Contact Information

Instructor: Logan Norton
Office Location: Duncan Hall 401A
Telephone: Please Email
Email: Logan.norton@sjsu.edu
Office Hours: Tuesday/Thursday, 10:50 am - 11:50 am
Class Days/Time: Tuesday/Thursday, 12:00 - 2:50 pm
Classroom: DH 406

Course Format

Course Description
A traditional darkroom class which introduces black and white film developing, silver based printing, and image manipulation and presentation techniques. Taught with traditional film and paper: requires a film camera, a limited number of which the department can loan students.

Faculty Web Page and MYSJSU Messaging
Course materials such as syllabus, handouts, notes, assignment instructions, etc. can be found on Canvas Learning Management System course login website at http://sjsu.instructure.com/. You are responsible for regularly checking with the messaging system through MySJSU at http://my.sjsu.edu/ (or other communication system as indicated by the instructor) to learn of any updates.

Course Content and Objective
In this class you will learn to develop film and print black and white silver gelatin prints using photo processing chemicals and enlargers in the SJSU darkroom. We will explore traditional photographic techniques producing carefully crafted, hand-made photographs. Class critiques will focus on conceptual development and participation in an artistic dialogue, as well as aesthetic/technical proficiency.

This class will consist of shooting, editing, printing, exhibiting, and discussing silver gelatin images. Class demonstrations and discussions will be held at the beginning of each new assignment, there will be required instructor check-ins at the beginning of each assignment, working critique/trouble-shooting sessions with the class at each mid-point, and a final class critique at the end of each assignment.
Course Learning Outcomes (CLO)

Upon successful completion of this course, students will be able to:
• CLO 1 Understand 35mm manual film camera operation
• CLO 2 Process black and white film
• CLO 3 Make contact sheets and prints using resin coated and fiber photographic paper
• CLO 4 Understand controlling contrast in the darkroom printing process
• CLO 5 Critically analyze technique and aesthetics in black and white photographs
• CLO 6 Express complex concepts visually using black and white photography
• CLO 7 Produce gallery ready prints presented in a professional manner
• CLO 8 Build vocabulary to critically dissect and discuss photographic imagery

Required Supplies

Required Texts/Readings

Textbook

There is no textbook required for this course. We will be going over all of the necessary elements of camera use, film development, printing, and exhibition in class. When possible, demonstrations, lectures, and tutorials will be provided via Canvas.

SJSU Photo Lab Manual

Download from the Photo Area Website: photo.sjsu.edu

This manual is required reading for every photography student and will help acquaint you with the SJSU Dept. of Art and Art History Photo Lab facility and safety procedures. There is a safety quiz required for all students using the Photo Lab - passing this quiz is a requirement to use the lab. Having a copy of this manual while in the lab is required.

Equipment and Material Requirements

• Analog (not digital) film camera with fully manual controls (bring to class if you have questions, the school has a limited quantity available for temporary check-out)
• At least 8 rolls of 35mm black and white film (we will discuss speeds and options in class before you buy)
• At least 50 sheets (2 packs) of RC Photo Paper (we will discuss paper options before you buy)
• At least 25 sheets (1 pack) of Fiber Photo Paper (for later in the semester)
• Plastic 35mm Negative Print Files*
• Hand towels for the darkroom
• Negative Binder (dust proof is best)
• Mat boards for 5 images* (black or white only)
• Portfolio with your name on it (must be big enough to fit matted prints)
• Folder/Envelope with your name on it (must fit unmatted prints)
• Small notebook for note taking
• PEC-12 negative cleaner with lintless tissues
Recommended

• Apron (chemical stains)
• Dry Mounting Tissue*
• Mounting Board* - White, smooth surface, 11 X 14 or 14 X 18 inches
• Light Meter (the school has a limited quantity for temporary check-out)
• Thermometer
• Spotting Brush/Tiny Paintbrush
• Scissors (the school has a limited quantity for temporary check-out)
• Blotter Book
• Canned Air for cleaning negatives
• Tongs* (if/when the lab tongs are dirty, they can damage your prints)
• Film processing tank and reels (only if you want to invest in your own)

Other Optional Supplies

- Tripod
- Cable Release/Remote (check camera manual first)
- Gray Card
- Cotton Gloves*
- Archival presentation box/binder with clear sleeves

*Good products to buy in bulk to share costs with classmates

Suggested Local Vendors

Foto Express- 304 E Santa Clara Street, San Jose (408) 971-3977
Kaufman's Camera- 154 W. 25th Ave, San Mateo (650) 574-3429
Bear Images- 417 Lambert Ave., Palo Alto, 94306 (650) 813-9820
Samy’s Camera- 1090 Bryant Street, SF (415)621-8400

Online Vendors:
Adorama (www.adorama.com)
B&H (www.bhphotovideo.com)
Freestyle Photo (freestylephoto.biz)

Library Liaison

Peggy Cabrera: https://libguides.sjsu.edu/prf.php?account_id=157124
Email: peggy.cabrera@sjsu.edu
King Library 4th Floor
Phone: (408) 808-2034
Art and Art History Resources: https://libguides.sjsu.edu/Art
Course Requirements and Assignments

SJSU classes are designed such that in order to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on.

Final Examination or Evaluation

The Final Exam will consist of a final critique of your projects and is a requirement of this class. Missing it without prior arrangements or a personal / family emergency will result in an F for your participation grade, and may result in not passing the class despite all previous work being turned in.

The Final Exam is on Friday, December 14 from 9:45 am - 12:00 pm.

Class Exhibition

Once confirmed with the gallery office, a class exhibition will take place at the end of the semester utilizing one image made during the semester. The class will create, curate, and install an exhibition of gallery-ready images in one of the San Jose State exhibition spaces in the Art Department building.

Grading Information

Assignments

Assignment 1: Capturing the Light (CLOs # 1, 2, 3, 7 )
Assignment 2: This Is Me (CLO # 1, 2, 3, 4, 5)
Final Assignment: My World (CLO # 1 - 7)

Determination of Grades

I strongly encourage risk taking in this class, and thoughtful experimentation will help increase your grade. Your assignments will be graded on your technical achievements and your creative solutions to the challenges given. The work created in class will be evaluated based on the following criteria:

A - Outstanding: thoughtful and intelligent ideas presented in a clear, organized, and engaging manner; among the very best.
B - Above Average - Good: the ideas are interesting and successfully presented; shows potential, but not necessarily distinctive; roughly equal in quality to the majority of work completed by other students.
C - Average - Mediocre: achieves minimum requirements of the assignment, but not particularly clear, nor ambitious. Quality of work is below that of most other projects submitted. May be above average idea presented in incomplete state.
D - Unsatisfactory: does not satisfy the minimum requirements of the assignment; generally unsatisfactory
in terms of quality and clarity.
F - You didn't submit an assignment.

Relative Weight of Assignments

Capturing the Light Project: 20 pts
2nd Project: 20 pts
Final Project: 30 pts
Class Participation: 20 pts
Reflection Paper: 10 pts
Total Points Possible: 100 pts

Numeric Grade Equivalents

97 - 100%  A+
93 - 96.9%  A
90 - 92.9%  A-
87 - 89.9%  B+
83 - 86.9%  B
80 - 82.9%  B
77 - 79.9%  C+
73 - 76.9%  C
70 - 72.9%  C-
67 - 69.9%  D+
63 - 66.9%  D
60 - 62.9%  D-
> 60%        F

Extra Credit

In order to receive extra credit for this class you will need to attend one of the following events and write a one page, double spaced report on it. These papers will need to provide insight and critical analysis in order to qualify for extra credit.

SJSU Photo Department Field Trip to San Francisco
Any photo related Tuesday night lectures at SJSU
Class trip to ICA or SJ Art Museum
Guest artist talks

You may attend and write about more than one event during the semester.

Class Participation

The only way for you to successfully complete this class is to be a present and active participant. Your participation in the form of regular involvement in activities and discussions is required and failure to do so will
negatively impact your participation grade. You are expected to attend, and participate in all class critiques as both a presenter and a critiquer. If you are experiencing extenuating circumstances it is your responsibility to make me aware of your situation when it occurs.

**Make Ups and Late Work:**

Late assignments will not be accepted after one week past their due date and will be reduced by one half letter grade for each class period they are late, unless advance notice is given to me and I have approved the late submission. Documented personal, family and health emergencies are exempt from this late policy.

Please note: Except in cases of documented emergencies which have been discussed with me, incomplete grades are not given in this course.

**Classroom Protocol**

All students are expected to conduct themselves in a professional manner conducive to a university learning environment. This includes being on-time to class. You will be expected to be on time, engaged and present throughout class meetings, critiques and lectures. Students are encouraged not only to engage with their instructor regarding their work, but also with the other students within the class. Participation in group critique is both expected and mandatory.

**IMPORTANT:** *Women who are pregnant are not recommended to work with the chemicals in the darkroom. Please let me know if you have any health concerns with our wet lab.*

**Laptop Etiquette**

Laptop use will not be permitted during this class.

**Cell Phone Etiquette**

Cell phone use will be allowed only for applicable class related activities, and only when approved by the instructor.

Failure to follow the laptop and cell phone etiquette will affect your class participation grade.

**University Policies and Information**

**General Expectations, Rights and Responsibilities of the Student**

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Students are encouraged to familiarize themselves with SJSU’s policies and practices pertaining to the procedures to follow if and when questions or concerns about a class arises. To learn important campus information, view University Policy S16-15 at [http://www.sjsu.edu/senate/docs/S16-15.pdf](http://www.sjsu.edu/senate/docs/S16-15.pdf) and SJSU current semester’s Policies and Procedures at [http://info.sjsu.edu/static/policies/policies.html](http://info.sjsu.edu/static/policies/policies.html). In general, it is recommended that students begin by seeking clarification or discussing concerns with their instructor. If such conversation is not possible, or if it does not address the issue, it is recommended that the student contact the Department Chair as the next step.

**Dropping and Adding**

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc.
Add/drop deadlines can be found on the current academic year calendars document on the Academic Calendars webpage at http://www.sjsu.edu/provost/academic_affairs/resources/academic_calendars/. Students should be aware of the current deadlines and penalties for dropping classes. Information about the latest changes and news is available at the Advising Hub, http://www.sjsu.edu/advising/.

**Consent for Recording of Class and Public Sharing of Instructor Material**

University Policy S12-7, http://www.sjsu.edu/senate/docs/S12-7.pdf, requires students to obtain instructor’s permission to record the course and the following items to be included in the syllabus:

1. “Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor’s permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.”
2. It is suggested that the greensheet include the instructor’s process for granting permission, whether in writing or orally and whether for the whole semester or on a class by class basis.
3. In classes where active participation of students or guests may be on the recording, permission of those students or guests should be obtained as well.
4. “Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.”

**Academic Integrity**

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy F15-7 at http://www.sjsu.edu/senate/docs/F15-7.pdf requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. Visit the Student Conduct and Ethical Development website as available at http://www.sjsu.edu/studentconduct/.

**Campus Policy in Compliance with the American Disabilities Act**

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) at http://www.sjsu.edu/aec/ to establish a record of their disability.

**Student Technology Resources**

Computer labs and other resources for student use are available in:
- Academic Success Center at http://www.sjsu.edu/at/asc/
- Academic Technology Computer Center at http://www.sjsu.edu/at/hd/
- Associated Students Computer Services Center at http://as.sjsu.edu/ascsc/
- Student Computing Services at http://library.sjsu.edu/student-computing-services/student-computing-services-center
- Computers at the Martin Luther King Library for public at large at http://library.sjsu.edu/reserve-studymeeting-room/computers-king-library
- Additional computer labs may be available in your department/college
- A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112.

**SJSU Peer Connections**

Peer Connections’ free tutoring and mentoring is designed to assist students in the development of their full
academic potential and to inspire them to become independent learners. Peer Connections tutors are trained to provide content-based tutoring in many lower division courses (some upper division) as well as writing and study skills assistance. Small group and individual tutoring are available. Peer Connections mentors are trained to provide support and resources in navigating the college experience. This support includes assistance in learning strategies and techniques on how to be a successful student. Peer Connections has a learning commons, desktop computers, and success workshops on a wide variety of topics. For more information on services, hours, locations, or a list of current workshops, please visit Peer Connections website at http://peerconnections.sjsu.edu for more information.

**SJSU Writing Center**
The SJSU Writing Center is located in Clark Hall, Suite 126. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center website at http://www.sjsu.edu/writingcenter. For additional resources and updated information, follow the Writing Center on Twitter and become a fan of the SJSU Writing Center on Facebook. (Note: You need to have a QR Reader to scan this code.)

**SJSU Counseling Services**
The SJSU Counseling Services is located on the corner of 7th Street and San Fernando Street, in Room 201, Administration Building. Professional psychologists, social workers, and counselors are available to provide consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit Counseling Services website at http://www.sjsu.edu/counseling.

**Emergency Phone Numbers**
Emergency: 911
Escort Service: 42222

**Department Advising**
For information about majors and minors in Art & Art History, for change of major/minor forms and a list of advisors: http://www.sjsu.edu/art/ or the Art & Art History department office in ART 116, 408-924-4320, art@sjsu.edu

**SJSU Counseling Services**
The SJSU Counseling and Psychological Services is located on the corner of 7th Street and San Carlos in the new Student Wellness Center, Room 300B. Professional psychologists, social workers, and counselors are available to provide confidential consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit Counseling and Psychological Services website at http://www.sjsu.edu/counseling
## Course Schedule

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<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topics, Readings, Assignments, Deadlines</th>
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<tbody>
<tr>
<td>1</td>
<td>Tu 8/21</td>
<td>Introductions of class overview, expectations, syllabus, and materials. <strong>Bring to next class:</strong> 1) Camera</td>
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<td>2) Lock for Locker 3) Laptop for Facility Safety Test 4) Lab Manual</td>
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<td>1</td>
<td>Th 8/23</td>
<td>Tour of the Darkroom Exploration of basic camera functions and controls, introduction of manual</td>
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<td>metering techniques. Discussion of various film types and how they affect images. Facility Safety Test</td>
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<td>(you must pass this test to use the lab) <strong>Homework:</strong> Bring your camera and one roll of Kodak 400tx film</td>
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<td>with you to next class.</td>
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<td>2</td>
<td>Tu 8/28</td>
<td>Exploration of various forms of photography and discussion of technique. Introduce <em>Capturing the Light</em></td>
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<td>Assignment <strong>Homework:</strong> Upload three images from one photographer you find interesting</td>
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<td><strong>Homework:</strong> Begin photographing your one roll of film for <em>Capturing the Light</em> Assignment</td>
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<td>2</td>
<td>Th 8/30</td>
<td>Lecture: Discuss the photographers whose work you uploaded. Lab: Manual exposure, selective focus, and</td>
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<td>lighting. <strong>Homework:</strong> Finish one roll of film for <em>Capturing the Light</em> Assignment</td>
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<td>3</td>
<td>Tu 9/4</td>
<td>Lecture: Film Development</td>
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<td>Th 9/6</td>
<td><strong>Lab:</strong> Develop film for <em>Capturing the Light</em> Assignment</td>
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<td>4</td>
<td>Tu 9/11</td>
<td>Lecture: Printing Contact Sheets <strong>Lab:</strong> Printing Contact Sheets</td>
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<td>4</td>
<td>Th 9/13</td>
<td>Lecture: Darkroom Printing <strong>Homework:</strong> Choose images to print next class period, bring all necessary</td>
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<td>materials for printing.</td>
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<td>5</td>
<td>Tu 9/18</td>
<td>Lab Day: Darkroom printing for Capturing the Light Assignment</td>
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<td>5</td>
<td>Th 9/20</td>
<td>Lab Day: Darkroom printing for Capturing the Light Assignment  • one finished print due next class period</td>
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<td>6</td>
<td>Tu 9/25</td>
<td>Introduction of Project 2: <em>This Is Me</em> <strong>Project 1 Due:</strong> Capturing the Light - In Class Critique</td>
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<td>Th 9/27</td>
<td>Capturing the Light - In Class Critique Continued</td>
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*Syllabus: Black and White Photography*

ART(H)/(PHOT) [course number], Fall Semester 2018
*There shall be an appropriate final examination or evaluation at the scheduled time in every course, unless specifically exempted by the college dean who has curricular responsibility for the course.