

San José State University
Department of Art and Art History
ART 100 (Section 1): Writing Workshop, SPRING 2018

Instructor:	J.D. Movassat, Ph.D.
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Office Hours:	MW 7:30-9:00 a.m. or by appointment
Class Days/Time:	MW 10:30-11:45 a.m.
Classroom:	ART 141
Prerequisites:	Completion of English 1A and 1B with a grade of C or better, upper division standing (60 units), completion of CORE GE courses and a passing grade on the Writing Skills Test (WST)
GE/SJSU Studies Category:	Area Z

Faculty Web Page, Canvas, arth.sjsu.edu, MYSJSU Messaging

Information on the course may be found on my faculty web page accessible through the Quick Links>Faculty Web Page links on the SJSU home page. Copies of the syllabus can be found on Canvas, arth.sjsu.edu (see below for access information), and <http://www.sjsu.edu/art/documents/greensheets/>.

Copies of the course materials such as the syllabus, all readings, major assignment handouts, etc. may be found on the Canvas course website at www.sjsu.instructure.com. You are responsible for checking with this website frequently for announcements, information on your grades, etc.

Images and copies of this syllabus can also be found on <http://arth.sjsu.edu>. **Access to this site USER: arth, PASSWORD: Titian.**

Access to Turnitin is through Canvas. You will need to be aware of this because you will submit your term paper assignment electronically by the beginning of class on the day it is due.

You are also responsible for regularly checking with the messaging system through MySJSU for all information concerning enrollment and university issues.

Department of Art & Art History

For information about majors and minors in Art & Art History, for change of major/minor forms and a list of advisors go to the following: <http://www.sjsu.edu/art/> or the Art & Art History department office in Art 116, (408) 924-4320, art@sjsu.edu.

Course Description

This is an advanced writing course for majors in the study of the arts. It is a career-oriented course designed to aid students in the development of a self-confident, effective and appropriate English writing style. The course will emphasize practical writing tasks that might be encountered by a professional in fields related to the arts.

As a professional in the arts, you will find that writing is an essential form of self-presentation. The goal of this class, therefore, is to increase your written effectiveness and to enhance your self-presentation as a writer. As To be a good writer one learns primarily by example – by reading the works of good writers – and through attentive practice. Good writing requires that you understand whatever it is you need to write about, and that you present your ideas clearly and persuasively through appropriate language that is well aimed to its audience. We will work on correct usage and grammar paying particular attention to writing for an audience and using some of the most important techniques of argument.

Course Goals and Student GE Learning Objectives

Upon successful completion of this course, students will be able to do the following:

(GELO1) Refine the competencies established in Written Communication 1A and 1B, and organize and develop essays and documents for both professional and general audiences, including appropriate editorial standards for citing primary and secondary sources.

(GELO2) Express (explain, analyze, develop, and criticize) ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse.

(GELO3) Understand appropriate editorial standards for citing primary and secondary sources (e.g., issues regarding plagiarism and intellectual property).

Required Texts/Readings

You will need to have an English handbook for this course. If you still have the one from English 1A and 1B, you do not have to purchase another one. You will also need to have access to a dictionary.

Other Readings

All readings will be on CANVAS.

Sources for support available online:

Writing Commons, writingcommons.org - free site for writing and research

Writing About Art, Marjorie Musterberg: www.writingaboutart.org

Grammar Bytes! www.chompchomp.com

Owl at Purdue – online writing lab: <http://owl.english.purdue.edu>

Other Materials Needed

A notebook, binder or folder, loose leaf paper, and your favorite writing pen. You will need to keep everything you do for the class on one place and bring it with you to class EACH time. I may ask to see it at any time in the semester.

Library Liaison

Our library Liaison is Aliza Elkins. She can be reached via email at Aliza.Elkins@sjsu.edu. Art and art history library resources are available online at libguides.sjsu.edu/Art. All of the University Library Resources can be accessed at libguides.sjsu.edu/az.php

Assignments and Grading Policy

By the end of the semester you will have written 32 pages of writing assignments, or approximately 8000 words. Each class time you will have an assignment which will help you develop some aspect of writing. We will also be reading examples of model writing about which you will be required to write essays.

Each week you will have one to two take-home writing and/or in-class writing assignments. I will also give you essay quizzes without notice.

In accordance with the GE Course Certification Process, students will be given a diagnostic exam early in the semester and a summative assessment at or near the end of the course.

After each assignment has been submitted and corrected, that assignment must be REWRITTEN and submitted for final credit. Always label your assignments with the title and the date it is due. Also make sure you label “rewrites” as such, and unless told to do otherwise, always submit take-home assignments, "rewrites" and projects typed, double-spaced, stapled, and labeled appropriately.

Keep all assignments and projects (see below) in your binder or folder. I may ask to see them **at least** twice during the semester and, as part of your class participation grade, I will grade you on its completion, effort, and improvement in writing skills. Make sure everything is labeled appropriately (see above and below).

Projects: You will have 5 (FIVE) major writing projects to submit this semester. They will include a narrative/resume/artist statement, argument, periodical analysis, event reviews, and a research paper (requiring library research, work with a librarian, and the use of source citations - MLA or CMS format/style are acceptable). Each project will have a peer review and a “rewrite”. Several times during the semester, you will be required to read your project to the class, either before the peer-edit and/or after a rewrite.

Quizzes/Exams: Throughout the semester you will have a few short quizzes/exams on vocabulary, grammar, editing passages, short answer questions in essay forms, and various styles of argumentation. Plan for a quiz at least every two weeks. They will be at the beginning of class and require your attendance – you cannot make them up if you are late.

Oral Presentations: The last two weeks of class will consist of oral presentations by students on works of art. You will evaluate your own presentation as well as the presentations of your peers. Further information will be provided on this important part of your grade.

Due Dates: Each assignment will have a specific due date. NO late papers will be accepted without prior permission and AND a valid written excuse from a doctor or other such authoritative body as to the reason why your assignment is being submitted late. Remember if you are absent for a class that contains a specific writing or group activity, you cannot make that class up.

Revision Policy ("Rewrites"): Each formal project will be peer-edited in class before the final draft is to be submitted. The final draft is due the NEXT class after the peer-edit. I will then take your final draft, read, review and grade it before handing it back to you for further revision. You will need to revise the paper based on my comments and hand it in again, WITH the final draft, ONE WEEK after you receive it. I will NOT accept it later than one week AFTER I returned your final revision. I will read it again and if you have made substantial improvements, you might receive a higher grade. Perfunctory revisions will result in the same grade. If I see that you have made no revisions, you will receive a lower grade. If, however, you **fail** to turn in any revision, you will receive a "0" for the assignment.

This also concerns in-class assignments for which I have requested you to do a "rewrite." The same time schedule and the same grading system apply.

Remember to label all your assignments, especially the "rewrites" with your name, title, date due, and number of rewrite (i.e. Rewrite #2, Due: -----).

TENTATIVE SCHEDULE (To Be Revised)

Weeks 1-2: Introduction and Writing Assessment; preparation for in-class essays, grammar exercises
Weeks 2-4: Project 1: Personal Narrative, Goals; evaluation of writing on the "self" and in-class draft
Weeks 5-6: Project 2: Forming a Persuasive Argument; review of key factors of argument; in-class draft
Weeks 7-8: Project 1 (continued): Resume and Artist's Statement; resume workshop and review; draft
Weeks 9-10: Project 3: Periodical Analysis: readings and review of periodical style writing; draft
Weeks 11-12: Project 4: Review of a Gallery Event: interview and critique an artist/show; draft
Weeks 13-14: Preparation for Project 5: Research Paper: Library workshop, topic refinement, draft
Weeks 15-18: Oral Presentations and final version of Project 5
FINAL EXAM: MONDAY, MAY 21, 9:45-12:00 (no early or late exams will be given)

GRADING

The grade for this course is first dependent on whether or not **all aspects** of the course have been completed. Your final grade will be based on the essay assignments (20%), the five projects and the final exam (50%), oral presentations (10%), group work, quizzes/exams, and class participation (20%). Successful completion of the above will insure a good grade. Remember: If you miss a class, you cannot make up the assignment or the quiz.

The following is the grade scale for the final course grade based on **percentages**:

95-100%, A	90-94%, A-	86-89%, B+	83-85%, B	79-82%, B-	75-78%, C+
72-74%, C	68-71%, C-	65-67%, D+	62-64%, D	59-61%, D-	below 58%, F

Extra Credit: Attend the Art History Symposium, Saturday, April 21, either the morning OR the afternoon session and write a two-page paper on two of the speakers, commenting on their presentations and the information provided. Verification of attendance will be required – see me for further details.

Get to Know Me

My office hours are for you. Make sure you get to know me during the semester. I'm here to help you and sometimes I can, with a bit of advice, make your writing more successful.

Classroom Protocol

This is an ACTIVE and PARTICIPATORY class which will require in-class activities, group work, reading your peers' writing, and in-class writing activities. Therefore, ATTENDANCE is CRUCIAL. You will NOT be able to make up any in-class assignments that you miss. Nor will you be able to make up any quizzes or exams that you miss. You MUST adjust your schedule to that of this class.

Keep these few rules in mind:

DO NOT COME LATE TO CLASS.

DO NOT LEAVE CLASS EARLY – unless you have permission.

DO NOT USE YOUR CELL PHONE IN CLASS.

DO NOT TREAT THIS CLASS AS IF IT IS YOUR LIVING ROOM.

IF I see you are consistently late, I may ask you to DROP the course. IF I see that you are not following through on class assignments, I may ask you to DROP the course. Treat the faculty, your fellow students and any and all guests with **respect and courtesy**.

Computer Problems?

Viruses, hard drive crashes, disk failures, program inconsistencies, printer out of ink, printer out of paper, inability to access internet, “the dog ate my assignment,” I’ve heard them all. Get a jump/flash drive and save your paper on it. You can print it out, or work on it anywhere a computer is available. Check out the Computer Center on the second floor of the Student Union:

<http://as.sjsu.edu/ascsc/index.jsp>, if you need computer assistance, or at the ML King Library on campus:

<http://library.sjsu.edu/student-computing-services/student-computing-services-center>.

No email or campus mail deliveries of term essays will be accepted. NO EMAILED papers will be accepted; no papers under the door of my office nor turned into the Art Office or the Visual Resources Library. Be forewarned: don’t rely solely on your disk copy or hard drive for your copy. Print them out to be safe.

All papers are **DUE by BEGINNING of class. NO LATE PAPERS. No excuses accepted.**
Don’t forget to submit your paper to CANVAS (do not submit the appendix).

Any material not returned to you in class will be available **after** the end of the school year. If you would like me to mail your papers/essays, please leave with me a 9x12 self-addressed stamped envelope (3 stamps).

The University policy on a grade of “Incomplete”:

The days when you could miss some major assignments during the semester, and work out a deal to get an incomplete and finish them later, are at an end. In “days of olde,” it was not uncommon for students to arrange to finish work long after the semester ended by taking an “Incomplete” instead of a letter grade. The University is cracking down on this practice. It is no longer possible to do this without a formal petition to the Dean’s office in which I explain that the missing work was *my* fault. It is, of course, *never*

my fault. So, know this from the beginning: you must complete and submit all work on schedule. Anything missing will be counted as a “0” and there will be **no** opportunity to submit it after the due date.

You should know what the assignments are and when they are due. Everything is listed on this syllabus. The website has all the handouts and readings. The semester ends when the semester ends. The numbers, in the end, cannot be changed with negotiations or tears. Be warned in advance.

Writing Rubrics

Adapted from the “Five Point Scoring Rubric for Writing” (as suggested by GE Assessment)

5 – Outstanding response with superior supporting examples or evidence; unusual insights, creative and original analysis, reasoning, and explanation; superior mastery of content; goes well beyond minimum required for the assignments.

4 – Interesting throughout, flows smoothly, good transitions. Well-organized for topic. Good use of mechanics and sentence structure.

3 – Interesting most of the time; flows smoothly but some poor transitions. Organized but some weaknesses and minor mechanical errors.

2 – Interest lowered by lapses in focus. Flow is interrupted by many poor transitions. Organization weak, strays from topic. Some serious mechanical errors.

1 – No clear focus; jerky and rambling. Poorly organized. Many mechanical errors and weak sentence structure.

0 – Plagiarized papers will result in a “0”.

University Policies

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/>. Some of the information from that website is below:

Consent for Recording of Class and Public Sharing of Instructor Material

[University Policy S12-7](http://www.sjsu.edu/senate/docs/S12-7.pdf), <http://www.sjsu.edu/senate/docs/S12-7.pdf>, requires students to obtain instructor's permission to record the course and the following items to be included in the syllabus:

- “Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor's permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.”
 - The instructor of this green sheet will only allow audio recordings within class and only through prior verbal permission. No video recording of the lecture is allowed without prior written permission.
 - In classes where active participation of students or guests may be on the recording, permission of those students or guests should be obtained as well.
- “Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. **You may not publicly share or upload instructor generated material for this course** such as exam questions, lecture notes, or homework solutions without instructor consent.”

SJSU Peer Connections

Peer Connections' free tutoring and mentoring is designed to assist students in the development of their full academic potential and to inspire them to become independent learners. Peer Connections tutors are trained to provide content-based tutoring in many lower division courses (some upper division) as well as writing and study skills assistance. Small group and individual tutoring are available. Peer Connections mentors are trained to provide support and resources in navigating the college experience. This support includes assistance in learning strategies and techniques on how to be a successful student. Peer Connections has a learning commons, desktop computers, and success workshops on a wide variety of topics. For more information on services, hours, locations, or a list of current workshops, please visit [Peer Connections website](http://peerconnections.sjsu.edu) at <http://peerconnections.sjsu.edu> for more information.

SJSU Counseling Services

The SJSU Counseling Services is located on the corner of 7th Street and San Carlos, Room 300B, in the new Student Wellness Center. Professional psychologists, social workers, and counselors are available to provide consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit Counseling Services website at <http://www.sjsu.edu/counseling>.