

**DEPARTMENT OF ART AND ART HISTORY
SAN JOSÉ STATE UNIVERSITY**

**ART 19-01: Policy on Schedules of Permanent Faculty
Meetings**

Whereas The welfare of the Department of Art & Art History requires maximum participation among tenured and tenure-track faculty in department committees, as well as in general faculty meetings; and

Whereas Schedule conflicts during meeting times of important department business can seriously inhibit the fair and equal participation among all faculty; and

Whereas Attendance at meetings and participation on department committees is an important component of service that is considered in RTP decisions; and

Whereas Faculty teaching schedules are almost equally split between those with a Monday-Wednesday schedule and those with a Tuesday-Thursday schedule; be it therefore

Resolved that tenure and tenure-track faculty shall not normally have classes scheduled between 11:00 AM and 12:00 PM, Monday through Thursday, so that faculty may use these hours to attend department meetings;

Resolved that coordinators shall do their utmost not to schedule tenured and tenure-track faculty between 11:00 AM and 12:00 PM, Monday through Thursday; and be it further

Resolved that the Department Chair shall schedule all Permanent faculty meetings, all coordinator meetings, and all elected department committee meetings between 11:00 AM and 12:00 PM, Monday through Thursday.

Resolution passed by the Permanent Faculty at the Meeting of March 19th, 2019. Yes=8; No=1; Abstain=0