I. A.S. Committee Meetings
   A. University Affairs
      a. We discussed potential activities and icebreakers for the New Student Mixer
      b. I suggested that we encourage current student leaders on campus to attend
   B. Internal Affairs
      a. We once again reviewed the reconditions made at the last board meeting
      b. We changed the wording for the Campus Life committee description. Instead of referring it as “non academic experience” we changed it to “outside of the classroom”.

II. University Committee Meetings
   A. Instruction and Student Affairs
      a. Nothing to report at this time
   B. Alcohol and Drug Abuse Prevention
      a. Discussing Social Norms messaging in relation to drinking habits and its effectiveness
      b. Proposed that the next alcohol awareness campaign focus on age 21+ students

   C. Campus Fee Advisory Committee
      a. Nothing to Report

III. Additional Meetings/ Activities
   A. Restructure Work Group

IV. Liaisons
   A. Student Conduct and Ethical Development
   B. University Police Department
      a. The SJSU Chief of Police is looking to fill seats on the Student Safety Advisory Board for the University Police Department (UPD). They are looking for about 10-12 students who could represent various groups and would be interested in participating in discussion sessions related to campus safety and better ways UPD can serve the community. The board would meet approximately twice each semester. If you are interested in sitting on this board please email me and I will forward your name for consideration.

   C. University Ombudsperson

V. Upcoming Meetings and Activities

VI. Important Updates
If you have any questions about this report, please email me at: **(chelby.gill@sjsu.edu)**
I. A.S. Committee Meetings

University Affairs Committee
- Nothing to report at this time.

II. University Committee Meetings

Academic Senate
- Nothing to report at this time.

Curriculum & Research Committee
- Scheduled Meeting: December 3, 2018
- Approved Liberal Studies Teacher Preparation Spanish Bilingual Integrated Teacher Education Program.
- Approved Doctor of Audiology to be offered in Fall of 2020.
- Voted to bring the University Grading System Policy and Policy Recommendation for GE Area D to the Senate as a final reading, in order to meet our deadline in February.

Undergraduate Studies Committee
- Nothing to report at this time.

III. Additional Meetings/Activities

Meeting with Diana
- Scheduled meeting date: November 27, 2018
  - Discussed the progress of the MyPlanner and next steps on how to apply for summer internships.

Meeting with Edilbert
- Scheduled Meeting date: December 6, 2018
  - Reviewed final draft of the script and the pallet of colors for the MyPlanner video.

IV. Liaisons
- Nothing to report at this time.

V. Upcoming Meetings and Activities

- Curriculum & Research Committee
  - Scheduled Date: January 28, 2019
- Undergraduate Studies Committee
  - Scheduled Date: January 30, 2019
- University Advising Affairs
  - February 6, 2019
- Academic Senate Meeting
  - December 10, 2018
VI. Important Updates
   • Nothing to report at this time.

If you have any questions about this report, please email me at: cynthia.fernandez-rios@sjsu.edu
I. A.S. Committee Meetings
A. Operations Committee
   ● Reviewed current efforts in implementing and tracking the progress of goals catered to the Associated Students Strategic Plan 2018-2023
   ● Voted to approve Spring 2019 meeting dates and times
   ● Discussed the Associated Students’ potential tagline designs to be distributed throughout marketing and advertisements

B. Finance Committee
   ● Voted to approve funding for various organizations
   ● Discussed budget timeline 2018-2019

II. University Committee Meetings
A. University Library Board (Dec 3, 2018)
   ● Canceled due to a candidate open forum scheduled for the Provost & SVP of Academic Affairs in the Student Union Theatre at 1:45pm

B. Campus Planning Board (Dec 11, 2018)
   ● Discussion and presentation on Personal Transportation Devices
   ● Updates on policies and efforts with motorized scooters on campus

III. Additional Meetings/ Activities
A. Diversity and Inclusion Trainer/Educator Candidate Presentation: Brandi Douglas

B. A.S. Executive Director Search Committee
   ● Discussed position description, tentative timeline, and next steps for the Executive Director position

C. A.S. Executive Director Search Committee/Firm Representative Meeting
   ● Meeting with Charlie Faas

D. A.S. Executive Director Students/Firm Representative Meeting
   ● Meeting with Charlie Faas

IV. Liaisons
A. 1:1 Meeting with A.S. Marketing & Communications Coordinator Edilbert Signey
   ● Strategic Plan goals going well; strong focus on rebranding

B. 1:1 Meeting with A.S. HR Manager Robert Sychr
   ● Reviewed and discussed goals; focus on internal professional development and external outreach

C. 1:1 Meeting with A.S. Print & Operations Manager Kevin Lowe
   ● Collecting data, working to improve efficiencies; Print Shop anniversary event next semester

D. 1:1 Meeting with A.S. Events Coordinator Samantha Cardenas
   ● Discussed new ideas with an emphasis on student empowerment and autonomy

V. Upcoming Meetings and Activities

VI. Important Updates
   ● Working with the St. Baldrick’s Foundation to plan and coordinate an event to raise funds and awareness for childhood cancer (tentatively scheduled for March 21st, 2019). Please reach out to me if there is any interest in helping out, opportunities ranging from outright planning to peer-to-peer marketing/recruiting.

If you have any questions about this report, please email me at: jason.crudo@sjsu.edu
I. A.S. Committee Meetings
   A. Lobby Corps Committee
      ● The legislative affairs committee discussed policy priorities for the following semester. The legislative affairs committee also set policy priorities for the upcoming Spring CHESS Conference.
   B. University Affairs Committee
      ● Nothing to report at this time.

II. University Committee Meetings
   A. Search Committee for University Police Department Chief
      ● Committee will meet Wednesday, January 9, to have a discussion on the applicant pool thus far.
   B. A.S. Executive Director Search Committee
      ● Will be looking for an Executive Director who focuses on student engagement and student success initiatives.
      ● Will be using Spellman-Johnson Search Firm to vet candidates.

III. Additional Meetings/ Activities
   A. Board Restructure Work Group
      ● Nothing to report at this time.
   B. Monthly 1:1’s with Board Members
      ● I have been conducting my monthly 1:1’s with individual board members for the month of September. Please continue to schedule times with me for us to meet and discuss your projects.
      ● Recently started group meetings in place of 1:1’s. Director’s who cannot meet during group meeting times can meet individually.
   C. Planning Meeting for Winter Retreat
      ● Met with Diana, Christy, and Carole to plan the January Winter Retreat.
      ● Will meet Wednesday, December 12, to formulate agenda and timeline.
   D. Jennifer Malutta, University President’s Office
      ● In conjunction with President’s office, we will be looking to greater utilize student leaders and the student voice in local policy and advocacy.

IV. Liaisons
   A. Carole Dowell
      ● Weekly update meeting and progress check.
   B. Diana Ogbevire
      ● Weekly update meeting and progress check.

V. Upcoming Meetings and Activities
   A. Nothing to report at this time.

VI. Important Updates
   A. Moving forward, some key goals of mine are to expand Board Visibility and Board-Student Engagement.
      ● Will be reaching out to individual Directors for some new initiatives and projects to work on in order to broaden our reach with students.

If you have any questions about this report, please email me at: oladotun.hospidales@sjsu.edu
1) EXECUTIVE DIRECTOR REPORT:
Highlights/ Accomplishments:
- CCCAC - Diana has been meeting with Principals of the K-12 sites they volunteered at to identify strengths and areas of growth. A total of 720 volunteers at the Community Garden this semester.
- GOVT- Scholarship dinner took place on November 7th
- PTC-IT - Completed setting up a separate web server development environment for application development and testing purposes.
- PTC-PS - They had a large amount of color printings & wide-format coming in, including one department ordering for more than 30,000 color prints.

Staffing/ Administrative:
- Cathy Avila-Linn started on November 28, her role as Interim Associate Director
- Diana Ogbevire started December 1, her temporary role as Senior Leadership and Government Coordinator

Recent Meetings/ Activities:
- Attended Women’s Leadership Institute Conference
- Attended Jingle & Mingle
- Attended Division Wide Meeting
- Attended Operations Committee Meeting
- Attended Board In Service
- Attended Senior Send Off Fall 2018
- Held 1:1 Meetings with Pro Staff: Mohammed, Bobby, Jim, Cathy, Heather, Edilbert and Kevin, Diana V., Christy, and Diana O.
- Held 1:1 Meetings with Execs and Board Members: Kyle, Malik and Kenya

Current Projects:
- Annual Report
- 19-20 Budget Timeline
- Strategic Plan Tagline and website
- Restructure - Bylaws

Upcoming:
- Board Retreat on January 25-26
- Budget development preparation
- Operating Agreement between the CSU and AS

2) A.S. DEPARTMENT REPORTS
CESAR CHAVEZ COMMUNITY ACTION CENTER
Highlights, Accomplishments and Meetings
- Diana Victa, Zayna Seyedi, Ana Isabel Perez, and Ling Le attended NASPAWRC in Sacramento, CA for professional development purposes.
- Diana Victa currently working on assessment of programs and services for fall 2018
- Diana Victa has been meeting with K-12 school sites principals to discuss areas of strength and growth
- Fall Semester volunteer total:
Sembradores: 14 volunteers, twice a week, 8 weeks
Strive for College, 20 volunteers, once a week, 8 weeks
Campus Community Garden, 720 volunteers

**Upcoming**
- Search for Garden Operations and Community Engagement Assistant
- Diana Victa is working on a CSU Grant for the garden
- Currently working on Spring 2019 Program
  - Upcoming:
    - Transforming Social Justice Series - 2 speakers in Spring
    - Alternative Spring/Spring Break - looking at local opportunities VS going internationally
    - Spartan Legacy Training Academy - planning for 5 programs
    - Community Action Summit

**Recent Meetings/Committees**
1. Healthy Campus 2020 - Social Media Lead
2. APIDA Task Force, Co-Chair
3. Student Hunger Committee, Member
4. Economic Crisis Response Community Resources Committee, Member
5. NASPA Region VI Foundation Ambassador

**STUDENT GOVERNMENT**

**Highlights/ Accomplishments:**
- Scholarship Dinner took place on November 7th
- Have been helping stock the food pantries once a week until the central one is opened
- Helped with Just in Time food distributions for November and December
- Participated in a Spartan Eats Focus Group so they could improve their services
- Met with Professor Dan McClure about AS funding
- Working on completing the Skillport Trainings that are assigned by December 21st

**Staffing/ Administrative Updates:**
- In the process of reviewing applications and setting-up interviews for student assistant position opening when Karthik Rangasamy graduates.

**Current Projects:**
- Participating in a search committee for the Student Conduct & Ethical Development Admin Assistant
- Started planning the Board’s Winter Retreat

**Upcoming:**
- Board’s December In-Service – December 8th
- Board’s Winter Retreat – Jan 25-26th
- Will help table for finals
- Helping out with three of the graduations

**PRINT & TECHNOLOGY CENTER: Information Technology**

**Highlights/ Accomplishments:**
- We collaborated with university IT in resolving network connectivity issues with the new SSC spaces that AS staff moved into
- Completed computer, access, and applications setup for the new Financial & Accounting Manager and the new Interim AED
Completed setting up a separate web server development environment for application development and testing purposes

Repaired and reconfigured several lab computers to insure they’re all functional for the students

**Staffing/ Administrative Updates:**

- One of our techs, John Wen, resigned so he can focus more on his health and academics
- We still have the IT Coordinator position open. However, we are having challenges getting qualified applications for it. We are trying to expand our reach through social media channels.

**Recent Meetings/ Activities:**

- Had two staff appreciation / farewell events, one of Cheuk Kwan Yim, or senior tech, and another for Zachary Filstrup, our Systems Administrator

**Current Projects:**

- Working on reconfiguring the Student Org. Funding application with Oohlala data interface
- Working on setting up a firewall for the web server
- Working on completing the Fall IP audit for the staff computers

**Upcoming:**

- Setting up the new servers in the Music Hub data center space

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**PRINT & TECHNOLOGY CENTER: Print Shop**

**Highlights/ Accomplishments:**

- Decorations were up for Thanksgiving/fall. We’ve been having a large amount of color printing & wide-format coming in, including one department ordering more than 30,000 color prints.

**Staffing/ Administrative Updates:**

- We just had a student resign her position after Thanksgiving break, which makes us short in a few areas but overall we will be ok as others have helped to fill in. In addition, Arlene Macaspac will be graduating this semester, so we will be losing a lot of skill/knowledge with her departure.

**Current Projects:**

- Refreshing self-service printers by taking them apart and doing a thorough cleaning & replacing worn parts. Some printers have over 1 million prints and haven’t had any major maintenance done before.

**Upcoming:**

- University Advancement is likely using us for printing convocation booklets, which would be a huge increase in our normal printing for December.

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Questions about this report? You can reach me at **(408) 924-6243** or **carole.dowell@sjsu.edu**
I.  A.S. Committee Meetings
   a.  A.S. Programming Board
      i.  Thank you to all the students who attended “A.S. Winter Wonderland”! All carepackages will be donated to San Jose’s Downtown Streets Team who will distribute them to the homelessness community.
   b.  A.S. Operations Committee
      i.  We discussed new scholarship recommendations, A.S. Strategic Plan tagline, and A.S. implementation plan.
   c.  A.S. Internal Affairs Committee
      i.  We finalized amendments for the 2019-2020 A.S. Bylaws.

II.  University Committee Meetings
   a.  Athletics Board
      i.  Next meeting will be held on Friday, December 14th.
   b.  Student Health Center Search Committee
      i.  Applicants for In-Person interviews have been chosen.
      ii.  Currently looking for students to be apart of the open forum portion.

III.  Additional Meetings/ Activities
   a.  HAVEN Project
      i.  Proposed the idea of creating a “downshifting zone”
      ii.  Shared that they have surveyed students and results showed a need for this space on campus.
      iii.  No other research has been conducted.
      iv.  I did mention that Associated Students, specifically, does not have space to offer this idea.
      v.  We discussed Mock plans for next semester.

IV.  Liaisons
   a.  Campus Recreation
      i.  No report at this time.
   b.  Club Sports
      i.  No report at this time.
   c.  Residence Hall Association (RHA)
      i.  No report at this time.
   d.  Department of Intercollegiate Athletics
      i.  No report at this time.
e. Student Involvement
   i. Finals Programming starts now!
   ii. Check out where you can get free snacks, finals materials, and more.
   iii. Re-recognition in the Spring.

f. Fraternity and Sorority Life (FASL)
   i. It is initiation season!
   ii. Congratulations to all of our new Greek community members.

V. Upcoming Meetings and Activities
   a. Athletics Board meeting will be held on Friday, December 14th.

VI. Important Updates
   a. Join an A.S. Committee!
      i. Committees are a great way to get involved not only in your SJSU community but in Associated Students as well.
      ii. The following committees can be joined/visited: Operations, Internal, Lobby Corps, Finance, Programming, and University Affairs.
      iii. Link for more information: http://as.sjsu.edu/asgov/index.jsp?val=c_landing
   b. Get Involved!
      i. Download the SJSU SammyApp to get connected and view upcoming events at and around SJSU! Be on the lookout for my posts on the SammyAPP!
      ii. The SJSU SammyApp can also be utilized to check out all of our Recognized Student Organizations here on campus.
   c. Office Hours
      i. Students are more than welcome to join me if they ever have any questions, comments, or concerns about how to get involved on campus!
      ii. Mondays/Thursdays from 12:00PM-1:30PM in the A.S. Government Office located in the Student Union.

If you have any questions about this report, please email me at: kameo.quenga@sjsu.edu
I. A.S. Committee Meetings
A. Internal Affairs Committee
   ● Scheduled Meeting: The last meeting was held Wednesday December 5th.
      1. Amendments for the 2019-2020 Bylaws were recommended and approved for the BOD's Second reading of the Bylaws.

B. University Affairs Committee
   ● The meeting was held on Wednesday November 7th, 2018.
      1. Director Rodriguez updated us on the transfer Student surveys that were made last year and how transfer students can feel more included by hosting more events for them as well as new Frosh students. There is an active survey offered so the results for that are pending.

II. University Committee Meetings
A. Academic Senate
   ● The last meeting of the semester is scheduled for Monday December 10th.

B. Organization and Government Committee
   ● The Committee met on December 3rd and reviewed and edited the following Policies. editorial changes allowed for in bylaw 15a, Ongoing review of university policies (round 3), Ongoing review of the charge and membership of university/senate committees Board of General Studies - Need to discuss reporting line and changing status to an operating committee
      ● The committee completed the third and last round of policy review for the semester.

III. Additional Meetings/ Activities
A. Restructure Committee Meeting
   ● Nothing to Report at this time.

A. None

V. Upcoming Meetings and Activities

VI. Important Updates
A. A.S Student-at-Large Applications
   For those who are interested on becoming a student-at-large within the A.S. committees are still looking to fill spots. To apply go to the A.S SJSU portal and
click the link to fill out an application at: 
http://as.sjsu.edu/asgov/index.jsp?val=c_landing

- Hope everyone has a successful finals week and Happy Holidays and a prosperous New Year.

If you have any questions about this report, please email me at: kenya.gallo@sjsu.edu
I. Associated Student Committee Meetings

A. Programming Board
   ● Nothing to report

B. Finance Committee
   ● Nothing to report

C. Lobby Corps
   ● Nothing to report

D. Operations
   ● Nothing to report

II. Additional Meetings/Activities

● Meet the Board video: completed
● A.S. social media rebrand: completed

III. Liaisons

● Report on the Office of Strategic Communications & Public Affairs: did not happen

IV. Upcoming Meetings and Activities

● Nothing to report

V. Important Updates

● Stay wonderful. Thanks for everything.

If you have any questions about this report, please email me at: kyle.norman@sjsu.edu
I. A.S. Committee Meetings
   A. [Programming Committee]
      ● Winter Wonderland was a success
   B. [University Affairs Committee]
      ● Talked about transfer survey questions.

II. University Committee Meetings
   A. Sustainability Board of Academic Senate
      ● Meeting 11/27/11-12
      ● Talked about new student internship opportunities for the office of sustainability.
      ● Brainstormed and got into groups for ideas we can use for Earth week.
   B. Campus Planning Board
      ● Meeting 12/11/2018 at 12:30-1:30

III. Additional Meetings/ Activities

IV. Liaisons
   1:1 Diana Ogbevire discussed ideas of green space conversion and will be taking measures into creating a new Hex Badge for Associated Students Sustainable Spartan. Also further looking into having AS reusable straws with our own custom logo.

V. Upcoming Meetings and Activities
   Campus Planning Board Meeting 12/11/2018 at 12:30-1:30

VI. Important Updates
   II. My youcanbookme account is now up to set up meeting times with my office hours.

   If you have any questions about this report, please email me at: lazaro.brito@sjsu.edu
I. A.S. Committee Meetings
   A. Programming Board
      • December 4th meeting cancelled due to Winter Wonderland Event
      • December 11th meeting cancelled due to Dead Day
      • Winter Wonderland
         o Kisses and Wishes will be asked from the committee through email
         o Was a successful event! Thank you to my committee that helped put this event together, especially for my director-at-large’s for heading the sub committee’s!
         o Thank you to the board who came to support and especially to Diana for all of her help with this event!
      • Diversity Day
         o Coming up with a list of performers and organizations to table for Diversity Day
         o Will send out beginning of next semester
      • Spring Semester Planning
         o Finalizing events for the rest of the semester with Diana
   B. Finance Committee
      • Approved all funding requests minus one due to a no show from an organization
      • Approved Budget Development Timeline and New Meeting Dates for Spring Semester
      • Celebrated November Birthdays

II. University Committee Meetings
   A. Nothing to report at this time.

III. Additional Meetings/ Activities
   A. Cultural Commencements
      a. As President of Pilipino Commencement, I met with Chicanx Commencement and Black Grad to go over dates and our timeline for Spring Semester

IV. Liaisons
   A. None.

V. Upcoming Meetings and Activities
   A. 1:1 w/ Diana
      a. Discussed Winter Wonderland details and finalized game plan

VI. Important Updates
   A. None.

If you have any questions about this report, please email me at: selena.m.flores@sjsu.edu