II. University Committee Meetings
   A. Provost and Senior Vice President for Academic Affairs Search Committee
      ● Please try to attend the open forums for this important administrative position to
        represent the student perspective!

III. Additional Meetings/ Activities
   A. Mtg. with Representative from Ace Labs
      ● Met with a representative from Ace Labs to speak about their new application called
        “Vibes.” The application is a platform for students to connect and find support with others
        on campus that may be experiencing similar mental health issues. Here is a link to the
        article the Spartan Daily wrote on the application.
   B. 1:1 with A.S. Controller, Malik Akil
      ● Met to discuss a possible ways of how Associated Students could better support
        Graduate Students. Conversation will continue
   C. Mtg. with Roxana Marachi Academic Senator and Vice President for Student Affairs
      (VPSA), Patrick Day
      ● Met to discuss perspectives and concerns on the new initiative of having faculty refer
        students to Spartan Connect.

Feel free to visit me during my office hours. If you have any questions about this report or have
suggestions on ways to improve it, please email me at: ariadna.manzo@sjsu.edu
I. A.S. Committee Meetings
   A. University Affairs
      a. Nothing to report at this time
   B. Internal Affairs
      a. Nothing to report at this time

II. University Committee Meetings
   A. Instruction and Student Affairs
      a. Alcohol and Drug Abuse Prevention
   B. Campus Fee Advisory Committee
      a.

III. Additional Meetings/ Activities
   A. Restructure Work Group

      Unfortunately due to campus closure and the short week I do not have much to
      report on. I hope everyone has safe travels and a happy holiday break!

IV. Liaisons
   A. Student Conduct and Ethical Development
   B. University Police Department
      a. The SJSU Chief of Police is looking to fill seats on the Student Safety Advisory
         Board for the University Police Department (UPD). They are looking for about
         10-12 students who could represent various groups and would be interested in
         participating in discussion sessions related to campus safety and better ways
         UPD can serve the community. The board would meet approximately twice each
         semester. If you are interested in sitting on this board please email me and I will
         forward your name for consideration.

   C. University Ombudsperson

V. Upcoming Meetings and Activities

VI. Important Updates

   If you have any questions about this report, please email me at: (chelby.gill@sjsu.edu)
I. Associated Student Committee Meetings

A. Programming Board
   ● Eleventh and twelfth meetings of the semester were held on November 20 and November 27, 2018.

B. Finance Committee
   ● Fifth meeting of the semester was held on November 7, 2018

C. Lobby Corps
   ● Fifth meeting of the semester was held on November 7, 2018

D. Operations
   ● Sixth meeting of the semester was cancelled due to air quality on November 16, 2018

II. Additional Meetings/ Activities

A. Meet the Board video: almost ready to launch
B. A.S. social media rebrand: in progress
C. 1 on 1 with A.S. Associate Executive Director Carole Dowell: rescheduling, TBD
D. Bi/Pan Meetup: attended meeting on November 8, 2018
E. Core Staff Orientation Leader: attended meeting on November 6, 2018
F. Economic Crisis Response Team (ECRT): attended meeting on October 25, 2018
G. Active Minds: attended meeting on November 5, 2018
H. A.S. Marketing Meeting: attended meeting on November 5, 2018
I. Basic Needs Coordinator Search Committee (for Spartan Food Pantry): attended meetings October 25, November 6, and November 8, 2018

III. Liaisons

A. Report on the Office of Strategic Communications & Public Affairs: TBD
IV. Upcoming Meetings and Activities

A. New Student and Family Programs Orientation Meeting: November 29, 2018
B. A.S. Marketing Meeting: December 3, 2018
C. Active Minds Chapter Meeting: December 3, 2018
D. 1 on 1 with A.S. Associate Executive Director Carole Dowell: December 3, 2018
E. A.S. Programming Board Committee: December 4, 2018
F. A.S. Finance Committee: December 5, 2018
G. A.S. Lobby Corps Committee: December 5, 2018
H. Bi/Pan Meetup: December 6, 2018
I. Economic Crisis Response Team: December 6, 2018
J. Basic Needs Coordinator Search Committee (for Spartan Food Pantry): Multiple

V. Important Updates

A. Interested in getting involved? Many A.S. Committees are still in need Student-at-Large members! Visit as.sjsu.edu and explore the student government page to see which is best for you!

If you have any questions about this report, please email me at: kyle.norman@sjsu.edu
I. A.S. Committee Meetings
University Affairs Committee
   ● Nothing to report at this time.

II. University Committee Meetings
   Academic Senate
      ● Nothing to report at this time.
   Curriculum & Research Committee
      ● Nothing to report at this time.
   Undergraduate Studies Committee
      ● Nothing to report at this time.

III. Additional Meetings/ Activities
   Meeting with Diana
      ● Scheduled meeting date: November 20, 2018
         ○ Discussed the progress of the MyPlanner video and reviewed the script for the video.

IV. Liaisons
   ● Nothing to report at this time.

V. Upcoming Meetings and Activities
   ● Curriculum & Research Committee
      ○ Scheduled Date: November 26, 2018
   ● 1:1 with Diana
      ○ Scheduled Date: November 27, 2018
   ● Undergraduate Studies Committee
      ○ Scheduled Date: November 28, 2018
   ● University Advising Affairs
      ○ December 5, 2018
   ● Academic Senate Meeting
      ○ December 10, 2018

VI. Important Updates
   ● Nothing to report at this time.

If you have any questions about this report, please email me at: cynthia.fernandez-rios@sjsu.edu
I. A.S. Committee Meetings
   A. Lobby Corps Committee
      ● Nothing to report at this time.
   B. University Affairs Committee
      ● Nothing to report at this time.

II. University Committee Meetings
   A. Search Committee for University Police Department Chief
      ● Committee will meet Wednesday, January 9, to have a discussion on the applicant pool thus far.

III. Additional Meetings/Activities
   A. Board Restructure Work Group
      ● Nothing to report at this time.
   B. Monthly 1:1’s with Board Members
      ● I have been conducting my monthly 1:1’s with individual board members for the month of September. Please continue to schedule times with me for us to meet and discuss your projects.
      ● Recently started group meetings in place of 1:1’s. Director’s who cannot meet during group meeting times can meet individually.
   C. Planning Meeting for Winter Retreat
      ● Met with Diana, Carole, and Christy to discuss Mid-Semester Assessment Feedback, how to effectively support board members in the second halves of their terms, how we can effectively address the students’ concerns, and how to further grow as a team.
      ● Will meet with Diana again on November 29th to put together schedule.
   D. Planning Meeting for December In-Service
      ● Met with Diana to plan the December In-Service.

IV. Liaisons
   A. Carole Dowell
      ● Weekly update meeting and progress check.
   B. Diana Ogbevire
      ● Weekly update meeting and progress check.

V. Upcoming Meetings and Activities
   A. Nothing to report at this time.

VI. Important Updates
   A. Moving forward, some key goals of mine are to expand Board Visibility and Board-Student Engagement.
      ● Will be reaching out to individual Directors for some new initiatives and projects to work on in order to broaden our reach with students.

If you have any questions about this report, please email me at: oladotun.hospidales@sjsu.edu
EXECUTIVE DIRECTOR REPORT

Highlights/ Accomplishments:

- **CDC** - Hosted Monthly Professional Development meetings. Installed camera by the back of the facility.
- **EVENTS** - Had a successful Comedy Night in the Student Union Theater featuring Mekki Leeper. Planning Brunch before Finals for December 10.
- **GSC** - Completed Corporate Tax Returns. Finishing SAGE implementation.
- **HR** - Updating HR pages on the website along with increasing marketing opportunity using Facebook.
- **MARKETING** - ACUI Steal This Idea Competition: won 3 awards. Hiring for a Lead Graphic Designer and a graphic designer.
- **TS** - Launched their annual Commuter Survey on NOv. 1, so far 4,310 students took it. Updated all bike enclosures with active access keys.

Staffing/ Administrative:

- Cathy Avila-Linn, Interim Associate Executive Director is starting on November 28. She will work 20 hours part-time, her office is in SSB 512
- IT Coordinator search is still open
- Anniversaries
  - 19 yrs Helen Nguyen (GSC)
  - 16 yrs Trinh Thai (GSC)
  - 2 yrs Diana Ogbevire (Gvt)

Recent Meetings/ Activities:

- Attended ACUI Region I conference in San Diego
- Attended Coffee with a Cop
- Interviewed SEC Marketing, Events, and Ethics Officer candidates
- Executive meeting
- Attended weekly SAGE meetings with GSC staff
- 401K Trustee documents signed by James Westbrooks and myself
- Held 1:1 Meetings with Pro Staff: Diana, Kevin, Bobby, Mohammed, Jim, Samantha, Heather, Christy
- Held 1:1 Meetings with Execs and Board Members: Ariadna, Dotu, Malik, Jason, Chelby, and Jyotsna

Current Projects:

- POS software installation in PTC
- Annual Report
- 19-20 Budget
CHILD DEVELOPMENT CENTER

Enrollment
We are starting to plan for the Spring Semester enrollment. We sent out a form to verify that all of our current SJSU student families will be attending Winter Session and/or Spring Session. All of our other families are year round families will be attending for the Spring. The verification of enrollment form is due November 30th. Once we get these forms, then I will begin to offer out the available spaces to families.

Staffing
● We continue to have to Monthly Professional Development meetings. In the November’s meetings we shared more aspects from the topics the fulltime staff learned at our Teaching Pyramid Training (a social emotional development framework). During the meeting, the TAs will also have an opportunity to fill out a self-evaluation. The TAs then are scheduled in December to meet with their Lead Teacher to discuss the evaluations (the TAs strengths and opportunities for growth).
● The two oldest preschool classrooms went and met the UPD at the Coffee with a Cop on campus.

Facilities
● We installed an additional camera near the back door by the kitchen (which was a blind spot) to improve the center’s safety.
● We are getting the playground drains pumped, so when it starts to rain they won’t clog.
● We are also starting to price the list of facility items that are needed for the 2019-2020 budget.

EVENTS
Highlights/Accomplishments:
● Saturday Night Comedy with Mekki Leeper had 105 attendees and a SammyApp rating of 5.0/5.0 stars. We also had around fifteen people download the SammyApp for the first time.
● Brunch Before Finals is on December 10th from 12:00pm to 2:00pm in the 7th Street Plaza. There will be coffee from Caffe Frascati and breakfast food catered from a local catering company, in addition to having a wall of sticky notes with self-care tips and hand-outs given. Volunteers needed. Please email Jade Godoy (jade.godoy@sjsu.edu) if you have people interested in volunteering.

Staffing/Administrative Updates:
● New Equipment Rental System. You can refer to Carole’s previous email, but officially we will be using the same form. We will require folks to give at least five business days in advance notice for use of the system. For AS Departments, we will give first priority and cancel all other events on days any AS Department needs use of the equipment. AS Departments just need to communicate with me if they need to use the equipment sooner than five business days.
Upcoming/Current Projects:

- Upcoming AS Events include a roller skating event called Roller Rink on January 23, the New Student Mixer (for Transfers and International students), and Earth Day on April 18th. Times to be solidified, and more details to come.
- The Events Associates are relaunching the "Life Skills" series in collaboration with the Wellness Center and other campus departments.

HUMAN RESOURCES

Staffing/Administrative Updates:

- Completed new-hire orientation for approximately 10 new employees.
- The Interim Associate Executive Director begins November 28. Cathy Avila-Linn is a rehire and was previously the interim CCCAC manager.
- IT continues search for an IT Coordinator and IT Support Specialists.
- Marketing is hiring a graphic designer and lead graphic designer.
- CDC is hiring two part-time floating teachers to cover breaks and ensure compliance with headcount coverage.

Recent Meetings/ Activities:

- Provided three search firm proposals, along with a summary powerpoint, to the Search Committee. The Search Committee will recommend a search firm to the Board at the November 28 meeting.
- Met with CCCAC manager to discuss a new-hire’s security/safety concerns with the Community Garden. Provided security/safety recommendations to the CCCAC manager and the CCCAC manager will follow up with the employee.
- Completed open enrollment for dental/vision plans.
- Professional Development Day cancelled due to University closure and will be rescheduled for February, 2019.
- HRM met University Personnel Payroll Manager and completed work study payroll training.

Current Projects:

- Supplemental Training Resource Update- Skillport shuts down on December 1 and SumTotal goes live on January 29. New-hires will not be assigned training until January 29.
- Created and will share a Rest and Meal Period Guide with supervisors at next Leadership meeting. Re-educate supervisors to improve compliance and mitigate meal period penalties.
- Updating AS Jobs webpage and marketing of jobs. Eliminated old information on Jobs webpage. Marketing will start posting job openings to AS Facebook and Twitter accounts. AS Facebook account has approximately 4,300 followers that may be interested in or may forward job openings to potential candidates.
Upcoming:
- Preparing for January, 2019 minimum wage update.

MARKETING
Highlights/Achievements:
- Edilbert attended the Collegiate Marketing Institute in New Orleans
- The following graphic designers won awards at the ACUI Region I Steal This Idea competition
  - 1st Place: Category: Apparel – Student, Spartan Squad T-shirt 2018
  - 2nd Place: Banner/Large Scale Media Category – Student, PTC Print Big banner
  - 3rd Place: Category: Multipage Document – Student, Annual Report 120 Years
- T.S. web page re-launched 11/20
- We designed and ordered CDC 500 Grocery Tote bags
- Nayeli attended the NASPA Western Regional Conference in Sacramento
- Ariadna Manzo, Selena Flores, Trevor Large tables for A.S. at SJSU Preview Day

Staffing/Administrative updates
- Move from A.S. House to SSC
- Open positions to hire in January
  - Lead Graphic Designer: posted 11/26
  - Graphic Designer: posted 11/13

Recent meetings/activities
- A.S. Scholarship Banquet committee
- Working with Cynthia Fernandez-Rios on My Planner video and social media campaign
- Biweekly Monday marketing meetings facilitated by marketing students
- Regular 1-on-1 meetings with 8 marketing student assistants

TRANSPORTATION SOLUTIONS
Recent Meetings/ Activities:
- TS staff updated all the bike enclosures for the active access keys. The unreturned keys were deactivated as a security procedure.
- Bicycle enclosure maintenance (Oct 22) - TS called in San Jose Safe & Lock to repair the Key Access Control Board at San Carlos Plaza bike enclosure.
- TS staff tagged 8 abandoned bikes for removal (Oct 30) – 5 in Spartan Memorial Paseo, 1 in 7th St Plaza, and 2 at 9th St Plaza bike enclosures.
- Tiffany met with Mona Hall, SJSU IT Developer (Oct 30) – Tiffany and Mona worked together to develop and program new features for SmartPass database (SAMI) that will allow reactivation of cards and acceptance of late renewal fees.
- TS launched its annual Commute Survey (Nov 1) – To date, 4,310 students have taken the survey.
- Fall 2018 official headcount report (Nov 5) – The SJSU office of Institutional Effectiveness & Analytics released the total student headcount of 32,828. Eyedin sent that figure to the VTA SmartPass dept. to be used for calculating the invoice amount.
- Audit of the current TS grant (Nov 7) – Trinh Thai (A.S. Accounting) submitted the requested documents for the TFCA 18R05 grant to BAAQMD.
- Tiffany and Eyedin participated in the Orientation Team meeting (Nov 7) – The planning & organization of orientation events for Freshmen & Transfer students for Spring 2019 semester and Summer 2019 were discussed.
- Ford GoBike Expansion Workshop (Nov 8) – TS staff Carlos Escobar attended the GoBike event. The event consisted of community members providing feedback for the Ford GoBike expansion. Carlos gave suggested locations that would benefit SJSU students to have greater access to transit in underserviced areas.
- Joint Honors Program students (Nov 13) - TS staff is working with a group of students from the Joint Honors Program (JHP) in the College of Business. The project is focused on assessing the need and want of an SJSU mobility master plan. The students are conducting a survey that will be open through Nov 16, to collect data for this project. Tiffany and Carlos helped JHP students to refine their survey instrument.

**Outreach Activities:**
- Tabling (Nov 6) – TS staff tabled on 7th St plaza to encourage participation in the annual commute survey. 511 also participated to promote carpooling to SJSU through Scoop and Waze apps.
- Spartan 101 (Nov 14) 7 new-hire employees received complementary SmartPass Clippers.

**TS Marketing Activities:**
- TS staff is working on a marketing plan for 2019. This plan will be evaluating current mass emailing campaigns, social media strategies, commute survey results, and outreach activities. We will be focusing on data collected from these efforts and ways to improve target marketing.
- TS Spartan Daily Spring Ad- In progress, TS is collaborating with AS Marketing to do a photo shoot that will be used for the Ad.

Questions about this report? You can reach me at (408) 924-6243 or carole.dowell@sjsu.edu.
I. A.S. Committee Meetings

01. Lobby Corps
   a. Lobby Corps Position Elections will be held at the 12/05/18 meeting
   b. Lobby Corps will be discussing a stance on the Help Students Vote Act, a bill to amend title IV of the Higher Education Act of 1965 to require institutions of higher education that participate in programs under such title to distribute voter registration forms to students enrolled at the institution.
      i. For more information:
         https://www.govtrack.us/congress/bills/115/s2699

II. University Committee Meetings

01. Instruction and Student Affairs: Working on rewriting the TOEFL policy to the ELPR (English Language Proficiency Requirement)
   b. Working with GUP (Graduate and Undergraduate Programs)

III. Additional Meetings/ Activities

01. California State Student Association
   a. Introduced the “Commitment to Increasing Resources for Undocumented Students” resolution that I co-authored with the Sacramento State ASI president, Noel Mora
      i. Working with the CSSA regional civic engagement officers to bring back feedback from the 19 existing Undocumented Student resource point persons within the CSU
ii. Working with Ana Navarrete and interns within SJSU’s Undocuspartan Center for feedback

iii. Working with the Student Senate of California Community Colleges and the University of California Student Association for a potential co-advocacy effort

b. Academic Senate Liaison report (delivered by the secretary of the ASCSU)
   i. ASCSU passed a resolution to amend the presidential search process to include a requirement for candidates to visit the respective campus
   ii. Will present resolution to Board of Trustees on Tuesday

c. Chancellor’s office liaison report (Ray Murillo)
   i. The DACA webinar that was hosted by the Chancellor’s office and the University of California Immigrant Legal Services Center on Thursday, November 8, 2018 was recorded and will be available via this link: __________
   ii. Update for the Department of Social Services OneCalifornia Legal Services Funding and lack of communication between the Undocu-Resource centers and the chancellor’s office:
      1. Department of Social Services has not found legal agencies that are not at full capacity
      2. Ray Murillo will be following up with me on the communication gap and how the chancellor’s office can do a better job at bringing in the Undocu-Resource centers for consultation
      3. Dr. Ana Aguayo-Bryant, Assistant Director of Student Programs CSU Office of the Chancellor (Aguayo@calstate.edu) will be my contact person for follow up on the input surveying she did with the 19 existing Undocu-Resource centers

d. Trustee Report: (Trustee Emily Hinton)
   1. Exec compensation conversation has been pushed back

e. University Affairs Committee:
   I. Chenoa S Woods -- Assistant Director, Research & Programs at California State University, Office of the Chancellor’s Academic Advising Priorities
1. Increase percentage of students w/ a degree plan before they start
2. Improve data/capacity to deliver real time student progress
3. Rethink structural coordination of advising offices on campuses
4. Create advising accountability systems associated w/ student progress

f. CSSA officer reports:
   i. Caroline: Keeping DREAM Alive conference at Sac State in December: https://www.csus.edu/saseep/drc/kda.html

IV. Liaisons

   01. Meeting with Jennifer Mallutta: Government Relations Coordinator
       a. Will be hosting a legislative advocacy in-service sometime in December

V. Upcoming Meetings and Activities

   b. January CSSA at San Diego!

VI. Important Updates

Student Trustee applications are now out! Visit calstatestudents.org for more information.

If you have any questions about this report, please email me at: (grace.pang@sjsu.edu)
I. A.S. Committee Meetings

A. A.S Internal Affairs
   1. Nothing to Report

B. A.S University Affairs committee
   1. Nothing to Report

II. University Committee Meetings
A. Audit Committee:
   o Nothing to report

B. Student Health and Advisory Committee (SHAC)
   • Nothing to Report

C. Academic Senate
   1. Instructional and Student Aid (ISA)
      1. Nothing to Report
   2. Student Success Committee
      1. Nothing to Report
   3. Academic Senate
      1. Nothing to Report
   4. Campus Fee Advisory Committee
      1. Nothing to Report

III. Additional Meetings/ Activities
   • Nothing to Report

IV. Liaisons
   • Nothing to Report

V. Upcoming Meetings and Activities
   • Nothing to Report

If you have any questions about this report, please email me at: jyotsna.kethepalli@sjsu.edu
I. A.S. Committee Meetings

A. Internal Affairs Committee
   • Scheduled Meeting: The last meeting was held Wednesday November 7th.
     1. Edit Recommendations for section (V-VII) in the Bylaws were approved by the Internal Affairs Committee.
     • Next Scheduled Meeting will be held on Wednesday December 5th, 2018.
       1. The plan is to approve the edit recommendations that are being made to the rest of the sections in the bylaws (V-VII) by the Restructure committee
       2. Review Edit Recommendations made to the ERM by the Restructure committee.
       3. Discuss the 2019-2020 Board member compensation changes.

B. University Affairs Committee
   • The meeting was held on Wednesday November 7th, 2018.
     1. Director Rodriguez updated us on the Coffee with a Professor program offered on Campus and how to market the event better than it is being marketed right now so students can refer to it in a new way to help advertise the event and give her students at large an opportunity to become more involved.
     2. Director Rodriguez updated us on the transfer Student surveys that were made last year and how transfer students can feel more included by hosting more events for them as well as new Frosh students. There is an active survey offered so the results for that are pending.
     3. Director Parent updated and brought discussion to the committee regarding a potential Bike Lane survey that was created by a group of SJSU students as a group project for a class.

II. University Committee Meetings

A. Academic Senate
   • The meeting was held on Monday November 5 and consisted of committee reports. The following were the most argued, Professional Standards Committee (PS):
     Senator Peter presented AS 1711, Policy Recommendation, Principles Regarding Privacy of Electronic Information, Rescinds and Replaces F97-7, Policy Privacy of Electronic Information (Final Reading)
The Senate voted and AS 1711 passed as written with No Nays or Abstentions. Senator Peter presented AS 1710, Sense of the Senate Resolution, Advocating Additional Protections for the Privacy of Electronic Information at San José State University (Final Reading). The Senate voted and AS 1710 passed as written with no Days and 1 Abstention.

C. Organization and Government Committee (O&G): Senator Shifflett presented AS 1708, Policy Recommendation, Charge and Membership of the Institutional Review Board (Final Reading). Senator Shifflett presented an amendment that was friendly to the body to strike the last resolved clause. Senator Riley presented an amendment that was friendly to remove the grammatical error of an apostrophe on line 54. Senator Mathur presented an amendment that was friendly to the body to change 1.0 on line 81 to (1).

B. Organization and Government Committee

- The Committee met on October 29th and reviewed and edited the following Policies. editorial changes allowed for in bylaw 15a, Ongoing review of university policies (round 3), Ongoing review of the charge and membership of university/senate committees
- Board of General Studies - Need to discuss reporting line and changing status to an operating committee

III. Additional Meetings/Activities

A. Restructure Committee Meeting

- The Potential Edits regarding the Elections Regulations Manual (ERM) have been created and approved by the Internal Affairs Committee. The Edits will be sent to the board for a final revision before Elections season.

IV. Liaisons

A. None

V. Upcoming Meetings and Activities

A. Restructure committee meeting

- The restructure committee will be meeting on Friday November 30th, 2018 at 12 PM in the A.S Government Office Conference room.

VI. Important Updates

A. A.S Student-at-Large Applications

For those who are interested in becoming a student-at-large within the A.S. committees are still looking to fill spots. To apply go to the A.S SJSU portal and click the link to fill out an application at:

http://as.sjsu.edu/asgov/index.jsp?val=c_landing

If you have any questions about this report, please email me at: kenya.gallo@sjsu.edu
I. A.S. Committee Meetings
   A. [Programming Committee]
      ● Talked about ideas for holiday themed events.
      ● Distributed Duties of “Winter Wonderland” a holiday based service program.
      ● Brainstormed needs, and materials for the “Winter Wonderland” event.
   B. [University Affairs Committee]
      ● No meeting this week, holiday break.

II. University Committee Meetings
   A. Sustainability Board of Academic Senate
      ● Meeting 10/27/2018 at 10:30-Noon
   B. Campus Planning Board
      ● Meeting 12/11/2018 at 12:30-1:30

III. Additional Meetings/ Activities

IV. Liaisons
   1:1 Diana Ogbevire discussed ideas of green space conversion and will be taking measures into creating a new Hex Badge for Associated Students Sustainable Spartan.

V. Upcoming Meetings and Activities
   Campus Planning Board Meeting 11/13/2018 at 12:30-1:30

VI. Important Updates
   II. My youcanbookme account is now up to set up meeting times with my office hours.

      If you have any questions about this report, please email me at: lazaro.brito@sjsu.edu
I. A.S. Committee Meetings

   A. Finance Committee
      1. Meeting cancelled due to time constraints of the holiday. 11/21/18
   B. Operations Committee
      1. Discussed A.S. implementation plan tracker document and brainstormed
different methods of supporting the departments and their efforts. 11/2/18
   C. Personnel Committee
      1. No report.
   D. Executive Committee
      1. Went over the budget development timeline and discussed Board of
         Directors compensation.

II. University Committee Meetings

   A. Strategic Plan Steering Committee
      1. No report

III. Additional Meetings/ Activities

   A. 1 on 1 with Interim Executive Director Caorle Dowell
      1. Discussed the budget development schedule for the 2019-2020 budget.
   B. Office Hours
      1. Made myself available to be accessible by students if needed.
   C. Scholarship Reception
      1. MC’ed the reception alongside Director Quenga to award scholarships to
         well deserving Spartans.

IV. Liaisons

   A. Charlie Faas, SJSU VP of Administration and Finance
1. No report.

V. Upcoming Meetings and Activities

A. Office Hours

1. November 26, 2018; 3 PM- 5 PM
2. November 30, 2018; 1 PM - PM
3. December 3, 2018; 3 PM - 5 PM
4. December 7, 2018; 1 PM - PM

B. Operations Committee

1. November 16, 2018; 2 PM - 4 PM

C. Strategic Planning Steering Committee

1. December 3, 2018; 10 AM- 11 AM

VI. Important Updates

A. Finance Committee will be working on budget policy changes. If you have any ideas or discrepancies with the 2018-2019 budget policies, please attend an A.S. Finance Committee meeting or reach out to me!

If you have any questions about this report, please email me at: malik.akil@sjsu.edu
I. A.S. Committee Meetings
   A. University Affairs Committee
      a. 11/21 meeting cancelled per chair
      b. Scheduled Meeting: December 5, 2018

   B. Internal Affairs Committee
      a. 11/21 meeting cancelled per chair
      b. Scheduled Meeting: December 5, 2018

II. University Committee Meetings
   1. Academic Senate
      a. Scheduled Meeting: December 10, 2018
   2. Professional Standards Committee
      a. Scheduled Meeting: November 26, 2018
   3. Faculty Diversity Committee
      a. Scheduled Meeting: December 7, 2018
   4. Outstanding Professor Award Selection Committee
      a. None

III. Additional Meetings/ Activities
   1. Scheduled meeting with Diana: November 29, 2018
   2. Scheduled meeting with Samantha Cardenas: December 11, 2018

IV. Liaisons
   1. Met with Stefan Frazier: October 16, 2018
   2. Have not heard from Preston Rudy

V. Upcoming Meetings and Activities
   1. Faculty Diversity Committee
      a. Scheduled date: December 7, 2018
   2. Professional Standards Committee
      a. Scheduled date: November 26, 2018
3. Academic Senate
   a. Scheduled date: December 10, 2018

VI. Important Updates
   1. None.

If you have any questions about this report, please email me at: Sarah.rodriguez@sjsu.edu
I. A.S. Committee Meetings
   A. Programming Board
      • Winter Wonderland
         o Finalizing Supplies and Performance List
         o Tuesday, December 4th 2018 from 2-5pm on Tower Lawn
      • Diversity Day
         o Date: Possibly Tuesday March 19th
         o Waiting to see when the Diversity Showcase is next semester so it could be on the same day
   B. Finance Committee
      • November 21st Meeting Cancelled.

II. University Committee Meetings
   A. None.

III. Additional Meetings/ Activities
   A. New Student and Family Programs Orientation Coordinator Search Committee
      • Student Representative
      • Meetings TBA

IV. Liaisons
   A. Nothing to report at this time.

V. Upcoming Meetings and Activities
   A. 1:1 w/ Diana
      a. Discuss Diversity Day + Finalize Winter Wonderland Game Plan.

VI. Important Updates
   A. None.

If you have any questions about this report, please email me at: selena.m.flores@sjsu.edu