The following are *not valid reasons* for refund/reversal of charges: Poor academic performance, non-attendance, change of major, or lack of prerequisite(s).

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### FINANCIAL PETITION FORM

#### Section 1: Student Information

<table>
<thead>
<tr>
<th>Name:</th>
<th>SJSU ID#:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address:</td>
<td>City, State, Zip:</td>
</tr>
<tr>
<td>Home Phone:</td>
<td>Mobile Phone:</td>
</tr>
<tr>
<td>Semester:</td>
<td>Course(s) Dropped:</td>
</tr>
</tbody>
</table>

#### Section 2: Type of Request

- [ ] Requesting Refund
- [ ] Requesting Reversal of Outstanding Charges

Generally, all accepted extenuating circumstances fall into one of the following seven categories:

- Administrative Error
- Military (Orders from CO)
- Death of Immediate Family Member
- Divorce
- Employment
- Natural Disaster
- Personal Health or Serious Family Illness

In all cases, a signed personal statement and supporting evidence/documentation will be required. Incomplete petitions will not be processed.

**NOTE: ALL DOCUMENTATION IS SUBJECT TO VERIFICATION**

#### Section 3: Personal Statement

In the space provided below, please give a detailed explanation why you are requesting a refund past the deadline. If you require additional space, please use the reverse side of this petition.

_______________________________________ ____________________________________
Student Signature     Date

The following are *not valid reasons* for refund/reversal of charges: Poor academic performance, non-attendance, change of major, or lack of prerequisite(s).