

Employee Fee Waiver Memo

Bursar's Office

One Washington Square

San Jose, CA

95192-0138

August 13, 2009

TO: All SJSU Students Using Employee Dependent Fee Waivers,
SJSU Employees Using Employee Fee Waivers

FROM: Marlene Anderson, Bursar

SUBJECT: Changes for Employee Fee Waiver Program

I am sure you are well aware of the registration fee increases imposed for Fall 2009. If an employee takes 6 units or 2 classes within the term, the existing State University Fee (SUF) waiver remains. If an employee enrolls in more than 6.0 units the fees owed by the employee will increase for the SUF portion. Please review your People Soft financial account to determine the fees owed for this term.

In addition, changes in fee waivers will affect the registration fees paid by Collective Bargaining Units 3, 4, & MPP spouses, domestic partners & dependent children. According to Chancellor's Office HR technical letters, these bargaining units have new waiver rules that are effective immediately for the Fall 2009 term. For further details, please go to: <http://www.sjsu.edu/bursar/services/sponsors/waivers>.

If you have questions about the bargaining unit changes, please call the SJSU Human Resources at 924-2250 and if you have questions about the fees, please call the Bursar's Office at 924-1601.

Have a great semester!