How to Enroll in Direct Deposit (eRefunds)

Bursar’s Office
One Washington Square
San Jose, CA 95192-0138

Overview
Direct Deposit (eRefunds) allow your funds to be directly deposited into your account, saves you the $20.00 refund processing fee, and prevents the possibility of your check being lost or delayed in the mail.

1. Go to MySJSU (http://my.sjsu.edu/) and click the Login to MySJSU button.

2. Enter your User ID and Password and click the Sign In button.

3. From the Student Center page (your homepage), scroll down to Finances.

4. Click on the Enroll in Direct Deposit link.

5. Select Checking or Savings

6. Enter your Routing and Account Numbers.

7. Confirm Account Number.
8. After reading the **Terms and Conditions**, check the acknowledgement box.

9. Click the submit button.

10. **Confirm account information.**
- Account Type
- Routing Number
- Account Number

11. Click the OK button.

12. Congratulations, you are now enrolled in Direct Deposit (eRefund).

13. Click on the OK button to return to your Student Center.

For additional assistance, visit [MySJSU Financial Information](http://my.sjsu.edu/students/help/).