Overview
This student guide demonstrates how to enroll in the Tuition & Fees ONLY Payment Plan.

Please contact the Bursar's Office by calling 408-924-1601 or email bursar@sjsu.edu with any questions about this process, student account, or visit them at www.sjsu.edu/bursar.

The MySJSU homepage displays.

1. Go to MySJSU (http://my.sjsu.edu/).
2. Click the MySJSU Sign In button.

The Login page displays.

3. Enter your SJSU ID and Password.
4. Click the Sign In button.

Note: If you have difficulty logging in, contact the IT Help Desk by email (ithelpdesk@sjsu.edu) with your full name and SJSU ID.
5. Click the **Payment Plan and Other Services** button.
6. Click the **Enroll in payment plan** button.
The Enroll in Payment Plan page displays.

7. Select Payment Plan for Tuition & Fees ONLY.
8. Click the Next button.
9. Review the installment plan you have selected.

10. Click the **Previous** button to make a different selection.

11. Click the **Next** button to proceed.
12. Review the installment schedule and terms of the payment plan.

13. Check the box indicating that you have read the agreement.

14. Click the **Enroll** button or click the **Previous** button to select another payment plan option.
15. Congratulations! You have enrolled in the Tuition & Fees ONLY Payment Plan!

16. You can use the View My Account button to see your account.
The Account Summary page displays.

17. Click the Pay Now button to make a payment.