Agenda
8:30 – 9:00 a.m. Breakfast (Room 1010)
9:00 a.m. – Noon CAARE meeting in Room 1010
Noon – 1:00 p.m. Lunch – (Room 1010)
1:00 – 5:00 p.m. CAARE meeting in Room 1010
6:30-9:00 p.m. Dinner (Option: Connors at Bridge Street)

1. Welcome/Introductions

2. Meeting Overview
   a. CAARE year 1 overview
   b. Updates from the NASA PI’s meeting
   c. Revisit CAARE goals and strategy development

3. Recap of Summer Activities
   a. Overseeing progress in internship projects
   b. Talking to students about research ethics
   c. Individual research projects
   d. Logistics and etc.

4. Recruiting and Broadens Participants
   a. OSSI Applications
   b. Recruiting and supporting students from underrepresented groups
   c. Challenges that CAARE students face
   d. Battling the GPA bias: selecting participants for research experiences
   e. Stipends, risk and travel
   f. How to build a strong cohort and why it matters.
   g. Teaching scientific communication within CAARE students

5. Evaluating CAARE
   a. Roles of Evaluators
   b. Goals, metrics, logic models
   c. Summative and formative evaluation

6. Finding, preparing and supporting mentors
a. Reach out to other NASA Centers for mentors

7. Sustainability
   a. Grants, projects and etc.
   b. Collaborative projects among CAARE members
   c. Publishing and etc.
   d. Regularly improving our CAARE

8. Other

9. Wrap-up and forward looking
   a. Group picture
   b. Group dinner