Spring 2016 Career Prep Series for Business Students

**Career Conversations** are brief workshops on essential career-development topics.  
**Career Labs** are forums for practicing and receiving feedback on essential career skills.

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>FOCUS</th>
<th>PLACE</th>
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</thead>
<tbody>
<tr>
<td>Plan for Career Success at SJSU</td>
<td></td>
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<tr>
<td>2.2</td>
<td>12:00-12:30 PM</td>
<td>Upperclass Career Steps</td>
<td>BBC 008</td>
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<tr>
<td>2.2</td>
<td>1:00-1:30 PM</td>
<td>Frosh/Soph Career Steps</td>
<td>BBC 008</td>
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<tr>
<td>Explore Business Careers</td>
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<tr>
<td>2.10</td>
<td>12:00-1:00 PM</td>
<td>Find Career Interests &amp; Options</td>
<td>BBC 301</td>
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<tr>
<td>4.20</td>
<td>12:00-1:00 PM</td>
<td>Find Career Interests &amp; Options</td>
<td>BBC 301</td>
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<tr>
<td>Prep for the Job/Internship Fairs</td>
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<tr>
<td>2.10</td>
<td>1:00-1:45 PM</td>
<td>Resume Essentials</td>
<td>BBC 301</td>
</tr>
<tr>
<td>2.16</td>
<td>12:00-12:30 PM</td>
<td>Job &amp; Internship Fair Prep</td>
<td>BBC 008</td>
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<tr>
<td>2.16</td>
<td>1:00-2:00 PM</td>
<td>Resume Lab with Recruiters (bring paper &amp; E resume)</td>
<td>BBC 301</td>
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<tr>
<td>Find Job or Internship Opportunities</td>
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<tr>
<td>3.16</td>
<td>12:00-12:30 PM</td>
<td>Plan a Job/Internship Search</td>
<td>BBC 008</td>
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<tr>
<td>3.16</td>
<td>1:00-1:30 PM</td>
<td>Find Job/Internship Opportunities</td>
<td>BBC 008</td>
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<tr>
<td>3.16</td>
<td>2:00-2:30 PM</td>
<td>Research Jobs &amp; Companies</td>
<td>BBC 008</td>
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<tr>
<td>4.12</td>
<td>12:00-12:30 PM</td>
<td>Leverage LinkedIn and Other Social Media</td>
<td>BBC 008</td>
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<tr>
<td>4.12</td>
<td>1:00-1:30 PM</td>
<td>Gain Global Experience</td>
<td>BBC 008</td>
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<tr>
<td>Engage with Employers and Your Network</td>
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<tr>
<td>3.2</td>
<td>12:00-12:30 PM</td>
<td>Grow Your Career Network</td>
<td>BBC 008</td>
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<tr>
<td>3.2</td>
<td>1:00-1:45 PM</td>
<td>Interview Essentials</td>
<td>BBC 008</td>
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<tr>
<td>3.10</td>
<td>12:00-3:30 PM</td>
<td>Mock Interview Lab with Recruiters (schedule details TBA)</td>
<td>ADM 154</td>
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<tr>
<td>Contribute at Work</td>
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<tr>
<td>4.26</td>
<td>12:00-12:30 PM</td>
<td>Make a Difference in Internships</td>
<td>BBC 008</td>
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<tr>
<td>4.26</td>
<td>1:00-1:30 PM</td>
<td>Make a Difference in Full-time Careers</td>
<td>BBC 008</td>
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</table>

No registration required; limit of 20 students

**Drop-in Career Advising, BBC 008:**  
Tue. 2:00-4:00 PM and Wed. 10:00-12:00 PM,  
From 2/2 to 5/11 (except 2/23, 2/24, 3/29, 3/30)

**Key Spring ’16 Career Center Events**

- 2/17 - *Making the Most of the Job Fair Workshop*, Stu. Union Ballroom
- 2/23, 2/24 - *EXPO ’16 Job/Internship Fair* (all majors encouraged both days), Event Center
- 3/1 - *Nonprofit Job/Internship Fair*, Stu. Union Ballroom
- 4/14 - *Just-in-Time Job/Internship Fair*, Student Union Ballroom

**Online career resources** at www.sjsu.edu/careercenter/cob