Career Center Recruiting Bulletin for BUSINESS CONCENTRATIONS

Spring ’15 Business and Government Job & Internship Fair
3/5, 12 PM - 4 PM, SU Ballroom
(12 PM - 2 PM available with early bird pass)

The following table offers a summary of the companies who will attend the Spring ’15 Business and Government Job & Internship Fair and the business concentrations for which they plan to recruit.

- - - How Can Students Use this Information? - - -

1. Register and/or update your profile in SpartaJobs, the SJSU jobs database on the Career Center website.

2. Post an updated resume to your profile to send with job applications. Get resume help from the Career Center, if needed.

3. Do an advanced search to identify concentration-specific positions for which companies will recruit at the job fair.
   a. From the home page of SpartaJobs, click on the SpartaJobs menu and select SpartaJOBS.
   b. Then click on Advanced Search on the right.
   c. Click on the Show Me drop-down menu on the left and select Career Fair Postings.
   d. Then, select Business and your specific concentration from the Majors/Concentrations drop-down menu.
   e. Click on the yes radio button under Include only selected major to restrict the listings to only your concentration.

   Note: Some companies have elected to recruit for business students from all concentrations. To find those positions, select Business under Majors/Concentrations. Do not select a specific concentration below Business and make sure that the no radio button is selected under Include only selected major.

   f. Take some time to explore the specific jobs that are posted by the companies to learn what skills and qualities are desired. Structure your resume content to indicate how your skills match.

4. From your research on those job postings, select 10-15 companies you would like to visit at the job fair. On the day of the fair, floor maps will be available to help you plot your course.

5. If possible, apply to your priority job postings before the job fair.

6. Use the Job Fair Success Webshop from the Career Center website to prepare for a productive day at the job fair and get in two hours early with the early bird pass: http://www.sjsu.edu/careercenter/students/videos_workshops_and_handouts/job-fair-success-webshop/index.html
## Preferred Business Concentrations

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<th>Companies Recruiting at the Job Fair</th>
<th>Preferred Business Concentrations</th>
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<td><strong>AvalonBay Communities, Inc</strong></td>
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<td><strong>California Department of Corrections and Rehabilitation</strong></td>
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<td><strong>Cisco Systems, Inc.</strong></td>
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<td><strong>CommonWealth Central Credit Union</strong></td>
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<td><strong>Consolidated Electrical Distributors, Inc.</strong></td>
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<td>Preferred Business Concentrations</td>
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