WORKSHOP SERIES

Discover proven strategies for effectively presenting yourself on paper to employers. Strengthen your accomplishment statements and learn how to tailor your resume for specific opportunities.

**Tu** 2/6 12:00pm - 1:15pm ADM 255

**M** 2/19 12:00pm - 1:15pm ADM 255

**Tu** 3/6 12:00pm - 1:15pm ADM 255

**M** 4/9 12:00pm - 1:15pm ADM 255

**Interview with Confidence**

Preparation is the key to interview success. Learn proven techniques on how to prepare yourself for an interview and present yourself as a professional in order to increase your confidence going into an interview.

**M** 3/5 12:00pm - 1:15pm ADM 255

**Th** 4/5 12:00pm - 1:15pm ADM 255

**W** 2/14 12:00pm - 1:15pm ADM 255

**W** 1:00-1:20 pm or 1:30-1:50 pm ADM 255

**W** 4/25 10:00am - 11:15am ADM 255

**M & Th** 12:00pm - 1:00pm ADM 255

**Majors:** Kinesiology, Nursing, Social Work, Rec. Therapy, Nutrition, Public Health

**W** 3/14, 4/4, 4/11, 4/18, 4/25, 5/2 12:00pm - 1:00pm ADM 255

All workshops have limited capacity. Seating is on a first-come, first-served basis.

**EmploYER CONNECTIONS**

Connect with employers face-to-face. Gain a competitive edge by attending our recruitment events.

**Job and Internship Fairs**

Current SJSU students and registered alumni members are invited to meet employers anticipating career and/or internship opportunities. Attend a “Make Successful Connections” workshop to increase your marketability and stand out in the crowd. All undergraduate students who attend will receive a fast pass for front-of-the-line access to the Spring ’18 job fairs. Business casual or professional business attire strongly recommended. **Current SJSU Tower Card required.** Graduate Student Tech Career Fair entry is by lottery only. Visit SJSU Handshake for more information. Priority entry given to students in the majors and degree levels sought by employers at these events.

**Spartan Career Fair (Non-tech opportunities only)**

**Th** 2/22/18 11:00am - 3:00pm SU Ballroom

**Engineering & Science Career Fair**

Majors: Civil, Industrial, Chemical, Mechanical, Bio-tech, Chemistry, Physics, Geology, Human Factor, MIS (IST)

**Tu** 2/27/18 11:00am - 3:00pm SU Ballroom

**Tech Career Fair - Undergraduate Students**

Majors: Computer Science, Software Engineering, Electrical Engineering, Computer Engineering, MIS (IST)

**W** 2/28/18 10:00am - 3:00pm SU Ballroom

**Tech Career Fair - Graduate Students (entry by lottery only)**

Majors: Computer Science, Software Engineering, Electrical Engineering, Computer Engineering, MIS (IST)

**W** 2/28/18 10:00am - 3:00pm SU Ballroom

**Health Professions Career Fair**

Majors: Kinesiology, Nursing, Social Work, Rec. Therapy, Nutrition, Public Health

**W** 3/14/18 4:00pm - 7:00pm SU Ballroom

**Spring-Into-Action Career Fair (Non-tech opportunities only)**

**Th** 4/12/18 12:00pm - 3:00pm SU Ballroom

**Part-Time & Seasonal Job Fair (All majors welcome)**

**W** 4/18/18 12:00pm - 3:00pm TBD, check SJSU Handshake

**Drop In Interviews**

Apply and interview for part-time jobs during the school year or summer.

**F** 2/16, 3/16, 4/16, 5/8/18 12:00pm - 3:00pm MLK

**SJsu HANDShAKE**

Exclusive for SJSU Students & Registered Alumni Members

An online job & internship bank that includes on and off-campus, part-time, full-time, and summer opportunities. Check frequently – NEW opportunities are added daily. Visit our website and click on the SJSU Handshake button to prepare yourself for an interview and present yourself as a professional in order to increase your confidence going into an interview.

**Handshake for Educators: Quick Tips for Faculty and Staff**

Bring your laptop to this short 20-minute workshop to get your account activated at these events.

**W** 100-1:20 pm or 1:30-1:50 pm ADM 255

**CAREER COACHING**

Career counselors provide coaching on a variety of topics including: choosing a major/career, job/internship-search strategies, resume/cover letter writing, and interviewing tips. A printed resume is required for review.

**Appointments for Undergraduate/Bachelors Students**

Log into SJSU Handshake to schedule an appointment with a career counselor. Available for currently enrolled students.

**Career Center Drop-In Hours:**

**1/29/18 – 5/11/18**

Due to other events there will be no drop-ins on 2/22, 2/27, 3/6

**M & Th** 1:00pm - 3:00pm

**Tu & W** 11:00am - 1:00pm

**Satellite Drop-In Hours:**

2/5/18 - 5/11/18

M 2:00pm - 4:00pm (by appt only) Education Success Center, SH 106

Tu 1:00pm - 2:00pm (by appt only) H&A Success Center, CL 244

Tu 1:30pm - 3:30pm EOP Lounge, CL 1st Floor

W 1:00pm - 3:00pm Engineering Success Center, ENGR 344

W 1:00pm - 3:00pm (by appt only) Social Science Success Center, CL 240

Th 12:00pm - 1:30pm Applied Sciences & Arts Success Center, MQH 533

Tu 2:00pm - 4:00pm Business Success Center, BBC 008

Th 1:30pm - 3:00pm Science Success Center, DH 212

Tu 12:30pm - 2:00pm AARS, Student Services Center (undeclared, still-exploring)

**Appointments for Masters/Graduate Students**

Schedule an appointment by emailing a career counselor directly.

Go to http://www.sjsu.edu/careercenter/

**Masters/Graduate Students Drop-In Group Advising**

Learn how to craft a graduate/masters level resume and cover letter that will help you stand out from the crowd.

W 1/31, 2/27, 3/21, 3/21, 4/4, 4/11, 5/2, 5/9 3:00pm - 4:15pm ADM 255

**Virtual Career Chat**

Do you have job search or resume questions? Get virtual job search advice from a career counselor. Go to www.sjsu.edu/careercenter and click on the Career Coaching Quick Link.

F 2/2, 3/13, 3/16, 4/4, 4/20, 5/4, 5/11 10:00am - 12:00pm

**Spartan Career Fair (Non-tech opportunities only)**

**Th** 2/22/18 11:00am - 3:00pm SU Ballroom

**Engineering & Science Career Fair**

Majors: Civil, Industrial, Chemical, Mechanical, Bio-tech, Chemistry, Physics, Geology, Human Factor, MIS (IST)

**Tu** 2/27/18 11:00am - 3:00pm SU Ballroom

**Tech Career Fair - Undergraduate Students**

Majors: Computer Science, Software Engineering, Electrical Engineering, Computer Engineering, MIS (IST)

**W** 2/28/18 10:00am - 3:00pm SU Ballroom

**Tech Career Fair - Graduate Students (entry by lottery only)**

Majors: Computer Science, Software Engineering, Electrical Engineering, Computer Engineering, MIS (IST)

**W** 2/28/18 10:00am - 3:00pm SU Ballroom

**Health Professions Career Fair**

Majors: Kinesiology, Nursing, Social Work, Rec. Therapy, Nutrition, Public Health

**W** 3/14/18 4:00pm - 7:00pm SU Ballroom

**Spring-Into-Action Career Fair (Non-tech opportunities only)**

**Th** 4/12/18 12:00pm - 3:00pm SU Ballroom

**Part-Time & Seasonal Job Fair (All majors welcome)**

**W** 4/18/18 12:00pm - 3:00pm TBD, check SJSU Handshake

**Drop In Interviews**

Apply and interview for part-time jobs during the school year or summer.

**F** 2/16, 3/16, 4/16, 5/8/18 12:00pm - 3:00pm MLK
**SIGNATURE EVENTS**

**Strategies for Landing a Job or Internship in the U.S.**
(for International Students)
Discover tools to help you find a job or internship on-campus or off. Be inspired to proactively build your professional network and learn how to design a U.S style resume.
F 1/26 1:00pm - 4:30pm SU Rm 2

**JCPenney Suit Up Event - Private Spartan Shopping Experience**
Everything you need to finish your look for that next interview, career fair or new job – including suits, dresses, sport coats, dress pants, shoes and accessories. This Career Center sponsored event will provide SJSU students and recent alumni access to shop for career apparel with exclusive discounts not available to the public.
Su 2/11 6:30pm - 9:30pm JCPenney Store Eastlake Mall, San Jose

**March Major Madness - A Major & Career Exploration Event**
Are you undeclared or unsure what you can do with your major? If so, grab a friend and join us to connect with academic advisors, career counselors and fellow students who can answer your major related questions. Figure out your next academic and career steps while enjoying a free lunch!
W 3/7 12:00pm - 2:00pm SU Ballroom B

**Equal Pay Day: Salary Negotiation Workshop and Networking by AAUW Start Smart**
April 10th is Equal Pay Day 2018, a day that represents the additional calendar days the typical woman must work to earn the same amount as the typical man. All are welcome to join in this campus-wide event, led by an AAUW facilitator, to learn how to negotiate salary for a new job. Learn to articulate your personal value, develop an arsenal of persuasive strategies for negotiating, and conduct market research to benchmark a target salary. Gain confidence in your negotiation style through discussion and role-play. Co-sponsored by the Office of Student and Faculty Success, the Gender Equity Center, the College of Applied Sciences and Arts.
Tu 4/10 4:00pm - 7:00pm SU Ballroom B

**First Friday Photo Booth**
Join us on the first Friday of each month to get your professional headshot taken for your LinkedIn and SJSU Handshake profile.
F 2/2, 3/2, 4/6, 5/4 10:00am - 11:30am ADM 255

---

**HOURS OF OPERATION:**

Monday through Thursday: 8:30am - 4:30pm
Friday: 8:30am - 12:00pm
1:00pm - 4:30pm
Location: Administration Building, Room 255/154
Phone: 408.924.6031
Website: [www.sjsu.edu/careercenter](http://www.sjsu.edu/careercenter)
Email: careerhelp@sjsu.edu

---

**Spring 2018 PROGRAM & EVENT CALENDAR**

@sjsu_careercntr
Add us on Snapchat to find out about all our current events!