Develop an Accomplishment Statement

Use the STAR method (Situation/Task, Action, Result) to create a strong accomplishment statement for something you accomplished in a job, on a project, or at a community service site. The following questions will help guide your writing:

1. What was the situation, task, or problem you faced?

2. What action(s) did you take to solve the situation, task, or problem?

3. What were the results or outcomes of your action(s)?

Accomplishment statement: