Services for Alumni

ANNUAL MEMBERSHIP PACKAGE - $25/yr

Basic Services - This is our basic package and is also the free membership package for Alumni Association members:

• **Unlimited Access to Career Center Website** - Includes comprehensive self-help career development resources available 24/7. This includes access to on-line workshops, tutorials, and resource tools such as the Resume Toolkit, Perfect Interview, and Eureka.

• **Unlimited Access to Spartajobs** – SJSU’s jobs database has hundreds of positions including on-campus, part-time, full-time, internship, and volunteer posted each day with 24/7 access.

• **Employer Information Sessions** – Informal information exchanges that provide excellent opportunities to learn about a particular employer, program, industry, or organization. These are beneficial for the job seeker and for those wishing to explore career options.

• **Job Fairs** - Hundreds of organizations in a variety of industries come to campus twice a year to recruit SJSU students and alumni. The fairs offer an opportunity to meet and talk with employers, to network, to drop off resumes, and to discover new industries, companies and positions that you may not be aware of.

• **Special Event Panel Discussions** – Throughout the year, the Career Center sponsors or partners with other departments on campus to host special event panel discussions. These events range in topic and scope and have included discussions on green tech, non-profit work, and the government sector, just to name a few. All registered members are invited to attend.

• **Career Center Workshops** – Designed to enhance your knowledge of the job search process, a variety of career-related workshops are offered on a regular basis. Topics may include Resume Writing, Interviewing Strategies, Tips to Finding a Job in a Tough Economy, and Managing Your On-line Presence, just to name a few. These workshops are filled on a first come basis.

• **Electronic Resume Submission** - The Spartajobs system allows access to store up to 16 documents which may include resumes, cover letters, copies of informal transcripts, letters of recommendation, etc, in the database to use as a convenient tool when submitting to jobs of interest through the Spartajobs database.

Fee-Based Services – In addition to the services above, Alumni with a current Career Center membership or Alumni Association membership may purchase these additional services at a discounted rate:

• **One-on-One Appointments** – An unlimited amount of fee-based individualized appointments are available for $50 for 50 minutes per appointment. These appointments are for the person who would benefit from one-on-one individualized services to discuss job search strategies; to critique, revise, or help write a resume; to discuss interviewing tips and/or practice mock interviewing; just to name a few examples. These appointments can be conducted in-person, via phone, or via email.

• **Myers-Briggs and/or Strong Interest Inventory Assessments** – For those wishing to use formal assessments as part of the career development strategy, these two assessments are available for an additional fee. Clients must first schedule an initial fee-based appointment to meet with a consultant and gain access to take the assessments and then a second fee-based appointment will be scheduled to interpret the results and discuss an action plan.

*Priority seating for current SJSU students*