



**San José State**  
UNIVERSITY

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**& Sciences**

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Kay Armstead Center for  
Communication Disorders

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## NOTICE: FEE INCREASE/ABSENCE POLICY

Due to the increased cost of maintaining the clinic, fees for speech therapy at Kay Armstead Center for Communication Disorders will be changed. Clients who joined us after May 15, 2008, will be on the new fee schedule effective in fall 2008 and ongoing. Clients who joined us before May 15, 2008, will have one semester grace period under the previous fee schedule, and will change to the new fee schedule beginning in January 2009.

### The new fee schedule is as follows:

- Adult Autism Communication Group: \$125/semester
  - Weekly therapy: \$20/session or  
\$260/semester for once/week (1 session free)  
\$520/semester for twice/week (2 sessions free)
  - Speech/Language Evaluation: \$300
  - Augmentative/Alternative Communication Evaluation: \$500
- All fees are to be paid in advance or at the time of service.

### Absence Policy:

- No refunds will be given for fees paid in advance or on a semester-by-semester basis.
- No partial payment will be made if a client comes late or leaves early.
- 24-hour cancellation policy: To avoid charges, you must notify your student clinician within 24 hours of an absence. Please make note of the best way to contact your student clinician.
- Two absences without 24 hour notice will result in automatic dismissal from therapy.
- Clients with more than 3 planned absences per semester will not be eligible for services and/or will be dismissed from therapy.
- You will be offered a make up session if your clinician must cancel a session.
- Your clinician is not obligated to make up a session if you cancel, but they often will, according to their availability and availability of supervision.
- Clients are **not** to attend therapy if they have had a fever, have vomited or have had diarrhea within the last 24 hours, or if they have green mucus.

As always, if you are experiencing financial hardship, please contact Carrie Jones, Clinical Coordinator at [carrie.jones@sjsu.edu](mailto:carrie.jones@sjsu.edu) or 924-3679 or in person at the center.

We look forward to serving you and your loved ones!