Faculty Matter Tips #14:
Read through the syllabus you have prepared
(FMTT #2, updated)

Make sure that if you were a student in your class, you could answer the following questions in the affirmative. After reading this syllabus,

- Would you be able to put together a **clear picture of what the class was about**?
- Would you have a sense of what your instructor **expected you to learn**?
- Would it be clear to you what, specifically, you were going to be **asked to do or produce, and when**?
- Would you be able to figure out how your **grade would be determined**?
- Would you be able to figure out where you could turn **if you encountered any difficulties along the way**?