



**Website Editing  
Account Request Form**  
University Computing Systems  
University Computing & Telecommunications

This form is used to request an account used to edit web pages on the SJSU web server.  
Incomplete/illegible forms will be rejected.

Please fill out this form using black or blue ink:  
Requests without signatures will be rejected.

Return completed form to:  
UCAT, University Computing Systems  
Attn: E-Mail Administrator  
Extended ZIP 0013  
Fax: (408) 924-1018

**I request an account for editing my website.**

**What website do you need to edit?**

http:// \_\_\_\_\_

**Primary user of account:**

Tower ID: \_\_\_\_\_ Phone: \_\_\_\_\_

User's E-Mail Address: \_\_\_\_\_  
(Your request status may be sent to the address above)

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

**Please note the following:**

If your account becomes locked/needs password reset, please contact the University Help Desk.

Allow 10 working days for processing.

**Please read and sign other side of form**



## Special Note to Dean/Department Head/Applicant Please read and sign before submitting

### Department Certification of Proper Use of Programs, Systems and Data

It is understood that computer programs and documentation are proprietary, data files are considered confidential, and illegal access or misuse of this account, any information received through it, or of other University facilities, may be in violation of one or more of the following:

- Federal Privacy Act of 1974
- Information Practices Act of 1977
- California Penal Code Section 502
- Computer Fraud and Abuse Act of 1986
- Computer Security Act of 1987
- Freedom of Information Act, 5 U.S.C Sec 552
- Electronic Freedom of Information Act Amendments of 1996
- Telecommunications Act of 1996
- Consumer Internet Privacy Protection Act of 1999

Therefore, illegal access or misuse of this account may be punishable by fine, dismissal from the University and/or imprisonment. Further, University computer systems are for the use of authorized user only. If one is suspected of unauthorized activities, computer center staff may monitor and record all session activities. Anyone using these systems expressly consents to such monitoring. It is understood that these are department accounts and may not be given to temporary staff or students unless expressly configured for that purpose.

We certify that we have read and agree to the above and that the requested access will be used only for academically related work and/or to complete authorized work of the University.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Primary User's Name (please print)    Primary User's Signature    Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Tower ID    Dean/Dept Head (print)    Signature    Date