**Counselor Intern:**
**Location:** Crittenden Middle School, Mountain View Whisman School District

**Examples of Duties:**

- Create a college/career awareness program for middle school students
- Create an academic/social transition program from elementary to middle school
- Create an academic/social transition program from middle school to high school
- Assist in goal setting and academic planning
- Develop a social emotional learning program
- Organize and run an after/before school tutoring program with peer academic mentors
- Assist in peer mediation meetings with students
- Working with facilitator and at risk intervention special to strengthen the home-school relationship.
- Help develop the master schedule in coordination with administration, departments, and leads that helps meet the need of all students.

**Requirements:**

- Enrolled in a graduate level school counselor program
- Resume
- Letter of Introduction
- Three letters of reference (one within the last 6 months)

**Submit Documents to:**
Angela Dillman (Principal)
adillman@mvwsd.org