







San José State University
California Professional Nutrition Education
and Training (CAL-PRO-NET) Center

ANNOUNCES:

CHILD NUTRITION PROGRAM ADMINISTRATION

This valuable overview course is designed for school or child care food service directors who have been in their positions for two years or less. Topics include:

-  Fiscal Systems
-  Purchasing Procedures
-  Human Resources Management
-  Marketing Practices

Federal and State meal program regulations will be reviewed by State personnel. Framing the course is the American School Food Service Association's newly revised "Keys to Excellence," which provides guidance on how to achieve a quality child nutrition program. The CNPA course provides three semester-units of optional university credit. Facilitators will be Carol Hiort-Lorenzen, RD, Lia Robinson, MA, RD, SFNS, and Becky Bettencourt, FSM, CFP.

Date:	July 18 - 23, 2004
Location:	San Jose State University
Cost:	\$550, which includes three manuals, registration, and some meals.

Return registration form with a check, purchase order, or money order made payable to "San Jose State University Foundation" or you may register using www2.sjsu.edu/depts/CalProNet. Mail to the CAL-PRO-NET Center, One Washington Square, San Jose, CA 95192-0058. For more information, contact Sandy Queen by email, squeen@email.sjsu.edu, fax, (408) 924-2923, or phone, (408) 924-3127.

(one form per applicant)

Name _____ Job Title: _____
District: _____ School: _____
Mailing address: _____
City: _____ Zip: _____
Daytime Phone: _____ Email: _____
Fax: _____ Type of Payment: _____

The fee must be received no later than July 5, 2004. If the course is full, your registration fee will be returned. You may cancel your place in the course if your plans change. Cancellations must be received ten days prior to the course to be eligible for a refund.