



DEPARTMENT OF ECONOMICS

STEP-TO-COLLEGE

DESCRIPTION OF UNITRACK

Unitrack is a Step-to-College program designed to foster collaboration between university and high school instructors and to increase high school student matriculation to college. Unitrack is open to Bay Area high school instructors and their students in advanced placement economics courses.

➤ HIGH SCHOOL STUDENTS

Complete the Step-to-College University application form to sign-up for four units of university credit for either principles of Microeconomics or principles of Macroeconomics.

Pay a reduced fee of \$20.90 (subject to change) to open an *official* SJSU transcript. This is the beginning of your college career at SJSU or you can transfer the 4 units you earn in economics to any university. The \$20.90 is a *student* fee. There is no other application fee. You will be an SJSU student with certain privileges.

Complete your high school AP/Honors course. You do not have to take the AP test, but the grade recorded by your instructor will be the official grade for your SJSU transcript.

➤ SJSU ECONOMICS DEPARTMENT COORDINATOR

Reviews the following material to determine whether a course is accepted for four units of university credit: High School Instructor's Resume; Course Outline; and Examples of Course Assignments.

Receives application packets from high school instructors and reviews student applications for completeness. Assigns the students to one of two restricted-access sections in Econ 1A or Econ 1B. Makes a roster for each instructor (to be used for recording grades). Passes application materials to the Step-to-College Coordinator. The Step-to-College office will input student data and enroll students in the designated course section.

Conducts one to two workshops per semester with high school instructors. Visits high school for outreach, discussion, and guest lectures (as permitted by the high school instructor).

➤ HIGH SCHOOL INSTRUCTOR

Functions as a voluntary SJSU employee for the high school course; completes the Volunteer Employee Form; signs-off on the student's Step-to-College Admissions form; mails a packet of completed applications with checks to the SJSU Coordinator; and gives a copy of the final course grades to the Coordinator to be recorded on the SJSU roll sheet; Participates and completes the AP/Honors Workshop Series.