

# THINGS YOU CAN DO BEFORE ORIENTATION

## Check List for New Students

Here are some things that you can do now, before attending the New International Student Orientation Program on:

August 18, 2009 – for all undergraduate (bachelor’s degree) students; 8:30 am; Location – to be determined

August 19, 2009 – for all graduate (master’s degree) students; 8:30 am; Location – to be determined; check the IPS website by July 1

### To do at the International Programs and Services (IPS) Office (Clark Hall, room 543) for Orientation:

- REQUIRED Document Check-in: New Student Information Sheet, Passport, I-94, and all I-20 or DS-2019 forms issued to you from your previous school.
- Purchase health insurance at IPS, or online at [www.csuhealthlink.com](http://www.csuhealthlink.com) (required before registering for classes).
- View the Fall 2009 Schedule of Classes online at <http://info.sjsu.edu/home/schedules.html> or, to purchase a hard copy, go to the AS Print Shop.
- Purchase the new 2008–2010 SJSU Catalogue from the Spartan Bookstore.

### To do at your major department::

- Meet with your academic advisor in your major department regarding what courses to take
- Sign up for the Calculus Placement Exam and the Physics Placement Test, if they are required for your major. See the Schedule of Classes for more details regarding information about these and other required placement tests.

### To do at the Student Services Center, or through MySJSU.com:

- If you applied for admission using an overseas address, or have recently moved, file your new local address with the University by going to <http://my.sjsu.edu> and with USCIS (Immigration) by completing the AR-11 Form (available at IPS office).
- All freshmen and undergraduate transfer students are required to attend a Frosh/Transfer Academic Advising session prior to registration. A final session date will be available during Orientation for new students not yet in the U.S. until August. For more details you can visit the Student Advising Center online at <https://nextsteps.sjsu.edu>.
- Register for classes:

– Advanced Registration Period:	June 8 – June 16	payment due by Wed., June 17
	June 17 – July 17	payment due by Sat., July 18
	July 18 – August 16	payment due by Mon., August 17
– Late Registration & Late Fee:	August 24 – September 11	payment due by Thurs., September 17
- Sign up to take the English Placement Test (EPT) and the Entry Level Mathematics (ELM) test, if required. All incoming bachelor’s degree students are required to take both exams *prior* to registration, unless you are exempt (see Schedule of Classes for list of exemptions). Contact the Testing Office (Tel: 924–5980) to sign up for the tests dates. The last ELM/EPT testing will take place on Saturday, August 22, 2009. Please call the Testing office immediately for location and sign up if your MYSJSU notice says you are required to take the test(s).

### Measles–Rubella Immunization Requirements:

All new students born on or after January 1, 1957 are required to show proof of immunity to both measles and rubella. Students must fulfill this requirement during their first semester at SJSU or a hold will be placed on their registration for the second semester of classes. For more details, please visit this website: <http://info.sjsu.edu/web-dbgen/narr/catalog/rec-1878.html>.

### After you have registered:

- Obtain your SJSU Student ID—the “Tower card” from the Student Services Center.

## IMPORTANT DATES – FALL 2009

<b>Advanced Registration Period:</b>	Monday, June 8 to Sunday, August 16
<b>Late Registration Period:</b>	Monday, August 24 to Friday, September 11
<b>Last day to Withdraw for 100% Refund:</b>	Sunday, August 16
<b>First day of instruction:</b>	Monday, August 24
<b>Class Drop Deadline:</b>	Thursday, September 3 <ul style="list-style-type: none"><li>• Last day to drop without instructors consent</li><li>• Last day to withdraw from SJSU without a “W” grade</li></ul>
<b>Campus closed:</b>	Monday, September 7 (Labor Day)
<b>Class Add Deadline:</b>	Friday, September 11 <ul style="list-style-type: none"><li>• Last day to submit your Reduced Course/Concurrent Enrollment Petition to IPS office</li><li>• Last day to add courses</li></ul>
<b>Immigration Transfer Deadline</b>	Tuesday, September 8 (For students transferring within U.S. school)
<b>Campus closed:</b>	Wednesday, November 11
<b>Thanksgiving Break</b>	Thursday, November 26 – Friday, November 27
<b>Last day of instruction:</b>	Tuesday, December 8
<b>Study Day (No classes or exams):</b>	Wednesday, December 9 – IPS office closed
<b>Final Exams:</b>	Thursday, December 10 – Wednesday, December 16
<b>Campus closed:</b>	Thursday, December 24 to Friday, January 1, 2010