

# THINGS YOU CAN DO BEFORE ORIENTATION

## Check List for New Students

Here are some things that you can do now, before attending the New International Student Orientation Program on:

- ❑ August 19 – for all graduate students; 8:00 am at Science Building, room 142
- ❑ August 20 – for all undergraduate; 8:00 am at Washington Square Hall, 109

### To do at the International Programs and Services (IPS) Office (Clark Hall, room 543) for Orientation:

- ❑ REQUIRED Document Check-in: New Student Information Sheet, Passport, I-94, and all I-20 or DS-2019 forms issued to you from your previous school.
- ❑ Purchase health insurance at IPS, or online at [www.csuhealthlink.com](http://www.csuhealthlink.com) (required before registering for classes).
- ❑ View the Fall 2008 Schedule of Classes online at <http://info.sjsu.edu/home/schedules.html> or, to purchase a hard copy, go to the AS Print Shop.
- ❑ Purchase the new 2008–2010 SJSU Catalogue from the Spartan Bookstore.

### To do at your major department::

- ❑ Meet with your academic advisor in your major department regarding what courses to take
- ❑ Sign up for the Calculus Placement Exam and the Physics Placement Test, if they are required for your major. See the Schedule of Classes for more details regarding information about these and other required placement tests.

### To do at the Student Services Center, or through MySJSU.com:

- ❑ If you applied for admission using an overseas address, or have recently moved, file your new local address with the University by going to <http://my.sjsu.edu> and with USCIS (Immigration) by completing the AR-11 Form (available at IPS office).
- ❑ All freshmen are required to attend a Frosh Orientation Advising session prior to registration. The final one will be August 21 from 3:00 pm to 5:00 pm. Contact the Student Advising Center (online at <https://nextsteps.sjsu.edu>) for more details and to sign up to attend.
- ❑ Register for classes:

– Advanced Registration Period:	June 9 – June 15	(payment due by June 18)
	June 16 – July 15	(payment due by July 19)
	July 16 – August 17	(payment due by August 18)
– Late Registration & Late Fee:	August 25 – September 12	(payment due by September 18)
- ❑ Sign up to take the English Placement Test (EPT) and the Entry Level Mathematics (ELM) test, if required. All incoming bachelor's degree students are required to take both exams *prior* to registration, unless you are exempt (see Schedule of Classes for list of exemptions). Contact the Testing Office (Tel: 924-5980) to sign up for the tests given on August 16, 21, and 22, 2008.

### After you have registered:

- ❑ Obtain your SJSU Student ID—the “Tower card” from the Student Services Center.

**THE IPS OFFICE IS LOCATED AT CLARK HALL, 5<sup>TH</sup> FLOOR, ROOM 543**

## IMPORTANT DATES – FALL 2008

<b>Advanced Registration Period:</b>	Monday, June 9 to Sunday, August 17
<b>Late Registration Period:</b>	Monday, August 25 – Friday, September 12
<b>Last day to Withdraw for 100% Refund:</b>	Sunday, August 17
<b>First day of instruction:</b>	Monday, August 25
<b>Campus closed:</b>	Monday, September 1 – Labor Day observed
<b>Class Drop Deadline:</b>	Friday, September 5 <ul style="list-style-type: none"><li>• Last day to drop without instructors consent</li><li>• Last day to withdraw from SJSU without a “W” grade</li></ul>
<b>Class Add Deadline:</b>	Friday, September 12 <ul style="list-style-type: none"><li>• Last day to submit your Reduced Course/Concurrent Enrollment Petition to IPS office</li><li>• Last day to add courses</li></ul>
<b>Immigration Transfer Deadline</b>	Friday, September 5 – Last day to check-in for transfer
<b>Campus Closed:</b>	Tuesday, November 11 – Veteran’s Day observed Thursday – Friday, November 27 – 28 – Thanksgiving Holiday
<b>Last day of instruction:</b>	Wednesday, December 10
<b>Study Day (No classes or exams):</b>	Thursday, December 11 IPS office closed
<b>Final Exams:</b>	Friday, December 12 to Thursday, December 18
<b>Campus closed:</b>	Thursday, December 25 – Thursday, January 1, 2009 – Winter Break