

Immigration Department, the Government of the  
Hong Kong Special Administrative Region (HKSAR) ID(E) 936 A

This form is applicable to  
all entry applications

Visa / Entry Permit Application Form

**Note:** Please read the 'Guidance Notes' (Form no ID(E) 937) carefully before completing this form. Chinese version (Form no ID(C) 936) is also available.  
本表格亦備有中文版本 (表格編號 ID(C) 936)



Application reference barcode

**Warning:** A person who knowingly and wilfully makes a statement or gives information which he knows to be false or does not believe to be true shall be guilty of an offence under the law and any such visa / entry permit issued shall have no effect.

✓ Tick as appropriate \* Delete where inappropriate

**1. Purpose of application for entry to Hong Kong** (Please refer to Guidance Notes Item I)

- Employment (other than imported workers or domestic helpers) (please also complete ID(E) 936 B, E, F, G and L)
- Employment as imported workers (please also complete ID(E) 936 B, E, F, H, I and L)
- Employment as domestic helpers (please also complete ID(E) 936 F and L)
- Investment (please also complete ID(E) 936 B, E, F, J and L)  Student (please also complete ID(E) 936 E, K and L)
- Training (please also complete ID(E) 936 B, E, F, G and L)  Residence/dependant (please also complete ID(E) 936 B, I and L)
- Transit (please also complete ID(E) 936 B, C, D and L)
- Leisure visit / Social visit / Business visit (please also complete ID(E) 936 B, C, D and L)

No. of journeys  Single  Double  Triple  Multiple No. of journeys  Single  Double  
(for visit only) (for transit only)

Proposed date of entry to Hong Kong : Duration of proposed stay :

**2. Personal Particulars** (Please refer to Guidance Notes Item II)

Mr  Miss  Mrs  Ms Marital Status  Single  Married  Separated  Divorced  Widowed

Surname

Other names in full

Name in Chinese (if applicable): Maiden surname: (if applicable)

CCC number (if available)

Date of birth Day Month Year Place of birth: Nationality:

Present address:

Permanent address (if different from above):

Daytime Contact Telephone No : Fax No :

Have you acquired permanent residence in your country/territory of domicile?  Yes  No

Length of residence in country/territory of domicile:

Travel documents held: (i.e. Passport Re-entry Permit Certificate of Identity Affidavit PRC Travel Permit Chinese Travel Permit etc.)

Type ..... Number .....

Date and place of issue ..... Date of expiry .....

Hong Kong Identity Card No (if any): .....

Applicant to fix one recent photograph here  
(not larger than 55mm x 45mm and not smaller than 50mm x 40mm)

The information given above on this page is correct and complete.

Applicant's signature ..... Date .....

✓ Tick as appropriate \* Delete where inappropriate

**2. (continued)**

Occupation:

Name and address of current employer (if applicable)

**3. Particulars of accompanying spouse/children/sibling who is/are included in applicant's passport**

(Separate application form is required for any accompanying spouse/children/sibling who is/are travelling on independent passport.)

Full name (Surname first)	Place of birth	Date of birth			Sex
		Day	Month	Year	
					<input type="checkbox"/> M <input type="checkbox"/> F
					<input type="checkbox"/> M <input type="checkbox"/> F
					<input type="checkbox"/> M <input type="checkbox"/> F
					<input type="checkbox"/> M <input type="checkbox"/> F

**4. Please complete this part for statistical purpose**Applicant's educational attainment  University or above  Post-secondary  Secondary  Primary  Below primary

The information given above on this page is correct and complete

Applicant's signature ..... Date .....

**For official use**An application for *\*Transit / Visit / Employment / Investment / Training / Student / Residence / Dependant :*

Comments :

Actions to be taken:

Pending provision of additional information or supporting documents  Approved by case officer  Approval under authority of \_\_\_\_\_ is recommended

\_\_\_\_\_  
Name and post of case officer\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

Remarks of \_\_\_\_\_ :

\_\_\_\_\_  
Name and post of approving officer\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

## Hong Kong Special Administrative Region (HKSAR)

### Declaration on Applicant's educational attainment

(to be completed by **applicant**)

*(Please refer to Guidance Notes Items IV -V)*

Applicant's name:

**Applicant's educational attainment (in chronological order), please provide copies of supporting documents**

Names of all Schools Colleges/Universities attended	City, Province, Country	Academic / Professional Attainment	Period of Study		For official use
			From	To	

The information given above on this page is correct and complete

Applicant's signature .....

Date .....

This form is applicable to  
**Student ONLY**

ID(E) 936K

**Hong Kong Special Administrative Region (HKSAR)  
Declaration on Applicant's living cost and financial proof**

(to be completed by applicant)

Applicant's name: \_\_\_\_\_

A. Applicant's cost of living in HK			
	Item	Cost (HK\$)	Brief description (if needed)
1.	School fee (each academic year)	-	
2.	Accommodation (each month) (residential hall/rented flat/lives with relative)*	1,200 - 1,800	
3.	Transport costs and meal (each month)	(around <del>2,000 to 3,000/-</del> 3,000 to 4,000/ <del>4,000 to 5,000/-</del> <del>5,000 or above</del> )*	
4.	Others (each month)	1,200	

\*Delete where inappropriate

B. Applicant's or sponsor's proofs of financial standing (with copy)			
	Item	Amount	Brief description (if needed)
1.	Proof of deposit		
2.	Proof of income		
3.	Others (please state briefly)		

The information given above on this page is correct and complete

Applicant's signature ..... Date .....



*This form is applicable to  
all entry applications*

File reference:

**Declaration of applicant**  
(To be completed and declared by applicant)

To : Director of Immigration

**Application for Hong Kong Visa/Entry Permit**

I, \_\_\_\_\_, in applying for a visa/entry permit for entry into the Hong Kong Special Administrative Region (HKSAR) / change of status in HKSAR, declare the following :

1.  I have not changed my name before.  
 I have used the following name(s) before:  
\_\_\_\_\_  
\_\_\_\_\_
2.  I have not been refused entry to, deported from, removed from or required to leave Hong Kong.  
 I have been refused entry to, deported from, removed from or required to leave Hong Kong The date(s) and details are:  
\_\_\_\_\_
3.  I have not been refused a visa/entry permit for entry to Hong Kong.  
 I have been refused a visa/entry permit for entry to Hong Kong before. The date(s) and details are:  
\_\_\_\_\_

I hereby declare that all the information given above is correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

Please tick (✓) in appropriate box

<b>For Official Use:</b>	(11.2006)
<b>Received on</b>	
<b>Handled by</b>	

**SUPPLEMENTARY NOTES TO NON-LOCAL STUDENTS ON STUDENT VISA / ENTRY PERMIT APPLICATION & INSURANCE COVERAGE**

1. "Non-local Students" refer to persons who require a student visa/entry permit issued by the Hong Kong Immigration Department to enter Hong Kong for the purpose of education. Persons who have a valid employment visa (normally for part-time taught postgraduate programme study only and subject to the Immigration regulations. If you are holding an employment visa, please consult the Hong Kong Immigration Department on visa regulations in advance), a dependant visa, or a "Permanent Hong Kong Identity Card" (as distinguished from a "Hong Kong Identity Card") issued by the Hong Kong Immigration Department do not have to apply for a student visa/entry permit.
2. It is the student's responsibility to obtain a valid student visa/entry permit before entering Hong Kong. Travelers who entered Hong Kong as visitors are not allowed by law to enter school as a student nor, except in the most unusual circumstances, are visitors allowed to change their immigration status after arrival.
3. Under the current immigration policy on education, non-local students are required to take up full-time study in Hong Kong. Only a restricted number of taught postgraduate programmes are allowed to admit non-local students on a part-time basis.
4. The University will act as your local sponsor if you are a non-local student admitted to the University to take up full-time study in a study programme at degree or above level; attend full-time exchange study programme for not more than one year at degree or above level; or take up part-time study in a taught postgraduate programme. (Note: Students from Mainland China **MUST** have their student visa/entry permit applications sponsored by the University.)
5. It is crucial for you to provide in your student visa/entry permit application financial statement(s) indicating that you have enough funds for tuition, accommodation and living expenses while in Hong Kong. The amount of funds you need will depend on the amount of tuition fee of the programme/courses you are admitted to, the cost of accommodation and living expenses.
6. It is **MANDATORY** for all non-local students to take out a suitable insurance policy covering hospitalization and medical expenses during their study period at the University. For details, please visit the "Medical Insurance" section on the webpage of INSO at [www.cityu.edu.hk/sds/inso](http://www.cityu.edu.hk/sds/inso).
7. You **MUST** complete and return this "Request for Visa Sponsorship & Student Undertaking Form", together with a full set of student visa/entry permit application forms (original copies of ID936 forms), the required supporting documents, payment for visa application and also your insurance policy copy (if any) to the International and Non-local Students Office (INSO), Student Development Services, 6/F, Amenities Building, City University of Hong Kong, Tat Chee Avenue, Kowloon, Hong Kong SAR as early as possible.
8. Personal information collected in this Form may be used to support teaching, learning, research, administration, student development and other functions of the University.

**STUDENT INFORMATION**

<b>Family Name</b>		<b>Name in Chinese</b> (if applicable)	
<b>First or Given Name</b>			
<b>Date of Birth</b>	Day:	Month:	Year:
<b>Nationality</b>	<b>Place of Residence (i.e. Province/Municipality)</b> (REQUIRED for Mainland students)		<b>Gender</b> [ ] Male [ ] Female
<b>Passport / Travel Document / Identity Card No.</b>	Passport / Travel Document No.:	Identity Card No.:	
<b>Address &amp; Postal Code</b> (It is your responsibility to give a RELIABLE MAILING ADDRESS and POSTAL CODE.)	Permanent Address in Place of Origin:		Mailing Address (where your student visa/entry permit will be mailed to):
			Postal Code (REQUIRED for Mainland students):
<b>Telephone / Fax</b> (specify country/area code)	Mobile:	Home:	
	Fax:		
<b>Email Address</b> (Please TYPE your email address and ensure that your email account is VALID with SUFFICIENT mail box storage to receive notices from us.)			
<b>Emergency Contact</b>	Name:		Relationship:
	Phone (country/area code): (            )		
<b>Name of University or School Last Attended in Place of Origin</b>			

**ADMISSION INFORMATION**

<b>Application No. / Student ID</b> (leave the box blank if unavailable)	Application No.:	Student ID:
<b>Admitted To</b> (select)	<input checked="" type="checkbox"/> Faculty of Business	<input type="checkbox"/> Faculty of Humanities & Social Sciences
	<input type="checkbox"/> Faculty of Science & Engineering	<input type="checkbox"/> School of Creative Media
	<input type="checkbox"/> School of Law	<input type="checkbox"/> School of Graduate Studies
	<input type="checkbox"/> Others (please specify):	
<b>Study Period</b> (select & specify the year)	<input type="checkbox"/> Semester A 200____ - ____ (Sept to Dec)	<input type="checkbox"/> Academic Year/s 200____ - ____
	<input type="checkbox"/> Semester B 200____ - ____ (Jan - May)	<input type="checkbox"/> Summer Term 200____ (Jun to Jul)

