

DSGN 127 Internship Performance Evaluation

To be completed by supervisor at host organization, and original mailed to SJSU Design Office.

- BFA Animation/Illustration
- BFA Graphic Design
- BS Industrial Design
- BFA Interior Design

San José State University
Department of Design
sjsu.edu/design

Strengths:

Student Name (Last, First) Initial

Tower ID #

Area(s) of responsibility

Total hours completed

Name of firm/business

Evaluations:

Please rank the student performance areas below according to the 1–5 scale noted.

- | | | |
|---|-------|--------------------------------------|
| 1 = Unacceptable | _____ | Communication Skills |
| 2 = Needs improvement
by progressing | _____ | Planning/Organization |
| 3 = Expected | _____ | Interpersonal Skills |
| 4 = Exceeds Expectation | _____ | Speed/Consistency |
| 5 = Outstanding | _____ | Team Work |
| | _____ | Attendance |
| | _____ | Adaptability |
| | _____ | Initiative |
| | _____ | Judgment |
| | _____ | Other, specifically
to internship |

Limitations:

Performance comments:

Verification of hours:

Supervisor please check and initial for verification.

1 unit (min. 48 Hours) _____

2 units (min. 96 Hours) _____

3 units (min. 144 Hours) _____

4 units (min. 192 Hours) _____

Evaluator or supervisor,
please mail the this form to:

San José State University
Department of Design
One Washington Square
San José, CA 95192-0225
design@sjsu.edu

If delivered via email, the form
has to be sent via evaluator/
supervisor's email address.

Evaluator's signature Date

Name/Title

Company

Phone E-mail