San José State University
Department of Design/Interior Design
DSIT 104 Interior Architecture Space Planning Studio Fall 2018

Course and Contact Information

Instructor:	Corinda Wong, IIDA, NCIDQ, LEED BD+C
Office Location:	IS 205
Telephone:	N/A
Email:	corinda.wong@sjsu.edu
	All emails sent Monday thru Thursday will be responded to within 48 hours. Emails sent Friday thru Sunday will be responded to the following week
Office Hours:	Friday 2:00-3:00 pm, By appointment only
Class Days/Time:	Friday 2:00-8:50 pm
Classroom:	IS 241
Prerequisites:	DSIT 103, Corequisite DSIT 101, Pass Portfolio Review
Units:	3 units
File Naming Format :	SJSU_104_F18_name of student_name of assignment

Course Format

Technology Intensive, Hybrid, and Online Courses

This course will require a laptop maybe be a desktop and an external drive to produce your output. Software applications need to purchase by students. Revit/ AutoCAD are software free to download. Sketch-up pro and Adobe Suites need to be purchased by students themselves. Students need to get the software and hardware ready for the first week of class.

Canvas

All students should sign up for Canvas as all the course communication, class presentations, exams and most assignment submittals shall be managed through this system. These are instructions for logging in:

Canvas Login URL: https://sjsu.instructure.com

Please note that it should NOT have the "www" at the start of the URL like many other websites.

Username: SJSU 9-digit ID

Support: www.sjsu.edu/at/ec/canvas/student_resources/index.html

Course Description

Introduction to the application of designs, theory, and furnishing system related to the fields of commercial interiors, especially emphasis on the space planning of office commercial environments. In addition, implementation and interpretation of laws, codes and regulations will be introduced in this course.

Course Goals and Student Learning Objectives

Students will:

Gain an understanding of the application of the design process and creative problem solving techniques in commercial spaces.

Gain an understanding of space planning concepts in large commercial spaces.

Apply the knowledge of office system furniture, maintenance factors and appropriate uses of interior architectural and furniture, materials and finishes for specific commercial environments.

Further refine their graphic presentation skills through developing their ability to employ appropriate representational media, including computer technology, to convey essential formal elements at each stage of the programming and design process.

Gain an understanding of accessibility, building codes and compliance issues.

Develop effective communication skills about the professional curriculum.
Through practicing verbal and writing exercises, they will increase their ability to speak and write effectively on the subject matter.

Further refine their graphic presentation skills through developing their ability to employ appropriate representational media, including computer technology, to convey essential formal elements at each stage of the programming and design process.

Develop the ability to space plan efficiently through engaging in a comprehensive analysis and evaluation of a building space, building complex, or urban space.

Apply the knowledge gained from throughout the semester through the preparation and development of a comprehensive program for an interior design project, including an assessment of user needs, a critical review of appropriate precedents, an inventory of space and equipment requirements, an analysis of Interior Space condition, a review of the building codes and standards

Required Texts/Readings

Reference Text:

Julius Panero (Author) & Martin Zelnick (Author), Human Dimensions & Interior Space, a Crown Publishing Group, a division of Random House Inc., New York, 1979 (HIGHLY RECOMMENDED)

Panero, De Chiara, Zelnik. Time-Saver-Standards for Interior Design and Space Planning. New York: McGraw-Hill, Inc. 1991. (HIGHLY RECOMMENDED)

Maryrose McGowan (Editor-in-Chief), Kelsey Kruse (Editor). Interior Graphic Standards, Student Edition. New York: John Wiley Sons, Inc. 2004

Ray Field, Julie K. The Office Interior Design Guide. New York: John Wiley Sons, Inc. 2008

Lopez, Michael J.. Retail Store Planning & Design Manual. New York: John Wiley Sons, Inc. 1995.

Broudy/Barr. Time-Saver-Standards for Store Planning and Design. New York: McGraw-Hill, Inc. 1995.

Ballast, David Kent. Interior Construction & Detailing. CA Belmont: Professional Publication, Inc. 2010.

Other technology requirements / equipment / material

Computer, Trace Paper, Scale, Sketchbook

Assignments and Grading Policy

The format of this course will be both lecture and studio. Class participation will impact upon your final grade. Class participation is expected at all lectures, including those by guest speakers, and field trips (on or off campus). About 4-5 IIDA + IDSO + AIA combination events and workshop participation are part of your grading criteria under class participation. Please show proof of attendance. Pop Quiz will be given at the beginning of each class as your class participation grade.

All classes start as the time indicated on the class schedule. Students who are late will be considered as non-participants.

All projects are due at the designated date and time.   Late projects will not be accepted.

Make up exams are only given to students that have an emergency or/and immediate family death.

Grading Criteria

Project 1	**30%**
Project 2	**60%**
Performance and Class Participation	**10%**

The grading scale is as follows:

97-100 = A+

93-96   = A

90-92   = A-

87-89   = B+

83-86   = B

80-82   = B-

77-79   = C+

73-76   = C

70-72   = C-

67-69   = D+

63-66   = D

60-62   = D-

59 and below = F

A   Excellent. Indicates work of a very high character; the highest grade given. This grade is reserved for work that shows leadership and inspiration, demonstrating significant insight developed to its fullest extent and presented with exquisite   craftsmanship.

B   Good. Indicates work that is definitely above average, though not of the highest quality. This work shows thorough exploration and development, and is well presented with good craftsmanship, but   it may not rise to the highest level of excellence.

C   Fair. Indicates work of average or medium character. Work in this category demonstrates compete fulfillment of the stated requirements and an understanding of the issues covered, but does not exceed the expectations of understanding, development, or   execution.

D   Pass. Indicate work below average and unsatisfactory. It is the lowest passing grade. Though work may meet the minimum requirements, it lacks depth, development or is unsatisfactorily   crafted.

F   Fail. Indicates work that the student knows so little of the subject that it must be   repeated in order that credit may be received. Work in this category may be unfinished, unimaginative, underdeveloped or poorly executed, and shows minimal understanding of   issues.

Classroom Protocol

Teaching is a two-way dialogue. Participation is expected at all class sessions and the student's presence throughout the entire class time is required. Whenever possible, the professor should be notified in advance of the student's inability to attend a class. In the event professor is late for class, students are authorized to leave after a half hour wait. It is important to be on time and to be present. It is possible to produce "A" work in the class yet receive a lower grad due to poor class participation.

Cell Phones

Students will turn their cell phone off or put them on vibrate mode while in class. They will not answer their phones in class. Students whose phones disrupt the course and do not stop when requested by instructor will be referred to the Judicial Affairs Officer of the University.

Computer Use

In the classroom, faculty allow students to use computers only for class-related activities. These activities include taking notes on the lecture, following the lecture on PowerPoint slides. Students who use their computers for other activities or who abuse the equipment in any way will be asked to leave the class and will lose participation points for the day, and at a maximum, will be referred to the Judicial Affairs Officer of the University for disruption the

course. (Such referral can lead to suspension from the University.) Students are urged to report to their instructor computer use that they regard as inappropriate (i.e., used for activities that are not class related).

Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester's Catalog Policies section at http://info.sjsu.edu/static/catalog/policies.html. Add/drop deadlines can be found on the current academic calendar web page located at http://www.sjsu.edu/academic_programs/calendars/academic_calendar/. The Late Drop Policy is available at http://www.sjsu.edu/aars/policies/latedrops/policy/. Students should be aware of the current deadlines and penalties for dropping classes.

Information about the latest changes and news is available at the Advising Hub at http://www.sjsu.edu/advising/.

University Policies

Academic integrity

Your commitment as a student to learning is evidenced by your enrollment at San Jose State University. The University's Academic Integrity policy, located at http://www.sjsu.edu/senate/S07-2.htm, requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at http://www.sa.sjsu.edu/judicial_affairs/index.html.

Instances of academic dishonesty will not be tolerated. Cheating on exams or plagiarism (presenting the work of another as your own, or the use of another person's ideas without giving proper credit) will result in a failing grade and sanctions by the University. For this class, all assignments are to be completed by the individual student unless otherwise specified. If you would like to include your assignment or any material you have submitted, or plan to submit for another class, please note that SJSU's Academic Policy S07-2 requires approval of instructors.

Academic Honesty:

Faculty will make every reasonable effort to foster honest academic conduct in their courses. They will secure examinations and their answers so that students cannot have prior access to them and proctor examinations to prevent students from copying or exchanging information. They will be on the alert for plagiarism. Faculty will provide additional information, ideally on the green sheet, about other unacceptable procedures in class work and examinations. Students who are caught cheating will be reported to the Judicial Affairs Officer of the University, as prescribed by Academic Senate Policy S04- 12.

"You are responsible for understanding the policies and procedures about add/drops, academic renewal, withdrawal, etc. found at http://www2.sjsu.edu/senate/S04-12.pdf

Emergency Phone Numbers

Emergency: Dial 911 (FROM A SCHOOL PHONE, NOT A MOBILE PHONE)

Escort Service: Dial 42222

University Policies

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' Syllabus Information web page at http://www.sjsu.edu/gup/syllabusinfo/"

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Course Schedule

The instructor reserves the right to alter the course schedule and will provide sufficient notice to the students if assignment due date changes.

Week	Date	Topics, Readings, Assignments, Deadlines
1	August 24	Introduction to course: Review syllabus Experience Design Lecture: Space Planning: 1+2+3 Steps Space Planning Exercise PROJECT 1: Overview + Issued (CAD Floor Plans)
2	August 31	PROJECT 2 PHASE I: Design Due Brand + Concept Lecture: User Journeys
3	September 7	Lecture/Studio Day PROJECT 1 PHASE II: Design Due Furniture layout plan + Bubble Diagram + Matrix + Block Plan
4	September 14	Field Trip: Architecture Design Office and 2 Showroom Tours (TBD)
5	September 21	Event: IIDA Firm Tours On-line Exam
6	September 28	Space Planning Pin-Up Presentation "Enscape" Demonstration
7	October 5	PROJECT 1 PHASE III Space Planning + Elevations + Sections + 3D computer perspectives
8	October 12	Materials Selection Studio Day
9	October 19	PROJECT 1: Final Presentation Due
10	October 26	Lecture PROJECT 2: Overview Research + Dissect + Analyze PROJECT 2 PHASE I: Research Case Study Presentation
11	November 2	Lecture: Space Planning Space Planning Exercise Due

Week	Date	Topics, Readings, Assignments, Deadlines
11	November 9	Lecture PROJECT 2 PHASE II: Presentation Concept Statement + Mood Board + Sketches + Furniture Layout Plan
12	November 16	PROJECT 2 PHASE II: Refine PROJECT 2 PHASE III: Work
12	November 23	**No class (Thanksgiving Holiday)**
13	November 30	PROJECT 2 PHASE III Space Planning + 3D Sketches + Scale Plan + Perspectives + Elevations + Rendered Spaces + Materials Presentation Pin-up: Layout
13	December 7	Studio Day Field Trip: TBD
14	December 14	PROJECT 2: Final Presentation Due