

San José State University
Department of Design, Interior Design
dsIT 033 Architectural Presentation Spring 2019

Course and Contact Information

| | |
|--------------------|--|
| Instructor: | Morana Medved IIDA, CID, LEED AP ID+C, WELL AP, EDAC |
| Office Location: | IS 205 |
| Telephone: | 408.791.7875 (contact by text only if you need a response within 24 hours) |
| Email: | morana@zagabria.net Emails sent Monday thru Thursday will receive a response within 48 hours, emails sent Friday thru Sunday will receive a response on Monday |
| Preferred Contact: | Email, always copy TA on all communications, Text only if there is an urgent issue |
| TA: | Lyndon Paul Lopez donpaul_lopez@yahoo.com |
| Office Hours: | Monday/Wednesday/Friday by appointment |
| Class Days/Time: | Friday 3:00 – 8:50 PM |
| Classroom: | IS 241 |
| Prerequisites: | DSIT 29, co-requisite DSIT 34 |

Course Format

Hybrid, most classes are taught in person with online supplements and occasionally classes might be conducted online. Students are required to bring laptop to every class and follow the instructions in Canvas throughout duration of the course. Any updates to the class schedule or requirements will be posted in Canvas.

Course requirements include attendance at up to five professional events outside of class meeting times. Some of these events may charge an entrance fee. If you anticipate any difficulty in meeting this course requirement, please consult with the course instructor in the first two weeks of the semester.

Canvas:

All students should sign up for Canvas as all the course communication, class presentations, and most assignment submittals shall be managed through this system. These are instructions for logging in:

Canvas Login URL: <https://sisu.instructure.com>

Please note that it should NOT have the "www" at the start of the URL like many other websites.

Username: SJSU 9-digit ID

Support: www.sisu.edu/at/ec/canvas/student_resources/index.html

Course Description

Further study, exploration, and comprehensive development of the technical and conceptual aspects of architectural drawing and modelmaking used to visualize innovative and functional interior spaces. This course introduces students into different aspects of architectural presentation as they relate to the profession of Interior Design. In class lectures and online demonstrations explain different strategies of documenting and conveying architectural designs in a variety of venues using both CAD and BIM software. Students are given a variety of opportunities to practice presenting their work in digital and physical format and different settings.

Course Learning Outcomes (CLO)

- Understand principles architectural presentation and documentation utilizing both computer-aided drafting (CAD) and basics of building information modeling (BIM) and processing information in digital and printed formats
- Learn how to describe a project using 3D representations and 2D documentation of the building interior, finishes, and basic interior systems
- Gain in-depth understanding of the relevance and importance of orthographic views, including plans, sections and elevations
- Master in-person presentation techniques and effective communication of ideas and architectural design

Required Texts/Readings

Textbook

Architectural Graphics [Paperback] by Francis D.K. Ching, ISBN-10: 111903566X

Amazon: https://www.amazon.com/Architectural-Graphics-Francis-D-Ching/dp/111903566X/ref=sr_1_1?s=books&ie=UTF8&qid=1503514983&sr=1-1&keywords=Architectural+Graphics

Recommended Readings

Required for DSIT 101: Designing Interiors [Paperback] by Rosemary Kilmer and W. Otie Kilmer, ISBN-10: 1118024648

Amazon: www.amazon.com/Designing-Interiors-Rosemary-Kilmer/dp/1118024648/ref=pd_sim_14_42?ie=UTF8&refRID=0K797X6N2WRZXQJYN4ZH

Required for DSIT 101: Construction Drawings and Details for Interiors: Basic Skills [Paperback], by Rosemary Kilmer and W. Otie Kilmer. ISBN-10 0470618159

Amazon: www.amazon.com/Construction-Drawings-Details-Interiors-Edition/dp/0470190418/ref=pd_sim_b_4?ie=UTF8&refRID=1Z21H7W3BQK6MD42NNEH

Time and Communication Management

Most students struggle with time management and proper electronic communication skills. There is no specific class covering these subjects these are crucial skills to learn and will significantly contribute to your success as a future designer. I strongly recommend the following books to assist you with these subjects.

Time Management for Architects and Designers, by Thorbjørn Mann. ISBN-10 0-39373-133-0

Amazon: www.amazon.com/Time-Management-Architects-Designers-Thorbjoern/dp/0393731332/ref=sp_atf_title_1_1?s=books&ie=UTF8&qid=1402327636&sr=1-1&keywords=Time+Management+for+Architects+and+Designers

SEND: Why People Email So Badly and How to Do It Better, by David Shipley and Will Schwalbe. ISBN-10 0-30727-599-X

Amazon: www.amazon.com/SEND-People-Email-Better-Vintage/dp/030727599X/ref=sp_atf_title_1_1?s=books&ie=UTF8&qid=1402327663&sr=1-1&keywords=SEND%3A+Why+People+Email+So+Badly+and+How+to+Do+It+Better

Other technology requirements / equipment / material

Software:

Autodesk Revit Architecture 2019

Can be downloaded for free at

<http://www.autodesk.com/education/free-software/all>

Ensure your computer meets minimum (Entry-Level) system requirements (Value is recommended):

(if you have a partitioned Mac also see VMware or Parallels requirements)

<https://knowledge.autodesk.com/support/revit-products/learn-explore/caas/sfdcarticles/sfdcarticles/System-requirements-for-Autodesk-Revit-2019-products.html>

Autodesk AutoCAD 2019

Can be downloaded for free at

<http://www.autodesk.com/education/free-software/all>

Adobe Acrobat (not Adobe Reader, to enable you to print to PDF)

(if you have a partitioned Mac this needs to be installed on PC side of your computer)

Full Adobe Creative Cloud is available for SJSU students:

<http://www.sjsu.edu/ecampus/teaching-tools/adobe/students/index.html>

Alternative free PDF writer *(note that its capabilities are more limited)*

CutePDF www.cutepdf.com

Materials (bring to every class, unless noted otherwise):

Sketchbook (requirements in DSIT 034 Syllabus) – shared with DSIT 034, **BRING TO EVERY CLASS**

Flash (USB) drive large enough to back up all your work – back up once a week minimum

Drawing pens and pencils

Architectural scale

Tracing paper rolls (14")

Drafting dots

Push pins

25' long measuring tape (you will be told when it will be needed)

Resources:

Autodesk AutoCAD 2019 Help: <http://help.autodesk.com/view/ACD/2019/ENU/>

Autodesk Revit 2019 Help: <http://help.autodesk.com/view/RVT/2019/ENU/>

Autodesk BIM Library: <https://bimobject.com/en-us?origin=seek>

RevitCity Component Library: <http://www.revitcity.com/downloads.php>

Course Requirements and Assignments

Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of forty five hours over the length of the course (normally 3 hours per unit per week with 1 of the hours used for lecture) for instruction or preparation/studying or course related activities. Other course structures will have equivalent workload expectations as described in the syllabus.

The format of this course will be both lecture and studio with online supplements. Students will participate in in-class exercises and a variety of homework assignments including semester long project. Technical demonstrations will be provided online through Canvas and students will have an opportunity to work with instructor in class. **Make sure to regularly log in Canvas and to sign up to have notifications delivered by email as this will be the main mode of communication for this class. If you know you will be missing a class contact the instructor BEFORE class to make arrangements to make up the exam or exercise.**

All projects are due at the designated date and time and deliverables are required in format listed below. Late projects will not be accepted except in case of an emergency in which case you should contact instructor ASAP to make special arrangements. **Up to a week extension will be granted on assignments only if instructor is contacted BEFORE the assignment is due.**

Attendance per se shall not be used as a criterion for grading. However, students are expected to attend all meetings for the courses in which they are enrolled as they are responsible for material discussed therein, and active participation is frequently essential to ensure maximum benefit to all class members. In this case, attendance is fundamental to course objectives; for example, students may be required to interact with others in the class. Attendance is the responsibility of the student.

All lectures, exams, in-class exercises and student presentations will be held during class time. **If you miss a class, it is your responsibility to find out what you missed BEFORE the next class.** Technical demos and lectures will not be repeated for students who miss a class. It is your responsibility to find out about any announcements made in class by communicating with your classmates.

Class participation will impact your final grade. Class participation is expected at all lectures, including those by guest speakers and off-campus sessions, and should include asking and answering questions in class and participating in discussions. All classes start at the time indicated on the class schedule. Students who are late will be considered non-participants. In addition to in-class participation the students are expected to attend five IDSO, AIA, ASID, USGBC or IIDA events, two of which have to be non-IDSO events. To confirm your attendance, provide a 250-word description of event you attended within TWO WEEKS of attendance and submit it in PDF format through Canvas. If you do not submit the write ups your event attendance will not be counted towards your final grade. Some of these events may charge an entrance fee. If you anticipate any difficulty in meeting this course requirement, please consult with the course instructor in the first two weeks of the semester.

There are several ways to earn extra credit in this class and they are described under grading policy.

Deliverable Requirements

One of the goals of this class is to learn to communicate professionally which includes always fully reading and understanding requirements and following them in every detail. You are required to submit all their assignments following these guidelines:

1. All assignments need to contain student name and assignment date in the body of the assignment.
2. All assignments and extra credit submissions are to be submitted in PDF format and be 20 MB or less in size unless different size is specified in assignment (file size can be reduced through Adobe Acrobat if necessary).
3. All assignments executed in particular scale need to be PDF-ed to print full size to scale (100% and not fit to page in print settings).
4. All attached files should follow this naming format: DSIT 111_Your Name/Group Name_Assignment Name_Date (8-digit year/month/day format)

Assignments not following this format will receive a **up to one-point grade deduction** (quarter point deduction for each violation). All assignments are due to be uploaded to Canvas by 9:00 AM the day it is due in class. Please allow time for last minute issues. Assignments are due through Canvas even if a hardcopy is required in class. Late submissions will get a point deduction for each day they are late and will not be accepted more than 48 hours late unless prior arrangements have been made with the instructor.

Final Examination or Evaluation

Final presentation of Semester Project (Canvas upload and hardcopy in class) is the final evaluation for this class, scheduled during regular class hours on the last day of class, as noted in the schedule.

Grading Information

Participation

| | |
|---|----------|
| Class Participation - In-class activity | 5 points |
| Events (with 250 word summary - electronic) | 5 points |
| Sketchbook | 5 points |

Assignments

| | |
|---|---------------------------------|
| Warm Up Assignment | 25 points |
| Semester Project (combined with DSIT 034) | 60 points (20 points for Final) |

Extra Credit

Option 1:

Participate in AIA, ASID, USGBC or IIDA event and provide a 250-word summary about the event **AND** a 50-100 word summary EACH for two professionals you met at the event – include name, where they work, what kind of work they do, what type of accreditations they hold, what is their work environment like, and turn in following standard deliverable format. Total summary should be 350-450 words long. Possible credit is 1 point per event, 5 points max per semester. Joining LinkedIn is pre-requisite for extra credit. To receive extra credit, the extended event summaries need to be received within TWO WEEKS of event.

Option 2:

Create a demonstration of an architectural presentation technique you excel at for the benefit of the rest of the class. You can demonstrate a type of software or a hand-based technique and it can be an overview of a very focused skill, but it has to be something not otherwise covered in class. Turn the assignment in through Canvas and present it in designated class. This can be an individual or partner (two students) assignment for a maximum of 5 points.

Grading Scale

The grading scale is as follows (points, not percentage):

| | | |
|------------------|-----------|------------|
| 97-100 = A+ | 93-96 = A | 90-92 = A- |
| 87-89 = B+ | 83-86 = B | 80-82 = B- |
| 77-79 = C+ | 73-76 = C | 70-72 = C- |
| 67-69 = D+ | 63-66 = D | 60-62 = D- |
| 59 and below = F | | |

A Excellent. Indicates work of a very high character; the highest grade given. This grade is reserved for work that shows leadership and inspiration, demonstrating significant insight developed to its fullest extent and presented with exquisite craftsmanship.

B Good. Indicates work that is definitely above average, though not of the highest quality. This work shows thorough exploration and development, and is well presented with good craftsmanship, but it may not rise to the highest level of excellence.

C Fair. Indicates work of average or medium character. Work in this category demonstrates complete fulfillment of the stated requirements and an understanding of the issues covered, but does not exceed the expectations of understanding, development, or execution.

D Pass. Indicate work below average and unsatisfactory. It is the lowest passing grade. Though work may meet the minimum requirements, it lacks depth, development or is unsatisfactorily crafted.

F Fail. Indicates work that the student knows so little of the subject that it must be repeated in order that credit may be received. Work in this category may be unfinished, unimaginative, underdeveloped or poorly executed, and shows minimal understanding of issues.

Classroom Protocol

Cell Phones:

Students will turn their cell phones off or put them on vibrate mode while in class. They will not answer their phones in class or use their phones for activities that are not class-related. Students who use phones during the class and do not stop when requested by the instructor will be asked to leave the class and will be responsible for any class activities they miss (NO MAKE UPS).

Computer Use:

In the classroom, faculty allows students to use computers only for class-related activities. Students who use their computers for other activities, including coursework for other classes, or who abuse the equipment in any way will be asked to leave the class and will be responsible for any class activities they miss (NO MAKE UPS).

University Policies

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/> Make sure to review these university policies and resources.

General Expectations, Rights and Responsibilities of the Student

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Students are encouraged to familiarize themselves with SJSU's policies and practices pertaining to the procedures to follow if and when questions or concerns about a class arises. To learn important campus information, view [University Policy S16-15](#) and SJSU current semester's [Policies and Procedures](#). In general, it is recommended that students begin by seeking clarification or discussing concerns with their instructor. If such conversation is not possible, or if it does not address the issue, it is recommended that the student contact the Department Chair as the next step.

Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Add/drop deadlines can be found on the current academic year calendars document on the [Academic Calendars webpage](#). Students should be aware of the current deadlines and penalties for dropping classes ([Late Drop Information](#)). Information about the latest changes and news is available at the [Advising Hub](#).

Consent for Recording of Class and Public Sharing of Instructor Material

[University Policy S12-7](#), requires students to obtain instructor's permission to record the course and the following items to be included in the syllabus:

- o "Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor's permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material."
- o In classes where active participation of students or guests may be on the recording, permission of those students or guests should be obtained as well.
- o "Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent."

DSIT 33 Spring 2019 Course Schedule

Schedule might change during the semester, dates for guest lectures and off campus events are tentative and will be confirmed at least a week in advance. ***All schedule changes and announcements shall be made through Canvas, make sure you sign up for email notifications.***

Course Schedule

| Week | Date | Topics, Readings, Assignments, Deadlines |
|------|-------|---|
| 1 | 01/25 | Introductions, Syllabus, Lecture 1, Warm up Assignment Part 1 assigned |
| 2 | 02/01 | Warm up Assignment Part 1 due, Lecture 2, Warm up Assignment Part 2 assigned, Make-up Work Session |
| 3 | 02/08 | Warm up Assignment Part 2 due, Lecture 3, Warm up Assignment Part 3 assigned, Make-up Work Session |
| 4 | 02/15 | Warm up Assignment Part 3 due, Lecture 4, Warm up Assignment Final assigned, Make-up Work Session |
| 5 | 02/22 | Warm up Assignment Final Desk Critiques and Work Session, Lecture 5, Semester Project Part 0 assigned |
| 6 | 03/01 | Semester Project Part 0 Work Session, Warm up Assignment Final Due |
| 7 | 03/08 | Semester Project Part 0 due, Lecture 6, Semester Project Part 1 assigned |
| 8 | 03/15 | Lecture 7, Semester Project Part 1 Desk Critiques and Work Session |
| 9 | 03/22 | Semester Project Part 1 due, Lecture 8, Semester Project Midterm assigned, Make-up Work Session |
| 10 | 03/29 | Semester Project Midterm due |
| 11 | 04/05 | SPRING BREAK – NO CLASS |
| 12 | 04/12 | Guest Lecture, Lecture 9, Semester Project Pre-Final assigned |

| Week | Date | Topics, Readings, Assignments, Deadlines |
|------|-------|---|
| 13 | 04/19 | Guest Lecture, Lecture 10, Desk Critiques and Work Session |
| 14 | 04/26 | Guest Lecture, Lecture 11, Desk Critiques and Work Session |
| 15 | 05/03 | Semester Project Pre-Final due, assign Semester Project Final, Make-up Work Session |
| 16 | 05/10 | Semester Project Final due – trial run for DSIT 034 class |
| 17 | Final | DSIT 034 Final 05/21 is make-up Final for this class |