

# Submit your portfolio entry to an assignment within Canvas

This guide will walk you through the steps to submit an assignment within Canvas that is currently being showcased as an entry in your portfolio on Portfolium.

## Step 1: Find your Assignment within Canvas

Inside of your Canvas **course** module, click the **Assignments** link.

SJSU PracticeCourse\_ [redacted] > Assignments

Home Search for Assignment SHOW BY DATE SHOW BY TYPE

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Final Capstone Project Available until Feb 14 | Due Feb 14 at 11:59pm | -/100 pts

▼ Undated Assignments

summary on canvas guides -/100 pts

summary on canvas guides -/100 pts

You'll see your assignments listed on the right: For example → **Final Capstone Project**. Click on the assignment to open the details page. Click the blue **Submit Assignment** button in the top right.

SJSU PracticeCourse\_ [redacted] > Assignments > Final Capstone Project

Home Final Capstone Project Submit Assignment

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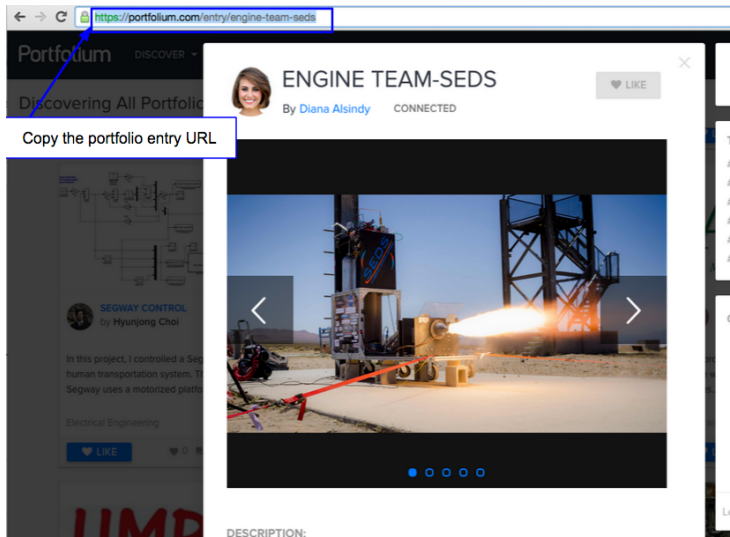
Due Feb 14 by 11:59pm Points 100 Submitting a website url

Available Feb 5 at 12am - Feb 14 at 11:59pm 10 days

Submit your portfolio entry.

## Step 2: Website URL

After clicking the Submit Assignment button, you'll see that you're prompted to enter a **Website URL** in the textbox. Copy your portfolio entry URL from Portfolium, and paste it into the **Website URL** textbox. You can also enter a comment in the **Comments** textbox below the **Website URL** textbox.



Website URL

Copy and paste the link to the web site you'd like to submit for this assignment.

Website URL:

### Step 3: Submit Assignment Confirmation

Click the blue **Submit Assignment** button and you will see the confirmation page:

The screenshot shows the Canvas LMS interface. At the top, the SJSU logo is on the left, and a navigation breadcrumb reads 'PracticeCourse [redacted] > Assignment'. A green notification box at the top right states 'Assignment successfully submitted.' with a close button. The main content area is titled 'Final Capstone Project.' and includes a 'Re-submit Assignment' button. Below the title, submission details are listed: 'Due Feb 14 by 11:59pm', 'Points 100', and 'Submitting a website url'. The 'Available' dates are 'Feb 5 at 12am - Feb 14 at 11:59pm 10 days'. A prompt below says 'Submit your portfolio entry.' On the right side, a 'Submission' section shows 'Turned In!' with a checkmark, the date 'Feb 6 at 10:16am', and links for 'Submission Details' and 'View the Original Page'. At the bottom right, it says 'Comments: No Comments'. On the left, a vertical sidebar contains navigation icons for Account, Dashboard, Courses, Calendar, Inbox, Help, and Library. A secondary menu lists: Home, Assignments (highlighted), Files, Discussions, Grades, People, Pages, Announcements, Syllabus, Quizzes, Conferences, Collaborations, Chat, and Blarkhnarrl.

Great job! You've submitted your project from Portfolium onto Canvas.