Camtasia for Mac Quick Reference Guide

Camtasia for Mac is a video-based recording software that allows you to digitally capture your entire screen or even a customized region on your desktop. In addition, Camtasia for Mac gives users the power to edit their media by adding audios, videos, pictures, and much more!

**Camtasia Editor Interface:**

1. **Media Bin (Yellow Box)** - This is the storage area for all media used in your project. You can drag and drop items that you would like to use in your project.

2. **Preview Window (Red Box)** – This is where you can preview your video as the project stands. Features include: editing the video dimensions, crop tools, resizing media, and playback controls.

3. **Timeline (Blue Box)** - The Timeline is the area where you can assemble all of your media including the timings of your zoom animations, callouts, and markers. This area also allows you to add multiple tracks, cut/copy/paste selected media from tracks, adjust volume and much more.
Create a Recording:

In order to begin recording, whether it be a screen, webcam, or audio capture, you must click the bright red circle at the top left corner of the Camtasia Editor. Another quick way to begin recording is to press \texttt{Command+Shift+2}.

A small window will appear which will give you a set of options.

- First you must determine if you want to capture your whole screen, a customized region, or any of the preset sizes designed for a specific device or player.
- Next, you will want to determine if you want the capture an additional video by using your webcam. Simply click on the camera icon to turn your webcam on.
- If you are interested in narrating your capture, be sure to click on the microphone icon which will also turn on your microphone.

Now that you have determined what you would like to record, begin recording by clicking the big red circle with the letters \texttt{rec} inside of it. A 3-second countdown will appear and will begin recording. Be sure to press \texttt{Command+Shift+2} to pause your recording or \texttt{Command+Option+2} to completely stop recording.

Once you are done recording your video you will see that it is now added to your Media Bin. At this point you can drag and drop your video into your timeline to begin editing.

For help with editing, please see the Camtasia Quick Start Editing PDF.

Additional Resources:

- Camtasia for Mac Video Tutorials
- Camtasia Mac Keyboard Shortcuts