Lurie College of Education

Research Scholarship and Creative Activity Award

Program Description and Instructions for AY 2015-2016

Funding Sponsored by the Provost’s Office

The Lurie College of Education, together with the Provost’s Office, is pleased to continue its support for the research, scholarship, and creative activities (RSCA) of COE faculty. Applicants are invited to submit proposals for one of six (6) awards each with a maximum funding of $5000 to assist them to advance an on-going RSCA project, or to launch a new avenue of RSCA.

Eligibility:
All faculty, temporary and tenure line (non-FERP), in the Lurie College of Education are eligible to apply. Only one proposal per faculty member may be submitted, but collaborative proposals will be considered. In such cases, each faculty member must submit their own application and narrative, describing their particular contribution. Funds must be expended by the end of the 2015-2016 academic year.

Proposals must include:
- Application Page (see attached) with original signatures
- Proposal Narrative (not to exceed 3 pages) which includes the following:
  - A description of the background and current status of the project.
  - An explanation of the need/rationale for the project.
  - A description of the activities and goals that will be supported by this grant.
  - An explanation of how the activities and goals align with COE’s mission and vision (specifically the COE’s Strategic Plan, once implemented).
  - An explanation of how you will demonstrate that you have met these goals.
  - A proposed timeline (be specific – e.g., identify, when appropriate, the name of the journal you plan to publish in, the name and dates of a conference you plan to attend, the name of the funding agency and grant deadline, etc.).
  - References/works cited, as appropriate (counted as part of 3-page limit).
  - A budget justification to support research activities.

Submission Procedures:
An electronic copy of the complete application (signed Application and Narrative) should be emailed to Pat Cunningham at pat.cunningham@sjsu.edu. Deadline is Thursday, October 1, 2015.

Criteria for Selection:
Proposals will be evaluated by the members of the Research, Scholarship, and Special Projects (RSSP) committee. The following criteria will be considered:
- Demonstrated need for the proposed project.
- Whether the narrative is compelling and supported by evidence.
- Alignment of proposed activities and goals with the specific aim (identified on application page).
- Whether the proposal includes clear and demonstrable outcomes.
- Alignment of the proposed activities and goals with the college’s mission and vision.
- Feasibility of the proposed timeline and budget.

Awardees will be asked to submit a brief report explaining how they have met their identified objectives at the end of the award period and provide a brief update on the project during the following LCOE Fall Forum.

For questions about the application or review procedures, please contact the RSSP Committee.
Lurie College of Education, San José State University
Research, Scholarship, and Creative Activity Award
Proposals for AY 2015-2016 Provost Funding

Personal Information
First Name: ___________________  Last Name: ___________________  Department: ___________________
Email: ______________________  Campus Phone: ________________  Academic Rank:  
  [ ] Asst.  [ ] Assoc.  
  [ ] Full  [ ] Lecturer

Project Title: ________________________

Project Aim (check one option that best describes the aim of the proposed project):

[ ] Maintain research productivity in current fields of expertise.
[ ] Develop new lines of research.
[ ] Prepare and submit applications for external grants (submission date must be within the period funded by this award).
[ ] Disseminate scholarship more widely through publications and presentations.

Project Abstract (not to exceed 100 words):

Funding Amount Requested ($5000 max)  Budget attached:  $_________

My signature below indicates that this project has not been funded by another source. If this project is awarded funding by another source, I will notify the committee and will accept funding from just one source.

Applicant’s Signature: __________________________ Date: ___________________

My signature below indicates that I have read and support this proposal.

Department Chair’s Signature: __________________________ Date: ___________________

Include or attach additional comments that help the committee to evaluate this application (optional):

Send the complete application (signed Application and Narrative) to pat.cunningham@sjsu.edu, Deadline is October 1.