The following screen shots reflect the process in which to access Taskstream via Canvas. Please note that not all instructors utilize Canvas. In these cases, you must go directly to the Taskstream URL for log on (www.taskstream.com).

Faculty utilizing Canvas has been instructed to set up the Taskstream external tool via Modules, as reflected below.

1. Sign in to Canvas
2. Select the course you are enrolled in that requires a submission of the signature assignment via Taskstream
3. Select Modules

4. Go to Taskstream and click on the link.
5. Another window will open within Canvas to your account in Taskstream where you will then select the appropriate DRF (the department in which you are enrolled)