Step 1: Apply to the University

Submit an online graduate application to SJSU through: [https://www2.calstate.edu/apply](https://www2.calstate.edu/apply) AND submit your official transcripts to:

Graduate Admissions and Program Evaluations  
San Jose State University  
One Washington Square  
San Jose, CA 95192-0017

Degree Objective: MA Education/Curriculum and Instruction

Step 2: Apply to the Teacher Education Department

Submit an [MA application](#) to the Teacher Education Department along with the following documents:

1. Transcripts (copies are okay for the program department),
2. Three letters of recommendation on official letterhead
3. Essay
4. Copy of teaching credential

NOTE: You may drop off your application in Sweeney Hall 305 or mail it to the address at the bottom of the page.

Department of Teacher Education/ LACES MA Program  
One Washington Square  
Sweeney Hall 305  
San Jose, CA 95192-0074  
408-924-3638  
Jolynn.asato@sjsu.edu
MASTER OF ARTS DEGREE IN EDUCATION  
CURRICULUM AND INSTRUCTION  
LACES – Literacy Across the Curriculum for an Equitable Society  
Application for Admission

Date of Application ____________   Admission Semester _____________

Name (Print) ________________________________________________________________________

Permanent Address ___________________________________________________________________

Day Phone ________________  Mobile Phone __________________

Email _______________________________________________________________________________

1. **Essay—(Attach to this application)**  
   Attach a well-written essay describing your (a) educational philosophy and major influences on it, (b) educational and professional background, (c) experiences with diversity, and (d) current professional goals.

2. **Academic Record- (Attach copies of unofficial transcripts)**
   
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3. **Three Letters of Recommendation (Each on official letterhead- Attach to this application)**
   
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4. **Teaching Experience (Attach copy of teaching credential)**
   
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Return this application and supporting materials to:  
Department of Teacher Education  
One Washington Square, Sweeney Hall 305, San José, CA 95192-0074  
(408) 924-3771  
Jolynn.asato@sjsu.edu