Members Present: Gene Bernardini, Peter Buzanski, Carol Christensen, Jill Cody, Barbara Conroy, Abdel El-Shaieb, Dolores Escobar-Hamilton, Gail Evans, Patrick Hamill, Don Keesey, Bill McCraw, Joan Merdinger, Wayne Savage, Carmen Sigler, Lonna Smith, Marian Yoder.

1. **Call to order:** President Joan Merdinger called the meeting to order at 10:03 a.m.

2. **Approval of Minutes of October 6, 2014:** Buzanski/Cody moved and seconded approval. Minutes approved unanimously.

3. **President’s Remarks**
   
a. **Newsletter – Wives Club Request:** The Faculty Wives and Associates asked if we could include information in our newsletter about a scholarship they give. Approved by consensus.

   b. **Invitation to view ERFA Archives Room:** Joan visited the archives in the ERFA Office and invited the Board members to do the same in preparation for the discussion of the disposition of archives at the December meeting.

   c. **Review of Fall Luncheon Event:** Joan extended special thanks to all who worked on the luncheon, especially Dolores. Everything came together, and the event was wonderful. David Wagner, the excellent speaker, donated his honorarium to our awards program. Joan and husband took the speaker to dinner. Peter suggested that in the future, checks for luncheons go directly to the treasurer. However, since the numbers need to be given to the event planner and names to Gene, we decided to remain the status quo.

4. **Upcoming Events and Activities**
   
a. **ACE Sloan project ending.** Amy Strage will come to speak about the final initiative at our next meeting.

   b. **ERFA Faculty Scholarly & Creative Activity Award:** Notices of the award are out. With the deadline for applications on 12/05/14, Joan is fielding questions from interested faculty. This is the first internal grant to go out this academic year and a big response is predicted. It is also becoming a great marketing tool for ERFA as it is getting our name out.

   c. **Holiday Reception: Wednesday, December 10:** Lonna reviewed the proposed menu that included some changes. Of course, there will be coconut shrimp. With a bit of tweaking, the menu was approved. A separate flyer will be sent out as a reminder of the event.

   d. **Spring Excursion at Walt Disney Museum:** Jill Cody reported that the date will be March 27. No deposit is required but full payment and head count is due two weeks prior to the event. A group discount rate of $12 (per person for senior admission) will be added to the cost of the bus. There was a discussion about arranging a paid tour. No decision was reached.
but will be decided in December. There are many restaurants in the area. The Presidio Social Club is big enough for all but there are several others available. Gene will arrange for the bus.

e. **Spring Luncheon:** Dolores reported that she cannot reserve a date until January when The Villages’ calendar will be open for reservations to outside groups. She will then reserve a date for the first or second Friday in May. There has been a change of management at Villages, resulting in a new fee for a tech person. Dolores will try to get the fee waved. There will be no fee for a bartender. Dolores thanked the group for the many cards and good wishes she received during her recent illness.

5. **Action Items**

a. **Committee to review Faculty Scholarly & Creative Activity Awards:**
Joan asked for volunteers for the committee and recommended that there be an odd number of members. Buzanski/Christensen moved and seconded that there be a committee of three. Motion passed unanimously. Bill, Peter, Lonna will be on the committee. Up to two awards will be given. Joan talked to the Tower Foundation regarding their charge for administering the grant. The amount will be called a gift per their instructions.

b. **CSU-ERFA Pre- and Post-Retirement Concerns Committee:** The CSU-ERFA suggested language dealing with bullying for future faculty contracts. Smith/Escobar-Hamilton moved and seconded a motion that we accept the suggested wording. Discussion ensued regarding lack of clarification. The wording could be interpreted as relating to Emeritus Professors only and not to all retired faculty. Joan added that faculty contracts can only pertain to employees, and we are not employees. Motion defeated. Joan will communicate that we need further clarification.

6. **Reports**

a. **Treasurer’s Report (Abdel El-Shaieb):** $15,221.56 is the balance as of today. Abdel is awaiting several bills and additional income. He estimates we will have $13K by the end of the year. At the Fall Luncheon, Mariani’s Restaurant added a service charge and tax that was not factored that into the price of meals. As a result, we lost $840 on this event. In the future we will ask for prices to be inclusive of all charges. Only 22 drinks were sold. A discussion about future luncheon meal prices ensued with the understanding that prices are rising. There was some thought of saving money on the Holiday event by using paper plates and white napkins. However, following discussion, Bernardini/Savage moved and seconded a motion to continue using china plates and colored napkins, a motion that was passed.

b. **Membership Report (Wayne Savage):** The directory will be ready by end of this week. Currently there are 313 people listed in the Directory, which should be in members’ hands in two weeks. Wayne has a list of membership expiration dates for anyone interested.

c. **Newsletter Editor Report (Gene Bernardini):** Gene asked for feedback on what we would like to see in the newsletter. Movie/book reviews were suggested.

d. **Webmaster’s Report (Carol Christensen):** There are problems getting new members on the email list. Carol can no longer add members; only members can add themselves. Further discussion deferred until December.

e. **Consolations Report (Jill Cody):** There were no requests for cards last month.
Bob Wilson had eye surgery and is doing well. Two deaths were noted: Dominique van Hooff and Ed Lewis. Jill will send notes of condolence.

g. Activities Committee (Marian Yoder/ Don Keesey): Eleven people saw the movie "Birdman" and all agreed it was interesting but not the top movie of the year.

h. Faculty Senate Report (Peter Buzanski): The portion of the Chancellor’s Office Review dealing with Faculty governance will be complete next semester. The Provost commented on the article in the SJ Mercury News about the alleged wasting of money by SJSU. Ten smart classrooms already exist. There are three levels of next generation classrooms with the price of the least expensive level at $100,000 per room. The Provost wanted input as to what the faculty wants in terms of classrooms. In other news, regarding the Academic Affairs budget, the Deans get funds via a formula based on a variety of factors, including history, enrollment, and most crucially, the number of majors offered. Engineering got 60% of budget in 2013.

i. CSU-ERFA (Don Keesey, Adnan Daoud): There will be a State Council meeting: April 25th, 2015 at CSU Long Beach.

j. Archivist Report (Lonna Smith): Lonna reviewed the list of items the University archivist would like to have. Since old minutes and agendas are filed in a variety of locations, it is too time intensive to gather them. Perhaps the SJSU archivists can get grad students to do this. Lonna recommended that we do not give the photo albums to the university archives unless they want to digitize them and return the originals to us. She will bring a several photo albums to the Holiday Party.

7. New Business


8. Adjournment to December 1st, 2014 meeting: The meeting adjourned at 11:50a.m.

Respectfully submitted by,

Lonna Smith
Substitute for Secretary Jo Bell Whitlatch