Minutes  
SJSU ERFA  
Executive Board Meeting  
Monday, May 5th, 2014  
10:00 to 11:30 a.m. --- Duncan Hall 249

Members Present: Gene Bernardini, Peter Buzanski, Jill Cody, Barbara Conry, Carol Christensen, Adnan Daoud, Abdel El-Shaieb, Dolores Escobar-Hamilton, Don Keesey, Cindy Margolin, Joan Merdinger, Wayne Savage, Carmen Sigler, Lonna Smith, Bob Wilson, Jo Bell Whitlatch, Marian Yoder.

1. Call to order: President Carmen Sigler called the meeting to order at 10:03am.

2. Approval of Minutes of Executive Board meeting held on April 7th, 2014. Buzanski/Savage moved approval of minutes as presented. Motion carried with one abstention.

3. President’s Remarks: Carmen thanked the Board for being such a wonderful team. The Board in turn thanked her for the great leadership. President will be sending a letter thanking the Cantor Center for their wonderful tour. Bernardini/Merdinger moved approval for the donation of $200 to the Cantor Center. Motion passed.

4. Upcoming Events and Activities
   a. Spring Luncheon: May 9th, 2014
      i. Reservations and Logistics (Dolores Escobar-Hamilton, Cindy Margolin): At the moment we have 68 reservations.
      ii. Program (Carmen Sigler, et al). Library presentation will go first. Then business meeting will follow.

   b. Fall Luncheon: October 17th or 24th
      i. Possible venues (Dolores Escobar-Hamilton, Carol Christensen). Mariani’s is available on Oct. 24th (but not the 17th). We will reserve the 24th for $150 deposit. Michaels at Shoreline Park (Mountain View) is a possibility for a future fall luncheons.

   c. Ideas for future excursions (Jo Bell Whitlatch): For the fall excursion, Jo Bell suggested that the membership provide feedback on the Board ideas. Executive Board members suggested the Computer History Museum, Charles Schultz Museum, Academy of Science, De Young, Walt Disney Museum. Jo Bell will write the email. Joan will receive responses.

5. Action Items
   a. CSU ERFA Faculty Grants
      i. Appointment of sub-committee to develop criteria, etc. (C. Sigler): Joan, Bob, Peter, and Lonna volunteered to develop the criteria.
      ii. Communication plan (Robert Wilson): Bob proposed advance notice before the criteria; however, Board agreed that the criteria needed to be developed first and then announcements of the faculty grants should publicized through the Deans and the Center for Faculty Development.
b. **Changes to Senate Policy on Emeritus Faculty (Peter Buzanski):** The Board would like to endorse the CSU Academic Senate Policy: Recommendation on the Eligibility of Lecturers for Emeritus Status - AS-3157-13/FA (Rev). Endorsement moved El-Shaieb/Smith. Motion approved.

c. **ERFA archives and the SJSU Special Collections (Jo Bell Whitlatch & Lonna Smith):** Should the Board discuss donating ERFA archives to the Library with the head of special collections and archives? Danelle Moon, Head of Special Collections and Archives, King Library, has indicated some interest in collecting the ERFA Archive. Jo Bell will contact Danelle and arrange a meeting with Lonna in our Archives Room.

6. **Reports**

a. **Treasurer’s Report (Abdel El-Shaieb):** As of today we have $10,876.10 in the ERFA account. We have not received the first quarter from CSU ERFA. Abdel estimates that the balance will be $11,500 at the end of June.

   i. **Reminder to send request for payment of dues:** Announcement needs to go out reminding people of the change of dues. The Board agreed to use the language we have used last year.

b. **Nominating Committee Report (Gene Bernardini):** Nominees are:
   - Vice President: Gail Evans
   - Treasurer: Abdel El-Shaieb
   - Academic Senator: Peter Buzanski
   - Member at large: Patrick Hamill

   In addition: Lonna Smith will join the Activities Committee – her election does not need to be ratified by the membership. Lonna will also continue to serve as Archivist until a replacement can be found. The Board approved the slate as presented.

c. **Membership Report (Wayne Savage):** Letters will be sent out advising people who have not paid dues that they will be dropped from the roster. Roughly 80 people will receive letters.

d. **Newsletter Editor Report (Gene Bernardini):** Newsletter will be going out on the 18th of May.

e. **ACE/Sloan Faculty Transitions Grant Update (Joan Merdinger):** Two abstracts have been accepted for AROHE conference in Minneapolis.

f. **Webmaster’s Report (Carol Christensen):** No report.

g. **Consolations Report (Jill Cody):** Judith Blasé, Ken Blasé’s wife received a note. Memorial service in the Chapel at 1pm this Saturday for Steve French. Jill also sent a get well card to Sidney Tiedt.

h. **Activities Committee (Marian Yoder/ Don Keesey):** *Fading Gigolo* viewed this Saturday by four people. Movie is very funny and recommended. Movie activity will continue through the summer.
i. **Faculty Senate Report (Peter Buzanski):** Chancellor will come to SJSU campus this week and report to the Senate on the results of the Review Committee. President will separate the Student Success Fee into three separate groups so that the fee structure will be more transparent. *Guidelines for General Education (GE), American Institutions (AI), and the Graduation Writing Assessment Requirement (GWAR)* was passed but vetoed by the Provost. A new policy was drafted changing “must” to “should” with the reductions in class sizes stated in the “Whereas” clauses which have no legal standing. Therefore this revised policy was approved. Recruitment levels in coming years are low for tenure-track faculty – in the 30s. SJSU has very few African American tenured/tenure-track faculty. PE requirement – two year PE requirement recommended for abolishment and will be brought to the Senate on Monday.

j. **CSU-ERFA Report (Bob Wilson, Don Keesey, Adnan Daoud, Jill Cody)**

   i. **State Council meeting: April 26th at CSU Pomona:** Bob, Adnan, and Joan attended. CSU Academic Senate passed the following resolution: Concerns Regarding Proposed Legislation Authorizing Community College Baccalaureate Degrees – AS-3163-14/AA (Rev). Concerns included offering the UC and CSU right of first refusal to offer or expand such degrees. Membership in Statewide CSU ERFA group is down slightly. CSU ERFA Archives are housed at CSU Dominguez Hills. CSU ERFA gets the names of all the retirees from CALPERS. CSU ERFA supporting AB-507 Public Employees’ Retirement: postretirement death benefit; AB-2623 Elder Abuse.

k. **Archivist Report (Lonna Smith):** No report.

7. **New Business:** Bob Wilson requested putting dues schedule on the agenda for September 8th meeting.

8. **Adjournment to May 9th business meeting.** Meeting adjourned at 11:30am.

*Minutes Submitted by Jo Bell Whitlatch, Secretary*