SJSU ERFA
Executive Board Meeting
Monday, September 8, 2014
10:00 a.m. to 12 noon --- Duncan Hall 249

Members Present: Gene Bernardini, Peter Buzanski, Jill Cody, Abdel El-Shaieb, Dolores Escobar-Hamilton, Gail Evans, Patrick Hamill, Don Keesey, Joan Merdinger, Wayne Savage, Carmen Sigler, Bob Wilson, Marian Yoder.

1. **Call to order:** President Joan Merdinger called the meeting to order at 10:01 a.m.

2. **Approval of Minutes** of Executive Board meeting held on May 5, 2014 & Minutes of Business meeting on May 9, 2014. Buzanski/Wilson moved approval of minutes as presented. Motion was approved by unanimous vote.

   a. President’s Remarks: President Merdinger opened the meeting welcoming everyone and extending a special welcome to new board members Gail Evans and Patrick Hamill. At her request, board members took turns introducing themselves and providing an overview of their respective roles.

   Joan reported that she and Carmen had met with Provost Feinstein. Joan also informed the board that she had received an invitation to attend the Newly Retired Faculty Reception organized by the Provost on September 25th. She will attend as our representative. She will also attend a meeting of the 2014 NorCal Retiree Organization Consortium on September 17th.

3. **Upcoming Events and Activities**

   a. **Fall Luncheon: October 24th, 2014 at Mariani’s**

      i. Reservations and Logistics (Dolores Escobar-Hamilton, Abdel El-Shaieb):

      The board discussed menu choices and selected the following main dish options: pasta primavera (vegetarian), salmon, London broil and broiled chicken with vegetables (gluten free dish). Motion to set the luncheon price at $25.00 (moved Wilson/Cody) carried with one opposed.

      After some discussion about the desirability of having a bar set-up in the dining room, the board voted to empower Dolores Escobar to negotiate with the restaurant keeping the cost under $200.

      ii. Program (Joan Merdinger, et al).

      President Merdinger informed the board that Dr. David Wagner, Chair of the CSU ERFA Health Benefits Committee, has agreed to be the luncheon speaker. He will be provided with a $100 honorarium and overnight hotel accommodations.

   b. **Holiday Reception:** Dolores Escobar-Hamilton will inquire about room availability at the MLK Library.
c. **Spring Luncheon**: Date TBD

The Villages: Dolores Escobar-Hamilton will inquire about available dates.

d. **Ideas from survey for Spring 2015 excursion** (Joan Merdinger)

President Merdinger reported the results of the survey that she conducted. It was agreed that several board members would gather information about the most popular options and report to the board at the next meeting. The following board members volunteered to help with the research: Gail Evans/Elkhorn Slough, Carmen Sigler/Academy of Science, Dolores Escobar-Hamilton/Rooftops of San Francisco, Jill Cody/Walt Disney Museum.

4. **Action Items**

a. **SJSU ERFA Faculty Award**

Report from sub-committee to develop criteria, etc. (J. Merdinger)

President Merdinger reported that the sub-committee met once during the summer and made significant progress developing criteria. She also indicated that several items needed to be discussed and approved by the board. Consequently, the board addressed the following matters:

- **Title of the awards:** It was decided that the award will be known as the SJSU Emeritus and Retired Faculty Association (ERFA) Faculty Research and Creative Activity Award. The language of the document was amended to reflect this.
- **Eligibility:** It was agreed to adopt the following language: "Tenure-track faculty, tenured faculty and lecturers with more than six years of continuous service."
- **Application Procedure:** After significant discussion, it was moved and seconded to require a one-page description. The vote was tied 6-6. With a second round of balloting, the motion was approved 7-6. It was also moved and seconded to require a CV. The motion carried with one abstention.
- **Signatures:** It was decided to include a line for the Department Chair to sign indicating that he/she had been informed. The language will read as follows: "Dept. Chair indicates by signature that he/she has been informed by the applicant of this submission."
- **Application Process:** The board also agreed that it would be helpful to accept the assistance of Dr. Amy Strage and the Center for Faculty Development, particularly regarding the dissemination of information and gathering of applications. However, the board voted (9-2 with one abstention) to appoint a 3-person subcommittee of members of the organization who would be charged with reviewing the applications.
- **The discussion of additional matters (such as application deadline, evaluation criteria and composition of the review subcommittee)** was continued to the October meeting.

b. **Communication plan** (Robert Wilson): **Tabled until October meeting.**

5. **Reports**
a. **Treasurer’s Report** (Abdel El-Shaieb): Current balance is $14,785.59 (balance includes $72.00 in dues received on the day of the meeting). There are 168 paid members.

b. **Membership Report** (Wayne Savage): Twenty-five new members have joined the organization.

c. **Newsletter Editor Report** (Gene Bernardini). There was no report. *Newsletter* materials should be sent to the editor ASAP.

d. **ACE/Sloan Faculty Transitions Grant Update** (Joan Merdinger)

   President Merdinger reported that she was a presenter at the AROHE conference held in Minneapolis on August 10-12.

e. **Webmaster’s Report** (Carol Christensen) **No report**

f. **Consolations Report** (Jill Cody): Jill reported that since the last meeting of the 2013-2014 academic year, she sent consolation notes to the families of Rebecca Herhold, Sid Tiedt, Lee Dorosz and Betty Beckett. She also sent a get-well card to Irma Guzman-Wagner.

g. **Activities Committee** (Marian Yoder/ Don Keesey): The group saw the following movies: *Trip to Italy* and *The 100 Foot Journey*.

h. **Faculty Senate Report** (Peter Buzanski)

   Senator Buzanski informed the board that the SJSU Senate is currently revising the Emeritus Faculty policy. He reported that the State Legislature approved a bill allowing community colleges to award 4-year baccalaureate degrees in certain fields. He also reported that the LAO (Legislative Analyst Office) had issued a report critical of some SJSU campus practices regarding allocation of revenue generated through Special Session. In addition, he mentioned that he had inquired about the reasons why SJSU had been omitted from the *Washington Monthly*’s listing of the Top 100 Master’s Universities.

i. **CSU-ERFA** (Bob Wilson, Don Keesey, Joan Merdinger)

   i. **State Council meeting**: October 18th at CSU Dominguez Hills: Bob Wilson and Don Keesey plan to attend. Adnan Daoud, who serves on the CSU-ERFA board, is also expected to attend.

   ii. **Action Item** – Language in future faculty contract from the CSU-ERFA Pre- and Post-Retirement Concerns Committee (Tabled)

j. **Archivist Report** (Lonna Smith): No report

6. **Adjournment** to October 6th, 2014 meeting. Meeting was adjourned a few minutes after Noon.

   *Minutes Submitted by Carmen Sigler, acting as Secretary*