

SAN JOSÉ STATE UNIVERSITY
TERMS AND CONDITIONS OF TRANSFER ADMISSION
FALL 2014

Your admission is “provisional” based on the academic information you reported on your CSUMentor application. Your admission will remain “provisional” until your official final transcript(s) passes verification. San José State University reserves the right to withdraw your admission if your self-reported information changes or your official transcripts do not pass verification. Transfer students *may* be blocked from registering for classes until coursework is verified by official college transcripts. See “Pass Verification” section for more details.

To satisfy the provisions of your admission and become a fully admitted student, you need to complete all of the mandatory steps below:

1. **Complete the multi-step Intent to Enroll process on the Next Steps website (<https://nextsteps.sjsu.edu>) between Saturday, February 1, 2014 and Thursday, May 1, 2014.**
 - Indicate that you accept SJSU's offer of “provisional” admission. Once you “accept,” you are making a commitment to attend SJSU and certify that you understand and agree to these terms and conditions.
 - Sign up for and pay the non-refundable \$70.00 fee for a mandatory one-day Transfer Orientation.
 - Wait 3-5 business days.** A confirming email will be sent to you from the nextsteps@sjsu.edu email address. Print and keep this email – it is your Next Steps receipt.

2. **Meet the CSU minimum requirements for upper division transfer including completion of the four basic skills courses with a “C” or higher and 60 transferable semester units (90 quarter units) by the end of the Spring 2014 term.** If you receive “C-” or lower in any of the required four basic skills courses for transfer admission, you must make-up the course. Failure to pass all four basic skills courses with a “C” or better and complete 60 transferable units (90 quarter units) by the end of the Spring 2014 term will result in your admission being withdrawn.

3. **Send your official, final transcript(s) including grades for the Spring 2014 term, postmarked no later than Tuesday, July 15, 2014.** Failure to submit your transcript(s) will result in your admission being withdrawn.

4. **If you have taken AP exams to satisfy any of the four basic skills course requirements, contact College Board immediately and request that your official scores be sent to SJSU.**

INTENT TO ENROLL DEADLINE

You must notify us of your Intent to Enroll by 11:59 pm PST, Thursday, May 1, 2014. **If you do not complete the multi-step Intent to Enroll Process by the May 1 deadline, we will withdraw your application.**

RETURNING SJSU STUDENTS MUST COMPLETE INTENT TO ENROLL

All returning SJSU students *must* comply with all deadlines and admissions requirements as stated above including completion of the Intent to Enroll process by 11:59 pm PST on Thursday, May 1, 2014.

TRANSCRIPTS DEADLINE

You must submit an official final transcript(s) including grades for the Spring 2014 term, postmarked no later than Tuesday, July 15, 2014. **This transcript must include your Spring 2014 term grades and you may not use Summer 2014 courses to meet upper division admission requirements.** For more information on what your official final transcript(s) needs to show, see “Pass Verification” section for more details.

Where to send transcripts

San José State University
Undergraduate Admissions
One Washington Square
San José, CA 95192-0016

PASS VERIFICATION

An internal review of your application will be conducted. Your official final transcript(s) must show that you meet the current impact criteria and transfer admission requirements in order to pass verification. Failure to pass verification will result in your admission being withdrawn. To ensure your official final transcript(s) passed verification, make sure your official final transcript(s) meets the following criteria:

- Your transcript(s) must verify that everything you reported on your CSUMentor application is accurate and complete.
- You must have an overall GPA of 2.0 or higher.
- You must be in good standing at the last college or university attended.
- You must meet the four basic skills course requirements by the conclusion of the Spring 2014 term.
- If you receive a “C-” or lower in any of the required four basic skills courses you must make-up the course by the end of the Spring 2014 term. **A grade of “C-” or lower in any of the four basic skills courses does not fulfill admission requirements at SJSU.**
- You must complete at least 60 transferable semester (90 quarter) units by the end of the Spring 2014 term.

REGISTRATION

Transfer students *may* be blocked from registering for classes until your coursework is evaluated and your official final transcript(s) passes verification. Having any of the required courses “in progress” at or near the time of registration for classes for your term of admission will cause a delay in your registration and limited class availability until final transcripts pass verification.

MONITOR YOUR MYSJSU ACCOUNT

You must meet all deadlines. Failure to meet all deadlines will result in your admission being withdrawn. You can avoid your admission being withdrawn by carefully and frequently monitoring your MySJSU account throughout the entire admission process. We reserve the right to rescind your admission for non-compliance to the conditions stated in the admissions letter at any time during the process.

PROVISIONAL ADMISSION

We offered you provisional admission based on your academic information you reported on your CSUMentor application. All of your academic information must pass verification before you are allowed to enroll and register for classes at SJSU. This offer of provisional admission is only valid for this term and may not be deferred to another semester.