

## TERMS AND CONDITIONS

### International Lower Division Transfer Admission | Fall 2016

#### Definition of Provisional Admission

This provisional offer of admission means you must maintain your level of achievement and fulfill admission and enrollment requirements to become a fully admitted student for the Fall 2016 semester. This offer of admission is good only for this term and may not be deferred to another semester. To ensure your enrollment and attendance at SJSU, all of the mandatory steps below must be completed. Detailed information on each of the steps can be found in the Fall 2016 Steps to Enrollment for International Lower Division Transfers link posted to your MySJSU account.

**Complete the next steps intent to enroll process by Sunday, May 1, 2016**

Complete the following steps on the Next Steps website (<https://nextsteps.sjsu.edu>) between Monday, February 1 and Sunday, May 1, 2016 (11:59 p.m. Pacific Standard time):

1. Indicate through the Intent to Enroll link that you accept SJSU's offer of provisional admission.
2. Sign up for all required placement exams.
3. Sign up for mandatory Transfer orientation.
4. Pay the \$70 nonrefundable orientation fee.
5. **Wait 3-5 business days.** An email confirmation will be sent to you from the [nextsteps@sjsu.edu](mailto:nextsteps@sjsu.edu) email address. Print and keep this email—it is your Next Steps receipt for Orientation.

**If you do not complete the entire Next Steps Intent to Enroll process by May 1, 2016, we will withdraw your application.** Please contact [nextsteps@sjsu.edu](mailto:nextsteps@sjsu.edu) before the deadline if you have any problems completing these steps.

**Complete International Admission Requirements**

You must meet the requirements for international freshman admission. You must also have a minimum overall GPA of 2.0 or higher in all college coursework. If you have taken Advanced Level exams (IB, AL, AS, AP, CLEP) to satisfy any of the CSU admission requirements, contact the testing institution immediately and request that your official scores are sent directly to SJSU.

**Send Final Transcripts by July 15, 2016**

Send your official, final, secondary school transcript, with your graduation date included (or diploma), postmarked no later than Friday, July 15, 2016. You are required to submit all transcripts from all institutions (colleges, universities or high school) where you have attended and completed coursework. Failure to submit your transcript(s) by July 15 will result in your admission being withdrawn.

Please note that proof of your secondary school graduation is required. If your secondary transcript does not include your date of graduation, you must provide a copy of your diploma, which indicates your date of graduation.

**Where to send transcripts:**

San José State University  
Undergraduate Admissions  
One Washington Square  
San José, CA 95192-0016

**Take Placement Exams**

If required, you must satisfy the Entry Level Math (ELM) and English Placement Test (EPT) requirement before you can register for classes. Step two of the Next Steps Intent to Enroll process will indicate if you are required to take the ELM, the EPT, or both exams. You must take any required placement exams no later than Saturday, August 13, 2016 or you will not be allowed to enroll for the Fall 2016 term.

**Pass Verification**

An internal review of your application will be conducted. Your official final transcript(s) must show that you meet the current impaction criteria and admission requirements in order to pass verification. Failure to pass verification will result in your admission being withdrawn.

**Complete the I-20 Process**

If you live outside the U.S., you will receive your I-20 with your admission packet. If you are currently attending an educational institution in the U.S., you must download and complete the required "Transfer In Form" at [sjsu.edu/isa/forms](http://sjsu.edu/isa/forms) Do not delay! SJSU must have this form on file to complete the I-20 process for you.

**Clear Your Medical Insurance Hold**

International students must provide proof of approved medical insurance before registering for classes. Insurance holds and purchase of insurance are handled through the International Student and Scholar Services (ISSS) office. For more information, visit [sjsu.edu/isa](http://sjsu.edu/isa)

**Monitor Your MySJSU Account – EXTREMELY IMPORTANT**

SJSU communicates almost entirely by messages and "To Do List" items posted to your MySJSU account. Check <http://my.sjsu.edu> frequently for updates to your status, important messages, and invitations to upcoming events. You are responsible for compliance with all deadlines posted on your MySJSU account regarding outstanding documents.. Failure to do so may result in your admission being withdrawn, even if you have signed up for housing, attended orientation, or registered for Fall 2016 classes.

**Sign up for Campus Housing (Optional)**

Sign up for campus housing at [sjsu.edu/housing](http://sjsu.edu/housing) or SJSU's International House at [sjsu.edu/ihouse](http://sjsu.edu/ihouse).