Welcome future Spartan to San José State University.

To officially enroll for the Fall 2016 semester, please follow the steps in this guide. Make sure to sign up and pay for a mandatory orientation program when you submit your Intent to Enroll—no later than Sunday, May 1, 2016.
SJSU Points of Pride

1. SJSU was ranked eighth overall among the West’s top public universities offering bachelor’s and master’s degrees.

2. SJSU received more than 56,000 applications (5,500 international applicants) from prospective students for Fall 2015, setting a new SJSU record.

3. Silicon Valley companies hire more San José State students and alumni than any other college or university in the country.

4. As a Spartan, you get the best Silicon Valley has to offer, while having fun nearby in the Pacific Ocean, Yosemite National Park and San Francisco.

5. San José State’s student body reflects the diversity of the Bay Area, one of the most diverse regions in the world.

6. Among your fellow Spartans were over 2,700 new and returning international students (including 845 undergraduates) enrolled for Fall 2014.

7. San Jose State’s Division I Athletics teams earned an all-time high Academic Progress Rate (APR) from the NCAA.

8. You’ll enjoy a newly expanded Student Union and a new Student Wellness Center.

9. Spartans are leaders in sustainability with our comprehensive recycling program, bike and car share programs, and new buildings in progress designed to meet LEED standards.

10. SJSU was selected as a regional winner of the 2015 W.K. Kellogg Foundation Community Engagement Scholarship Award for the university’s community outreach initiatives.

Stay Committed to the Process (Read Everything)

There are consequences if you miss deadlines

Deadlines are very important and in place to help you through the admissions process. You risk having your admission withdrawn if you do not meet our deadlines and maintain your eligibility. Sign in to your MySJSU account every few days and thoroughly read any messages, “To Do List” items, or posted deadlines, and then take the requested action as soon as possible. We rarely post generic messages. If a message is posted to your account assume that it applies to you specifically.

Take responsibility

☐ Monitor your own status
☐ Meet deadlines
☐ Attend orientation
☐ Pay bills on time

These items are all part of accepting responsibility for your own success.

Additional pre-arrival information

Excellent advice and instructions are posted at sjsu.edu/isss
<table>
<thead>
<tr>
<th>April 2016</th>
<th>August 2016</th>
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<tbody>
<tr>
<td>Friday, April 1</td>
<td>Sunday, August 14</td>
</tr>
<tr>
<td>Priority Housing Application</td>
<td>International House – Contract</td>
</tr>
<tr>
<td>Deadline</td>
<td>Move-in Date</td>
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<tr>
<td>Saturday, April 2</td>
<td>Friday, August 19</td>
</tr>
<tr>
<td>Writing Skills Test</td>
<td>TRANSFER ORIENTATION SESSION 6</td>
</tr>
<tr>
<td>Saturday, April 9</td>
<td>Saturday, August 20 – Tuesday,</td>
</tr>
<tr>
<td>Admitted Spartan Day</td>
<td>August 23</td>
</tr>
<tr>
<td>Friday, April 29</td>
<td>Housing: Campus Village</td>
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<tr>
<td></td>
<td>apartments, CV2, Classics, and</td>
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<tr>
<td></td>
<td>Suites open to all residents</td>
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<table>
<thead>
<tr>
<th>May 2016</th>
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<tbody>
<tr>
<td>Sunday, May 1</td>
<td>Sunday, August 21</td>
</tr>
<tr>
<td><strong>Intent to Enroll Deadline</strong></td>
<td>• Fall 2016 Advance Registration closes</td>
</tr>
<tr>
<td></td>
<td>• Last day to withdraw for 100% refund</td>
</tr>
<tr>
<td></td>
<td>of Fall 2016 fees</td>
</tr>
<tr>
<td>Monday, May 2</td>
<td>Wednesday, August 24</td>
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<tr>
<td></td>
<td>• First day of instruction</td>
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<td></td>
<td>• Late registration begins</td>
</tr>
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<td></td>
<td>• Late add fee of $25 assessed</td>
</tr>
<tr>
<td>Friday, May 13</td>
<td>Wednesday, August 24 – Tuesday, September 13</td>
</tr>
<tr>
<td>TRANSFER ORIENTATION SESSION 2</td>
<td>Late Registration period</td>
</tr>
<tr>
<td></td>
<td>(Registration via MySJSU starts after 7 a.m., requires instructor’s permission)</td>
</tr>
<tr>
<td>Monday, May 30</td>
<td></td>
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<tr>
<td>Memorial Day – campus closed</td>
<td></td>
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<tr>
<td>Tuesday, May 31 – Sunday, August 21</td>
<td>Advance Registration for Fall 2016</td>
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<table>
<thead>
<tr>
<th>June 2016</th>
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<tr>
<td>Friday, June 3</td>
<td></td>
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<tr>
<td>TRANSFER ORIENTATION SESSION 3</td>
<td></td>
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<tr>
<td>Saturday, June 4</td>
<td></td>
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<tr>
<td>Writing Skills Test</td>
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<tr>
<td>Friday, June 10</td>
<td></td>
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<tr>
<td>TRANSFER ORIENTATION SESSION 4</td>
<td></td>
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<tr>
<td>Friday, June 24</td>
<td></td>
</tr>
<tr>
<td>TRANSFER ORIENTATION SESSION 5 (IF NEEDED)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>July 2016</th>
<th></th>
</tr>
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<tbody>
<tr>
<td>Monday, July 4</td>
<td></td>
</tr>
<tr>
<td>Independence Day – campus closed</td>
<td></td>
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<tr>
<td>Friday, July 15</td>
<td></td>
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<tr>
<td><strong>Final transcripts/document deadline</strong></td>
<td></td>
</tr>
<tr>
<td>Saturday, July 16</td>
<td></td>
</tr>
<tr>
<td>Writing Skills Test</td>
<td></td>
</tr>
</tbody>
</table>

International Upper Division Transfers Steps to Enrollment Fall 2016
MySJSU Account

SJSU communicates by posting items to your “To Do List” in your MySJSU account or by sending messages to your MySJSU account. Be sure to check your MySJSU account at least once a week for important notices. Even if someone else manages your account (an agent or relative, for example), you are responsible for meeting all deadlines.

If you have not signed in to your MySJSU account, do so immediately!

To access your MySJSU account:

1. **Look for an email with your SJSU Identification Number (ID)**
   Approximately one week after applying at CSUMentor, you should have received an email (sent to the email address listed on your application) with your nine–digit SJSU ID included. This nine–digit number will be your primary SJSU identification number while studying at San José State. Losing this number can be a problem, so put it in a safe and accessible place. Make sure the spam filters on your email account are set to accept email from @sjsu.edu.

2. **Set the password to access your MySJSU student account and SJSUOne wireless account on campus**
   Go to [https://sjsuone.sjsu.edu/SJSUOne/ResetPassword](https://sjsuone.sjsu.edu/SJSUOne/ResetPassword) and enter the nine–digit SJSU ID you received in Step One.
   Choose one of the two options listed to set your password for the first time. This same process will also allow you to reset your password.

3. **Sign in to your MySJSU student account at [http://my.sjsu.edu](http://my.sjsu.edu)**
   Click on the blue “MySJSU Sign In” button and enter your nine–digit SJSU ID and the password you created in Step Two.
   Make sure your personal information is up–to–date; your email address is critical!
   Confirm your email address and update, if necessary. Be sure to set your filters to accept messages from the @sjsu.edu domain.

4. **Check your MySJSU account**
   Check your MySJSU account at least once a week for important and timely notices, such as deadline requirements, fees posted, payment due dates, enrollment appointment time, and information regarding tests, transcripts or deadlines. You are responsible for monitoring your progress throughout the entire enrollment process, and you must take action by posted deadlines! Failure to do so will result in your application being withdrawn.

**Need Help with MySJSU?**
View MySJSU tutorials at [http://my.sjsu.edu/students/student_tutorials/index.html](http://my.sjsu.edu/students/student_tutorials/index.html)

**Lost SJSU ID or password?**
Click on the yellow “Create/Reset Password” button at [http://my.sjsu.edu](http://my.sjsu.edu)
Intent to Enroll

For Fall 2016, you must complete the multi-step Next Steps Intent to Enroll process by 11:59 p.m. (Pacific Standard Time) on Sunday, May 1, 2016 or your admission will be automatically withdrawn. If you anticipate any problems completing the required steps below by the stated deadlines, contact nextsteps@sjsu.edu immediately!

The Next Steps Intent to Enroll site will open on Monday, February 1, 2016. You must complete the Intent to Enroll process between Sunday, February 1 and Sunday, May 1, 2016.

STEP 1 of 3

Submit your Intent to Enroll after the site opens on Monday, February 1, 2016.

1. Go to https://nextsteps.sjsu.edu

   You will need the following information to complete the online process:
   - Your nine-digit SJSU ID (provided on your Letter of Admission)
   - PIN (month and day of your birth date). For example, January 21 is 0121.

2. Tell us your plans

   YES – I intend to enroll at SJSU for the Fall 2016 semester. Your admission is good only for this term. You may not defer your enrollment to a later semester. You are not done until you complete the rest of the steps
   - OR –
   NO – I will not attend SJSU for the Fall 2016 semester. Your application will be withdrawn from further consideration.

STEP 2 of 3

Sign up for mandatory Transfer Orientation

Transfer Orientation is a mandatory one-day program that will acquaint you with the campus, introduce you to your college and major department, and provide you with critical academic planning information. There is a nonrefundable $70 fee to attend.

You are required to attend the entire program. If you do not attend, or leave during any portion of the program, your admission will be withdrawn, and you will need to reapply for the next available term.

STEP 3 of 3

Pay for mandatory Transfer Orientation

Once you choose an orientation session, you will be directed to pay the nonrefundable $70 fee online via credit card.

Three to five business days after submitting your payment online, you will receive an email receipt from nextsteps@sjsu.edu that confirms completion of the Next Steps Intent to Enroll process. Print and keep this for your records. You will refer to it when communicating with SJSU staff.

Your receipt will also be posted to your Next Steps account for your reference. If you do not receive this confirmation within five business days of submitting your payment, contact nextsteps@sjsu.edu

To-Do List

Mandatory


☐ Attend mandatory Transfer Orientation

☐ Complete your work in progress

☐ Check your “To Do List” in your MySJSU student account.

☐ Purchase health insurance prior to registering for classes (see “Health Insurance” section)

☐ If coming from another school in the U.S., submit the SJSU Transfer In Form (listed as “Transfer In Form” at sjsu.edu/isa/forms) to your current school

☐ Send official transcripts (electronically if possible) by Friday, July 15, 2016

☐ Sign up for and take the Writing Skills Test

Important

☐ Read the SJSU Catalog online at http://info.sjsu.edu/home/catalog.html

☐ Read the SJSU Schedule of Classes at http://info.sjsu.edu/home/schedules.html

☐ Like SJSU Enrollment Services on facebook.com/SJSUEnrollment

☐ Follow SJSU Enrollment Services on Twitter @SJSU_ES
Final Documents & Transcripts

- All supporting documents, including transcripts with coursework through Spring 2016, must be postmarked by Friday, July 15, 2016.
- Transcripts/Mark Sheets: Transcripts with final grades for all courses must be submitted to maintain your eligibility to enroll.
- Test Scores (TOEFL, IELTS, Advanced Level/A Level, AP exams) and IB diploma must also be sent directly to SJSU from the testing agency.
- To speed up transcript processing time you are highly encouraged to request that your institution send electronic transcripts to San Jose State University. If you must have your transcripts mailed, please include your assigned nine-digit SJSU ID# on the requested transcripts. All transcripts must be sealed and unopened to be accepted as official documents. PLEASE NOTE: COPIES OF TRANSCRIPTS OR OPENED TRANSCRIPTS WILL NOT BE ACCEPTED. Once you have submitted your transcripts, please allow up to 7 business days for processing.

San José State University
Undergraduate Admissions
One Washington Square
San José, CA 95192–0016

Continue to check MySJSU for important messages, required documents, and deadlines.

CORRECT WAY to submit documents

WRONG WAY to submit documents

All other documents (bank statement, Declaration of Finance, and photocopy of current passport) can be mailed or submitted electronically in individual PDF formatted files (one PDF for each requested document). If possible, please submit them electronically (PDF only) to sa–adm–wrkflow@sjsu.edu

The following are steps for submitting items by email.
- Convert documents to PDF format. Free PDF converters are available at primopdf.com or freepdfconvert.com
- Make sure the documents are readable, with your name or the name of your institution at the top of the page, and in individual files (one PDF per document).
- Include your nine-digit SJSU ID and your first and last name as it appears on your passport in the BODY of the email message.
- Send email with attachments to sa–adm–wrkflow@sjsu.edu
  One email may contain multiple PDF files.

Please note: After your documents have been submitted, it may take up to three weeks for your “to–do” list items on your MySJSU account to be updated. Avoid delays; apply early, and submit documents as soon as possible in the approved format.
Frequently Asked Questions

What if I do not complete required courses or miss a deadline?

You will have your admission to SJSU revoked and your registration canceled. Failure to submit your transcript will result in your application being withdrawn, even if you have signed up for housing and attended orientation.

What if I am taking courses required for admission this summer?

You may not use coursework from summer courses to complete admission requirements for the fall term.

Can I defer my admission to another term?

No, your admission is good for one term only. If you wish to be considered for a later term, you must submit a new application for the next available term for which you meet the minimum requirements.

California Community College transfers

- Keep your own copy of the general education plan from your community college.
- Keep track of the courses you’ve completed to meet the GE requirements. Work with our Academic Advisors to choose SJSU courses to complete remaining courses.

Associate Transfer Degrees (AS-T/AA-T)

- The plan to complete your degree at SJSU in 60 units assumes that you have passed the Writing Skills Test (WST) prior to enrollment in your first term.
- You will be expected to attend the AS-T/AA-T workshop during mandatory Transfer Orientation.
- If you did not mark AS-T or AA-T on your application and you will graduate with one of these degrees by the end of the Spring 2015 term, send an email to admissions@sjsu.edu with your full name, SJSU ID and the major of your AS-T or AA-T.
- Learn more at degreewithaguarantee.com

Change of Major

Due to space limits in many SJSU departments, you may not change your major before the term starts. Note that change of major is never guaranteed, even after admission to SJSU.

Health Insurance

SJSU requires all students to have medical insurance, and all international students are required to purchase the SJSU health insurance coverage prior to registering for classes. You can register for the mandatory SJSU health insurance online. To enroll, go to http://studentinsurance.wellsfargo.com. Then, select "Find Your School Plan" and type "San Jose State University." Select "2016-2017 San Jose State Univ.- International." You can buy your insurance for the year, or for a semester at a time. If you have questions about purchasing your insurance, contact International Student and Scholar Services at 408–924–5920 or international-office@sjsu.edu.

Immunization

As a new student, you will need to provide proof of Measles (sjsu.edu/studenthealth/requirements/measles-rubella) and Hepatitis B (sjsu.edu/studenthealth/requirements) immunizations prior to enrollment. If you don’t have documentation, go to the SJSU Health Center to get your shots and proof of immunizations. Bring the forms to the Student Services Center or fax them to 408–924–2077.
F-1 Visas

Coming from a U.S. Institution
Prior to the end of your last semester, you will need to have your current school transfer your I–20 to SJSU. To complete this process, you will need to do the following:

- Show your admission letter and the SJSU “Transfer In Form” to your current school’s international office. You can find the form at sjsu.edu/isa/forms under SJSU “Transfer In Form”. Fill out the top section of the form and ask the school to complete the remaining sections and fax the form to 408–924–2035.
- Complete your Immigration Document Check–in at the Office of International Student and Scholar Services (ISSS) at SJSU. For more information, visit sjsu.edu/iss

Coming from Outside the U.S.
You will receive a U.S. Immigration Form I–20 directly from San José State in the mail with your letter of admission. To start the process to obtain an F–1 student visa first complete the I–901 form online through SEVIS at ice.gov/sevis/i901 then pay the SEVIS fee and print out the receipt.

To obtain your F–1 visa, make an appointment for a visa interview and go to the nearest U.S. Consulate with the following:

- Your current passport
- SJSU admission letter
- Your I–20 (Certificate of Eligibility) form
- Proof (receipt) of SEVIS payment
- Proof of financial support

For more information on preparing for a visa interview, visit sjsu.edu/iss/new/pre-arrival/visa-interview/index.html

Additional information can be found at travel.state.gov/content/visas/english/study-exchange/student.html

Upon arrival to SJSU, you must complete your Immigration Document Check–in at the Office of International Student and Scholar Services (ISSS). For more information, visit sjsu.edu/iss
Transfer Orientation
(Mandatory)

Transfer Orientation is a mandatory one-day program that will acquaint you with the campus, introduce you to your college and major department, and provide you with critical academic planning information. All admitted students must attend the entire program. If you do not attend or leave during any portion of the event, you will be blocked from registering for classes and will not be able to attend SJSU in Fall 2016. Students who arrive late will not be allowed to attend the program. Guests are not permitted to attend Transfer Orientation.

SJSU faculty and staff will:
- Discuss and explain key university services.
- Review what’s next before you start classes.
- Help you plan your academic schedule.
- Provide a General Education advising workshop.
- Explain SJSU Studies general education requirements and preparation for the Writing Skills Test (WST).

Transfer Orientation Session Dates

Please bring unofficial copies of all college transcripts, GE certifications, placement test scores, and other documents if applicable. Your major advisor may ask to see these documents.

- Session 1 – Friday, April 29
- Session 2 – Friday, May 13
- Session 3 – Friday, June 3
- Session 4 – Friday, June 10
- Session 5 – Friday, June 24 (if needed)
- Session 6 – Friday, August 19

Missed sessions will only be excused with documentation of a circumstance clearly beyond your control.

How do I register for Transfer Orientation?

Sign up during Step Two of the Next Steps Intent to Enroll process. Register and attend early for best class selection.

Is there a fee to attend?

Yes, there is a nonrefundable $70 fee to attend.

What if I can’t attend?

Your admission will be withdrawn, and you will not be able to attend SJSU in Fall 2016. You must arrange your personal schedule to attend one orientation session.

Disability Accommodations

This event is wheelchair accessible. Individuals needing sign language interpreters, visual aids, or other accommodations should contact us at 408-924-5972 at least two weeks prior to their selected orientation date.

Immigration Session

Check in with International Student and Scholar Services in Clark Hall Room 543 following your Transfer Orientation session to ensure the following:
- Learn about F-1 benefits
- Maintain your legal non-immigrant status in the U.S.
- Complete your immigration transfer from another U.S. institution to SJSU, as applicable

For more information, contact Academic Advising and Retention Services at transfer.orientation@sjsu.edu or 408-924-2997.

Contacts Continued

Tours of SJSU
youvisit.com/tour/sjsu/pl
(virtual campus tour)
sjsu.edu/soar
outreach@sjsu.edu
408-924-2786

Transportation Solutions
http://as.sjsu.edu/asts
transportation@sjsu.edu
408-924-7433

Tuition and Fees (Bursar’s Office)
sjsu.edu/bursar
bursar@sjsu.edu
408-924-1601

Tutoring and Mentoring Services
Peer Connections
http://peerconnections.sjsu.edu
peerconnections@sjsu.edu
408-924-2587

Social Media
facebook.com/SJSUEnrollment
facebook.com/sanjosestate
http://instagram.com/sjsu_es
http://twitter.com/SJSU_ES

International Upper Division Transfers Steps to Enrollment Fall 2016
Writing Skills Test (WST)

It is highly recommended that you take the Writing Skills Test (WST) before enrolling at SJSU. If you have not taken the WST by the end of your first semester at SJSU, a registration hold will be placed on your student account, preventing you from signing up for courses in future terms.

All upper division (junior and senior level) students must pass the WST in order to register for SJSU Studies General Education courses. Failing to pass the test will delay your graduation, but will not affect your admission status. The WST is part of a CSU system-wide graduation requirement to assess your writing ability and determine whether further coursework in writing is required prior to graduation.

Before registering for the WST, students must earn a “C” or better grade in English 1B, or a course that is equivalent. A grade of “C-” is not acceptable. The WST is generally offered twice in the spring, summer, and fall. For the exact dates, or to learn more, visit http://testing.sjsu.edu/wst

Department Placement Exams

To learn if you need to take a department placement exam, contact the department that oversees your degree program (major). View a listing of degree programs and their departments at http://info.sjsu.edu/home/catalog.html

Many new undergraduates in the Colleges of Science, Engineering, and Business need to take the Calculus Placement Exam prior to registration. For details, exemptions, and other criteria, visit sjisu.edu/math/calculus

Student Responsibilities and Rights

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution (S90–5). Students are encouraged to consult the Student Responsibilities and Rights (http://info.sjsu.edu/web-dbgen/narr/static/catalog/studentrights.html) section of the SJSU Catalog to ensure an understanding of the resources, requirements, and programs designed to support students’ academic and personal growth, as well as review important university policies and procedures (http://info.sjsu.edu/static/catalog/policies.html) every student at SJSU is responsible for knowing and upholding.

Non-Discrimination Policy:

San José State University does not discriminate on the basis of accent, age, ancestry, citizenship status, color, creed, disability, ethnicity, gender, marital status, medical condition, national origin, race, religion or lack thereof, sex, sexual orientation, transgender, genetics or veteran’s status. This policy applies to all SJSU students, faculty and staff programs and activities. Questions regarding this policy should be directed to the director of the Office for Equal Opportunity, 408-924-2250. Learn more at sjisu.edu/hr/about_us/hr_directory/ez_unit/title_9/
Register for Classes

What will I need to register for classes?
- A file of your SJSU admission information, including admission letter, grade reports, copies of transcripts from other colleges, placement test scores, and everything related to your enrollment.
- The Fall 2016 Class Schedule, which will be available at http://info.sjsu.edu/home/schedules.html
- The SJSU Catalog for descriptions of classes, major and minor requirements, available at http://info.sjsu.edu/home/catalog.html

Do I need an appointment for registration?
- Yes, your registration appointment will be posted at http://my.sjsu.edu
- Login to MySJSU, navigate to Self Service > Enrollment > Enrollment Dates, then select a term to view your start date/time for your Enrollment. The SJSU Schedule of Classes has the specific Class Number codes and section numbers you’ll need to register. Read the sections on registration carefully.

When will I get my registration appointment?
Registration appointments will be issued beginning Monday, May 2, 2015. You will not receive an appointment until we have received and processed all requested documents and have received your ELM/EPT scores or proof that you are exempt from taking the exams.

How do I register?
You register online via your MySJSU student account (You do not need to register in person). Sign in to MySJSU to register once you receive your registration appointment. Steps on how to register are available at http://my.sjsu.edu/students/student_tutorials/index.html
- To view the steps, scroll down to “My Academics” and click on “Enroll in (Add) a Class”.

Once I've registered, can I change my schedule?
- If your work or family obligations require you to alter your schedule, you may re-enter the system to make changes before the last day of Advance Registration.
- If a course you want is full, search for open sections using the registration system. Or, place yourself on the class waitlist. You are not guaranteed admission into waitlisted courses.

When is Advance Registration?
Tuesday, May 31 – Sunday, August 21. Be sure to pay your fees by your due date or risk the cancellation of your classes.

What if I forget to register during Advance Registration?
You may still register, but not until Thursday, August 20, the first day of instruction and Late Registration. Late registrants are assessed a $25.00 late fee. After that date, the late registration fee increases depending on when you register. Late registration is on a space available basis: getting the classes you want may be very difficult.

Can I still get academic advising in Academic Advising and Retention Services if my transcripts have not been fully evaluated?
Yes. The advisors will advise you on general university expectations and graduation requirements, including general education course requirements. However, once you get your transcript fully evaluated by Admissions, you must meet with an Academic Advisor again to re-examine your general education checklist and progress toward degree completion because changes to your academic plan may have to be made. This is essential if you plan to graduate in a timely manner. Call AARS at 408-924-2129 to make an appointment after the third week of classes.
Registration Holds

Holds are electronic restrictions on your access to classes. Some common registration holds include:

Tests
You forgot to take the placement test, or it hasn’t been scored and recorded yet. You must have required test scores on file at SJSU before you may register. Contact the Testing office at testing-office@sjsu.edu.

Transcript
You owe us a final transcript or verification of classes. You may lose all of your classes if you fail to turn in these records by the stated deadline. Contact the Office of Undergraduate Admissions office at admissions@sjsu.edu.

Prerequisites
A prerequisite is a course you must take, or requirement that you must meet, before you can take a higher level course. If you fulfilled the prerequisite at another college but your transcript has not yet been evaluated, you will need to obtain a permission number from the instructor to enroll in the course. You may need to show an unofficial transcript from the school where you took the prerequisite course to the instructor to get the permission number. Please note that even though you may have already submitted your official transcript(s) from the college where you took the prerequisite course(s), it may take at least one semester to be evaluated and posted on your account.

Health Insurance
You did not purchase health insurance. All international students must purchase the University approved health insurance plan before you can register for classes.

Immunization
As a new student, you will need to provide proof of Measles and Hepatitis B immunization prior to enrollment. If you don't have documentation, go to the SJSU Health Center to get your shots and proof of immunizations. Bring the forms to the Student Services Center or fax them to 408-924-2077.
Fees are due after registering for your classes. Check your MySJSU account to see your payment due date. You have the option to pay in full or sign up for a payment plan. For details, visit sjsu.edu/bursar

Estimates of average expenses (international student) for a nine–month academic year are:

<table>
<thead>
<tr>
<th>Summary for one academic year</th>
<th>Undergraduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fees*</td>
<td>$16,306</td>
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<tr>
<td>Living Expenses</td>
<td>$18,133</td>
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<tr>
<td>Health Insurance</td>
<td>$1,279</td>
</tr>
<tr>
<td>Total (Declaration of Finance)</td>
<td>$35,718</td>
</tr>
</tbody>
</table>

* To maintain full-time student status, undergraduates are required to enroll in 12 units each semester.

Fees Are Subject to Change
The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by The Board of Trustees.

Financing Your Education
Please note that international students are not eligible for financial aid at SJSU and that work authorization in the United States is difficult to obtain.

Installment Payments
For payment plan options visit sjsu.edu/bursar/payment_refunds/installments/index.html
There is an enrollment fee to participate.

Fee Payment Deadlines
After you register, log on to your MySJSU account to view the amount you owe and your payment due date.
SJSU does not send invoices to students. It is your responsibility to check your MySJSU account to keep current with your account. Failure to pay by the deadline will result in your classes being dropped. For more information about payment methods, including international wire transfer, fees and payment due dates visit sjsu.edu/bursar

Field Trip Fees
A few courses have additional field trip fees ranging from $11.00 to $52.00.

Special or optional fees
Parking permits are available for students. A daily one–semester parking permit is estimated at $192.00.

Refunds
Students are highly encouraged to enroll in Direct Deposit. With Direct Deposit, you receive your refund several days quicker than a paper check. To enroll, login to MySJSU, scroll to Finances, and select Enroll in Direct Deposit.
To learn more visit sjsu.edu/bursar

Spartan Bookstore Charges
Registered students can charge books and supplies to their SJSU student account. For more details visit sjsu.edu/bursar/services
International Wire Transfers

International students can now make payments via international wire transfer through their MySJSU account. San José State University has partnered with flywire (formerly peerTransfer) to streamline the tuition payment process for our international students. flywire offers excellent foreign exchange rates, allowing you to pay in your home currency (in most cases) and save a significant amount of money, compared to traditional banks. You will be able to track the progress of your payment throughout the transfer process via a student dashboard, and you will also be notified via email when your payment is received by San José State.

There is no fee charged by SJSU or flywire for international wire transfers. The bank you use to send the wire transfer usually charges a fee, so check with that bank for the fee schedule. Learn more at sjsu.edu/bursar/payment_refunds/methods/international_wire_transfer

You are responsible for keeping your MySJSU account current

SJSU has established a business practice whereby all payments apply to the oldest debt on your account. For example, if you are making a registration payment and you have a housing debt with an earlier due date, the payment will apply to the housing charges first. Keep your account current to avoid the possibility of enrollment cancellation.

Any delinquent outstanding charges owed to the university will be submitted to the Franchise Tax Board for tax refund offset. The university or its agent has the right to pursue collections in order to repay a delinquent debt owed to the university.

Ann Gail Dela Cruz
Hospitality

Derek Fisher
Business

Charlene Estolas
Kinesiology
<table>
<thead>
<tr>
<th>Housing Options</th>
<th>Description</th>
<th>Rent</th>
<th>Meal Plan</th>
<th>Included in Rent</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Village Apartments Building B “CVB”</td>
<td>High Rise: Studios, three, four and five-bedroom units typically for transfers and upper division</td>
<td>$10,819</td>
<td>No Meal Plan required. Meal Plans offering a limited number of meals per semester are available.</td>
<td>Internet, Basic Utilities &amp; Cable TV</td>
<td><a href="http://sjsu.edu/housing">sjsu.edu/housing</a> <a href="mailto:UHS-frontdesk@sjsu.edu">UHS-frontdesk@sjsu.edu</a> 408-795-5600</td>
</tr>
<tr>
<td>Campus Village Suites – Building C “CVC”</td>
<td>High Rise: Four-bedroom units with a mix of upper division students and freshmen</td>
<td>$15,570</td>
<td>5-day included in rent 7-day meal plan available</td>
<td>Internet, Basic Utilities &amp; Cable TV</td>
<td><a href="http://sjsu.edu/housing">sjsu.edu/housing</a> <a href="mailto:UHS-frontdesk@sjsu.edu">UHS-frontdesk@sjsu.edu</a> 408-795-5600</td>
</tr>
<tr>
<td>Campus Village 2 – “CV2” (Scheduled to be open by Fall 2016)</td>
<td>High Rise: Ten-Story building, traditional hall typically for freshmen</td>
<td>$15,700</td>
<td>5-day included in rent 7-day meal plan available</td>
<td>Internet, Basic Utilities &amp; Cable TV</td>
<td><a href="http://sjsu.edu/housing">sjsu.edu/housing</a> <a href="mailto:UHS-frontdesk@sjsu.edu">UHS-frontdesk@sjsu.edu</a> 408-795-5600</td>
</tr>
<tr>
<td>Washburn Halls “The Bricks” “The Classics”</td>
<td>Three-Story Building: traditional hall typically for freshmen</td>
<td>$13,254</td>
<td>5-day included in rent 7-day meal plan available</td>
<td>Internet, Basic Utilities &amp; Cable TV</td>
<td><a href="http://sjsu.edu/housing">sjsu.edu/housing</a> <a href="mailto:UHS-frontdesk@sjsu.edu">UHS-frontdesk@sjsu.edu</a> 408-795-5600</td>
</tr>
<tr>
<td>Joe West Hall “The Classics”</td>
<td>High Rise: Traditional dorm typically for freshmen</td>
<td>$13,254</td>
<td>5-day included in rent 7-day meal plan available</td>
<td>Internet, Basic Utilities &amp; Cable TV</td>
<td><a href="http://sjsu.edu/housing">sjsu.edu/housing</a> <a href="mailto:UHS-frontdesk@sjsu.edu">UHS-frontdesk@sjsu.edu</a> 408-795-5600</td>
</tr>
<tr>
<td>International House “I-House”</td>
<td>Large residence near campus with 70 U.S. and International students</td>
<td>$14,628</td>
<td>5-day included in rent 7-day meal plan available</td>
<td>Internet, Basic Utilities &amp; Cable TV</td>
<td><a href="mailto:ihouse@sjcc.edu">ihouse@sjcc.edu</a> 408-924-6570</td>
</tr>
</tbody>
</table>

*Rent amounts are subject to change and are based on double occupancy, furnished units with a 10-month contract.

**Meal plans are required for all freshmen living in University Housing or the International House (I-House).
University Housing Services

We strive to provide supportive and affordable residential learning communities that promote academic success and individual development. Our living-learning communities help ease the transition to college life, serve as an extension of the classroom, and increase awareness of community responsibility. Located on the main San José State campus, the residence halls are just minutes from classes, the library, recreation and dining facilities, and downtown.

Within the residence halls, we offer a variety of communities to bring students together who have similar interests. Programming is designed around student interests and often has a component tied to a SJSU academic department. Students who live on campus have the opportunity to get involved in social gatherings, cultural events, intramural sports, community service, and a wide range of other campus activities.

If you are interested in living on campus, please visit sjsu.edu/housing. If you have questions, please contact University Housing directly at 408-795-5600 or uhs-frontdesk@sjsu.edu

The Housing Application deadline is Sunday, May 1, 2016. To fill out an application for University Housing visit sjsu.edu/housing and submit the following:

1. A completed online University Housing application
2. A $50 non-refundable application fee
3. A $600 initial payment

Room/Apartment Assignment

The online housing application is available as early as Friday, January 1, 2016. We encourage you to complete the application and submit payments as soon as possible. If you are a freshman required to live on campus, you must complete your online application (electronically signed license agreement and $50 application fee) and submit the $600 initial payment by Friday, April 1, 2016 to be included in the first round of housing assignments. You may also complete your online housing application and submit payments any time after this date as long as space remains available. Your room/apartment assignment will be made on a first-paid, first-served basis after April 1.

International House

A large, comfortable home located near campus, the International House is a co-ed residence for 70 U.S. and international students attending San José State. At I-House, residents find friends, study partners, and mentors in addition to opportunities for leadership, group activities and travel. Our students represent approximately 25 countries, range in age from 17 to 35 years of age, study in a wide variety of programs offered on the SJSU campus, and enroll in graduate, undergraduate, and English language programs.

I-House offers a one-semester contract and stays open year-round with per diem rates during summer and winter breaks. As much as possible, roommates are matched according to compatible interests and personal habits. After the first semester at the International House, residents have the opportunity to choose a roommate and designate a preferred room.

All furniture, utilities, TV, internet access and computer equipment, as well as use of a fully equipped kitchen, are included. Students interested in living in the I-House must send a separate application and $50 application fee. Applications are available at sjsu.edu/ihouse

Accessible Education Center (AEC)

The Accessible Education Center provides academically related services for students with disabilities. To qualify, students must register and create a confidential file with the AEC to receive a wide spectrum of services based on their own individual needs.

Services include, but are not limited to. Consideration for priority registration, note takers, readers, sign language interpreters/captioners, test accommodations, academic counseling, general education advising and hands–on training with adaptive technology. Students should provide the AEC with disability verification as soon as possible after applying to SJSU. It is important to make an appointment with the center at 408–924–6000 for review of specific needs prior to registering for classes.

Student Code of Conduct

Members of SJSU are expected to uphold the community standards and demonstrate academic integrity, accountability for one’s actions, respect for oneself and one’s community, and personal development. It is, therefore, important that students familiarize themselves with the Student Conduct Code and Academic Integrity Policy for which they are accountable. This information can be found in the SJSU university catalog, schedule of classes, and online at sjsu.edu/studentconduct/policies/
Top Countries for Undergraduate International Students

- China
- Vietnam
- India
- South Korea
- Japan
- Indonesia
- Taiwan
- Hong Kong
- Saudi Arabia
- Malaysia

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