

Terms and Conditions of Lower Division Transfer Admission Spring 2017

Provisional Admission

This offer of provisional admission is based on the academic information you reported on your CSUMentor application. All of your academic information must be verified before you will be allowed to enroll and register for classes at SJSU. Your admission will remain “provisional” until you meet all terms stated below and your official, final transcript pass verification. This offer of provisional admission to the academic plan (major) listed on your admission letter is only valid for this term and may not be deferred to another semester. In addition, it is not possible to change your major prior to enrollment at SJSU.

To satisfy the provisions of your admission and become a fully admitted student, you need to complete all of the mandatory steps below:

Complete the Next Steps Intent to Enroll process by 11:59 pm PST Tuesday, November 15, 2016.

Complete the following steps in the Intent to Enroll process on the Next Steps website (<https://nextsteps.sjsu.edu/spring>) by **November 15, 2016**.

1. Indicate that you accept SJSU’s offer of “provisional” admission. Once you “accept,” you are making a commitment to attend SJSU and certify that you understand and agree to these terms and conditions.
2. Sign up for required placement exams. See information below regarding placement exams
3. Sign up for a mandatory one-day Transfer Orientation.
4. Pay the non-refundable \$70 orientation fee.
5. **Wait 3-5 business days.** An email confirmation will be sent to you from the nextsteps@sjsu.edu email address. Print and keep this email—it is your Next Steps receipt.

If you do not complete the entire Intent to Enroll process by November 15, 2016, we will withdraw your application. Please contact nextsteps@sjsu.edu before the deadline if you have any problems completing these steps.

Take Placement Exams

Step 2 will indicate if you are required to take the Entry Level Mathematics (ELM) exam, the English Placement Test (EPT), or both. There are three testing options for the EPT and ELM:

- Take the exam(s) at another California State University by November, 19, 2016. You must register at least two weeks prior to the exam date at: <http://www.ets.org/csu/registration>
- Take the exam(s) outside the state of California or outside the United States by Thursday, December 1, 2016 and have the scores sent to SJSU as soon as they are available. You must register for the test two weeks prior to the exam date at: <http://www.ets.org/csu/registration>
- Take the last exam(s) available at SJSU on Saturday, January 14, 2017. This is the last exam available and students interested in taking the exam on this date should register as soon as possible (at least two weeks prior to the date of the exam). Contact testing-office@sjsu.edu to register.

Send your official, final high school and college transcript(s) (including grades for the Summer term) postmarked no later than Thursday, October 15, 2016.

Meet the CSU Minimum Requirements for freshman admission

An internal review (verification) of your application will be conducted. Your official, final transcript(s) must show that you meet the current impactation criteria and freshman admission requirements in order to pass verification. Failure to pass verification will result in your admission being withdrawn.

To ensure your provisional admission passes verification, make sure your official, final transcript(s) meet the following criteria:

- Confirm the completion of all of your A-G college preparatory coursework with a grade of “C-” or higher by the end of Summer 2016.
- Confirm your date of graduation.
- Earn a minimum of 2.0 in all college coursework
- Send official test scores needed to fulfill admission requirements.
- If you have taken AP exams to satisfy any of the CSU admission requirements, contact College Board immediately and request that your official scores be sent to SJSU.

Monitor Your MySJSU Account

SJSU communicates almost entirely by messages and “To Do List” items posted to your MySJSU account. Check <http://my.sjsu.edu> frequently for updates to your status, important messages, and invitations to upcoming events. You are responsible for compliance with all deadlines posted on your MySJSU account. Failure to do so may result in your application or admission being withdrawn even if you have signed up for housing, attended orientation, or registered for Spring 2017 classes.

Sign up for Campus Housing

If required, sign up for campus housing at sjsu.edu/housing or International House at sjsu.edu/ihouse.