

Fourth Unit Departmental Engagement Activity (out of 25 points)
 (Note: Staple one rubric *behind* each paper)

Format

1	2	3	4	5
Incorrect: Two or more errors in page length and/or other formatting expectations.		Acceptable: One error in page length and/or other formatting expectations.		Professional: Page-length correct and all other formatting consistent with course gradesheet.

Editing

1	2	3	4	5
Incorrect: Contains more than five distinct and varied revision opportunities.		Acceptable: Reasonably well edited, but contains up to five revision opportunities.		Professional: A portfolio-worthy draft. Aside from a rare typo, almost entirely free of error.

Organization

1	2	3	4	5
Confusing: Thesis, forecast, transition(s), and/or review missing or substantially vague.		Acceptable: Thesis, forecast, transition(s), and/or review present but unclear.		Logical: Thesis, forecast, transition(s), and review succinctly and clearly developed.

Summary

1	2	3	4	5
Insufficient: Activity overview offers little or no detail.		Acceptable: Activity overview is present but lacks precision.		Detailed: Vivid activity overview provides a sense of “being there.”

Reflection

1	2	3	4	5
Insufficient: cursory or missing reflection on goals, concerns, and/or personal ambitions.		Acceptable: General reflection on at least one goal, concern, and/or personal ambition.		Detailed: Thoughtful reflection one or more goals, concerns, and/or personal ambitions.

See gradesheet for format, editing, and organization expectations.