San Jose State University
Tenure Recommendation Form
2016-2017

Note: This form is for tenure-only or tenure & promotion candidates electing to be reviewed under the standards and criteria of University Policy S15-8

Name ___________________________________ Rank: ___________________
Department __________________________________ College ___________________
Number of completed years in rank __________ Requesting early tenure? __________

Department/School/Division Committee:

Votes on Academic Assignment:
____ Unsatisfactory ____ Baseline _____ Good _____ Excellent ____ Abstain _____ Absent

Votes on Scholarly/Creative/ Professional Achievement:
____ Unsatisfactory ____ Baseline _____ Good _____ Excellent ____ Abstain _____ Absent

Votes on Service:
____ Unsatisfactory ____ Baseline _____ Good _____ Excellent ____ Abstain _____ Absent

Signed: _______________________________ Date: _______________
Chair of committee

N.B.: Department Committee must attach statement providing assessment of candidate's levels of achievement in all 3 areas (Academic Assignment, Research/Scholarly/Artistic/Professional Activity, and Service.)

Department Chair/School Director (if not on committee):

Recommendation on Academic Assignment:
____ Unsatisfactory ____ Baseline _____ Good _____ Excellent ____ Abstain

Recommendation on Scholarly/Creative/ Professional Achievement:
____ Unsatisfactory ____ Baseline _____ Good _____ Excellent ____ Abstain

Recommendation on Service:
____ Unsatisfactory ____ Baseline _____ Good _____ Excellent ____ Abstain

Signed: _______________________________ Date: _______________

N.B.: If not a member of the Committee, the Department Chair must attach statement providing assessment of candidate's levels of achievement in all 3 areas (Academic Assignment, Research/Scholarly/Artistic/Professional Activity, and Service.)
College RTP Committee:

Votes on Academic Assignment:

____Unsatisfactory ____Baseline _____Good _____Excellent ____Abstentions _____Absent

Votes on Scholarly/Creative/Professional Achievement:

____Unsatisfactory ____Baseline _____Good _____Excellent ____Abstentions _____Absent

Votes on Service:

____Unsatisfactory _____Baseline _____Good _____Excellent ______Abstentions _____Absent

Signed: _______________________________  Date: _______________

Chair of committee

N.B.: College Committee must attach statement providing assessment of candidate’s levels of achievement in all 3 areas (Academic Assignment, Research/Scholarly/Artistic/Professional Activity, and Service.)

College Dean:

Recommendation on Academic Assignment:

____Unsatisfactory ____Baseline _____Good _____Excellent

Recommendation on Scholarly/Creative/Professional Achievement:

____Unsatisfactory ____Baseline _____Good _____Excellent

Recommendation on Service:

____Unsatisfactory ____Baseline _____Good _____Excellent

Signed: _______________________________  Date: _______________

N.B. College Dean must attach statement providing assessment of candidate’s levels of achievement in all 3 areas (Academic Assignment, Research/Scholarly/Artistic/Professional Activity, and Service.)

University RTP Committee:

Votes on Academic Assignment:

____Unsatisfactory ____Baseline _____Good _____Excellent ____Abstentions _____Absent

Votes on Scholarly/Creative/Professional Achievement:

____Unsatisfactory ____Baseline _____Good _____Excellent ____Abstentions _____Absent

Votes on Service:

____Unsatisfactory ____Baseline _____Good _____Excellent ____Abstentions _____Absent

Signed: _______________________________  Date: _______________

Chair of committee

N.B.: University Committee must attach statement providing assessment of candidate’s levels of achievement in all 3 areas (Academic Assignment, Research/Scholarly/Artistic/Professional Activity, and Service.)
University policy S15-8 establishes the following standards for awarding tenure and promotion:

For tenure and promotion at the regular time:
- Excellent in either teaching or scholarship and at least Baseline in the other 2; **OR**
- Good in any 2 categories and at least Baseline in the 3rd

For *early* tenure and promotion:
- Excellent in 2 categories and at least Baseline in the 3rd

For promotion to full at the regular time:
- At least Excellent in 2 categories and at least Baseline in the 3rd; **OR**
- At least Excellent in 1 category and at least Good in the other 2

For *early* promotion to full:
- At least Excellent in 2 categories and at least Good in the 3rd
Tenure Form

___________________________________________

Candidate’s Name

Department/ School/ Division Evaluation

Instruction: The Department/ School/ Division Committee should attach here its evaluation of the faculty member’s achievement and activity since date of appointment to probationary service or since last promotion. The statement should not summarize the candidate’s activity, but express the committee’s judgment of its quality and significance. The evaluation statement should address the criteria and standards in the university RTP policy and clearly state the reason for the committee’s recommendation, including reasons for dissenting votes.

Signature of Department/School/Division Committee

Members:

__________________________________  ___________

__________________________________  ___________

__________________________________  ___________

__________________________________  ___________

__________________________________  ___________

Signature of Faculty Member:

I have read the Department/School/Division summary and evaluation, and the chair’s/director’s/division head’s letter, if any. My signature indicates neither agreement nor disagreement with the statements made.

__________________________________  ___________

Signature  Date