

San José State University
San José, California
ANNOUNCEMENT OF POSITION AVAILABILITY
Subject to Budgetary Approval

DIGITAL SERVICES LIBRARIAN

Job Opening ID (JOID): 13935

The Dr. Martin Luther King, Jr. Library at San José State University is recognized as an innovative shared facility combining a large academic library (with a collection of over one million items) and a major downtown public library. This facility uses a merged service model to support the life long learning needs of academic and public library users. The Library's strategic plan is to build a digital library which will "aggressively increase access, creation, and use of digital collections," and "will creatively utilize innovative technologies to provide the University and the broader community with a 21st century library environment, both physical and digital." The Library seeks energetic and creative librarians, with potential to make significant contributions to this library, the campus, and the profession.

Rank: This is a twelve-month, tenure-track faculty position at the rank of Senior Assistant Librarian.

Qualifications: Required

- Master's degree from an ALA-accredited Library/Information Science program or its equivalent degree if earned from outside the U.S. or Canada;
- Strong customer service commitment;
- Excellent interpersonal, analytical, oral, and written communication skills;
- Ability to utilize emerging technologies as appropriate;
- Demonstrated ability to work well both independently and collaboratively with colleagues, faculty and staff in a rapidly changing and dynamic environment;
- Awareness of and sensitivity to the educational goals of a multicultural population as might have been gained in cross-cultural study, training, service provision and other comparable experience;
- Capability and commitment to engage in research and continued professional development worthy of promotion and tenure as a faculty member in the California State University system;
- Demonstrated knowledge of digital library content and metadata standards such as EAD, and Dublin Core, including demonstrated competence with XML highly desirable;
- Demonstrated experience with current digital collection architectures and platforms such as CONTENTdm and DSpace;
- Familiarity with institutional repositories management including policy matters; working with faculty, and staff on campus; intellectual property issues and strategies for securing appropriate content;

Qualifications: Preferred

- Demonstrated leadership ability with a record of flexibility, creativity, and commitment to diversity. Experience with mentoring, supervising and developing staff.
- Familiarity with mobile web and course management systems
- Experience with project management; highly desired is a minimum of one year experience managing digital collections.
- Minimum one year of professional library experience in an academic or research library. Additional degree in information or computer science-related discipline or experience with metadata and systems architecture.

Responsibilities:

The successful applicant will provide vision and direction for a growing suite of services supporting scholarship; provide support in the continued development and management of the digital archives; keep current with the latest technologies, and develop and implement ideas for applications in new and current services; provide expertise and leadership for current and future SJSU e-scholarship projects such as electronic journal publishing and data curation; provide expertise on intellectual property issues; maintain awareness and develop in-depth knowledge of new technology, relevant national standards and best practices related to digitization and scholarship; and coordinate resource management and training for digitization and associated standards. Ability to work cooperatively and maintain effective, creative, and flexible working relationships with colleagues, faculty, staff and students. Incumbent will serve at the reference desk and provide some classroom instruction, with some evening and weekend hour assignments. Works closely and cooperatively with the Director of Special Collections and Archives, Technical Services Manager and Collection Development Coordinator. The successful candidate will be expected to join faculty and staff in a commitment to active learning, to the assessment of learning outcomes, and to multiple pathways that enable students to graduate.

The Digital Services Librarian:

- Serves as liaison to faculty and students in assigned subject areas, remaining conversant with and responsive to curricular and program changes.
- Provides specialized reference and research consultation in assigned subject areas in addition to providing reference service to campus and community library users at the reference desk
- Develops partnerships with teaching faculty to incorporate information literacy competencies into library instruction the classroom and in online environments
- Works collaboratively with and implements projects and assignments under the direction of the Associate Dean for User Services, Research & Scholarly Resources
- Creates a learner-centered teaching environment by using active, collaborative, and other appropriate learning activities, modifying teaching methods and

delivery as appropriate to address different learning styles, language abilities, developmental skills, age groups, and the diverse student needs

- Establishes methods for evaluating student learning outcomes and instructional efficacy and uses the data collected to guide personal teaching and professional development.
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- Ensures curriculum-aligned collection development, including selection, evaluation, and budget oversight for assigned subject areas.
- Reviews and manages disciplinary collections to ensure they satisfy current and anticipated research and teaching needs
- Maintains and updates libguides for subject specialties and explores options for embedding library resources in course management system
- Participates in library teams, library governance, professional development activities, and university service. This may also include serving on and representing the library on joint(SJPL and SJSU), campus, and on system wide committees and/or task forces
- Encourages and facilitates participation in the University's institutional repository and educates and informs faculty and staff about scholarly communication issues
- Builds a record of progressive scholarly and professional achievement to fulfill the University requirement of retention, tenure and promotion. Library practice allots 4 hours weekly to the pursuit of this goal.

Salary Range: Commensurate with qualifications and experience.

Starting Date: Approximately June 2011

Eligibility: Employment is contingent upon proof of eligibility to work in the United States.

Application

Procedures: For full consideration, send a letter of application, curriculum vitae, statement of interests/philosophy and research plans, and at least three original letters of reference with contact information by February 15, 2011 to:

Lauren Andersen
Dr. Martin Luther King, Jr. Library
San José State University
One Washington Square
San José, CA 95192-0028

Please include Job Opening
ID (JOID) on all
correspondence.

Please note: Original transcripts of terminal degree are required for appointment.

Ruth E. Kifer, Dean, University Library, invites you to contact us with your questions at (408) 808-2126 or via email at lib-pers@sjsu.edu. Please visit our websites at <http://www.sjsu.edu> and <http://library.sjsu.edu>. For information on faculty retention, tenure and promotion, see the SJSU Academic Senate policy S98-8 at <http://www.sjsu.edu/senate/s98-8.htm>.

San José State University is California's oldest institution of public higher learning. The campus is located on the southern end of San Francisco Bay in downtown San José (Pop. 1,023,000), hub of the world-famous Silicon Valley high-technology research and development center. Many of California's most popular national, recreational, and cultural attractions are nearby. A member of the 23-campus California State University (CSU) system, San José State University enrolls approximately 29,000 students, a significant percentage of whom are members of ethno-cultural minority groups. The Library – and the University of which it is a part - is committed to increasing the diversity of its faculty so our community can benefit from multiple perspectives.

San José State University is an Equal Opportunity/Affirmative Action Employer committed to nondiscrimination on the bases of race, color, religion, national origin, sex, sexual orientation, gender status, marital status, pregnancy, age, disability, or covered veteran status consistent with applicable federal and state laws. This policy applies to all SJSU students, faculty, and staff as well as University programs and activities. Reasonable accommodations are made for applicants with disabilities who self-disclose.

The latest San José State University Safety 101 Uniform Campus Crime and Security Report is available. You may request a copy of San José State University's annual safety report by contacting the University Police Department at (408) 924-2222 or by visiting the [University Police Department website](http://www.sjsupd.com/asr/index.html) (<http://www.sjsupd.com/asr/index.html>).