San José State University
San José, California
ANNOUNCEMENT OF POSITION AVAILABILITY

Subject to Budgetary Approval

The Department of English and Comparative Literature at San José State University is seeking candidates for a pool of qualified, prospective supervising teachers to supervise English Phase II/III student teachers starting spring 2017. The number of positions hired from this pool will vary from semester to semester, contingent upon student enrollment figures and funding.

Specialization: English Education

Rank: Part-time Temporary

Required Qualifications:

• 3 years experience teaching in a public high school or middle school

• current or former California Single Subject English Teaching Credential or California General Teaching Credential

Preferred Qualifications:

• Experience serving as a supervising teacher

Responsibilities:

• Observe each student teacher/intern a minimum of 6 times per semester

• Submit a copy of the observation form completed for each visit

• Serve as mediator between student teachers and mentor teachers; facilitate communication as needed; convey the requirements for Phase II/III student teaching

• Participate in 2 supervisors’ meetings each semester

• Attend the 7 sessions of the ENED 365: Seminar in English Ed

• Attend the PACT overview session

• Attend any supervisor/mentor teacher trainings or professional development workshops offered through the Single Subject Credential Program

Salary Range: Commensurate with qualifications and experience.

Starting Date: January 28, 2017

Eligibility: Employment is contingent upon proof of eligibility to work in the United States.
Application Procedure:

Applications should be sent electronically as one PDF file to english@sjsu.edu with the subject line “English Education Supervising Teachers.” Letters of recommendation may be sent under a separate cover. For full consideration, please send the following:

- A letter of application that addresses qualifications and teaching philosophy
- Curriculum vitae
- Three (3) current letters of recommendation
- Transcript for terminal degree (this may be unofficial at time of application, but an official transcript must be provided prior to commencement of employment)

Applications are accepted on a rolling basis.

San José State University is California’s oldest institution of public higher learning. The campus is located on the southern end of San Francisco Bay in downtown San José (Pop. 1,000,000), hub of the world-famous Silicon Valley high-technology research and development center. Many of California’s most popular national, recreational, and cultural attractions are conveniently close. A member of the 23-campus CSU system, San José State University enrolls approximately 30,000 students, a significant percentage of whom are members of minority groups. The University is committed to increasing the diversity of its faculty so our disciplines, students and the community can benefit from multiple ethnic and gender perspectives.

San José State University is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, color, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, or disability or any other status protected by law. This policy applies to all San José State University students, faculty, and staff as well as University programs and activities. Reasonable accommodations are made for applicants with disabilities who self-disclose. Note that all San José State University employees are considered mandated reporters under the California Child Abuse and Neglect Reporting Act and are required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

The latest San José State University Safety 101 Uniform Campus Crime and Security Report is available. You may request a copy of San José State University’s annual safety report by contacting the University Police Department at (408) 924-2222 or by visiting the University Police Department website at (http://www.sjsu.edu/police.)