



San José State
UNIVERSITY

Office of Faculty Affairs

One Washington Square
San José, CA 95192-0021
Voice: 408-924-2450
Fax: 408-924-2425

Interim Associate Vice President
Joan M. Merdinger

November 29, 2005

TO: VP/SA Phillips, AVP Rose, AVP Cooper, College Deans,
Department Chairs, and School Directors

FR: Joan M. Merdinger
Interim AVP/FA

A handwritten signature in purple ink that reads "Joan M. Merdinger".

RE: Unit 11 Implementation

Effective December 1, 2005, and as part of our efforts to be in compliance with the UAW-CSU Agreement, letters of appointment which we refer to as “Terms and Conditions” for Teaching Associates, Graduate Assistants and Instructional Student Assistants will be required.

The “Terms and Conditions” for Teaching Associates and Graduate Assistants will be run through PeopleSoft in a manner similar to the “Terms & Conditions” for temporary faculty.

The “Terms & Conditions” for Instructional Students Assistants will be an Adobe fill-in available via the Office of Faculty Affairs website in the **Forms** section.

All appointments for TAs, GAs or ISAs effective December 1, 2005 or later require “Terms & Conditions.” Quick reference guides will be available on the Office of Faculty Affairs website under the **Faculty Appointment Procedures** area beginning December 1, 2005. They will also be made available via the CMS Quick Reference Guide area soon.

As CMS is gearing up for an upgrade to PeopleSoft 8.9, training sessions will not be available. However, Faculty Affairs Staff will be available to assist open lab sessions in the Mod C training facility (*subject to training facility availability*).

Should you have any questions or concerns regarding the continuing implementation of the UAW-CSU Agreement please refer to the Agreement itself (available at http://www.calstate.edu/LaborRel/Contracts_HTML/CBA_Contract/Unit_11_Contract-First_Draft_062405.pdf) or contact the Office of Faculty Affairs at (408) 924-2450 and one of our Confidential Staff members will be available to assist you. We thank you for your cooperation with the continuing implementation of this Agreement.

The California State University:

Chancellor's Office
Bakersfield, Channel Islands, Chico,
Dominguez Hills, East Bay, Fresno,
Fullerton, Humboldt, Long Beach, Los
Angeles, Maritime Academy, Monterey
Bay, Northridge, Pomona, Sacramento, San
Bernardino, San Diego, San Francisco, San
Jose, San Luis Obispo, San Marcos,
Sonoma, Stanislaus

cc:

President Kassing
Provost Sigler
AVP/HR Rivera
Counseling Center Director Sivertsen

LARC Director Ting
BSAC Director Kravitz
College Confidentials