



San José State
UNIVERSITY

Office of Faculty Affairs

One Washington Square, San José, California 95192-0021 PH (408) 924-2450 Fax (408) 924-2425

Sybil Weir/John Galm Endowment Award

1. **Purpose:** The Sybil Weir/John Galm Award is designed to assist junior faculty in establishing and developing their careers at San José State University. The award is intended to support research, travel to present at conferences, and/or acquisition of equipment related to teaching or scholarship.

A longtime professor and Chair of the English Department, Dr. John Galm established the Weir/Galm Endowment in 1995 in memory of his wife, Dr. Sybil Weir. Dr. Weir also had a long career at San José State University. She was Professor of English and Associate Dean of the College of Humanities and the Arts; she also served as Associate Vice President for Faculty Affairs. The Weir/Galm Endowment Award is intended to enhance the careers of new faculty members – particularly women and underrepresented minority faculty – according to the wishes of Dr. Weir and Dr. Galm.

2. **Eligibility:** Tenure-track faculty members are eligible for this award. Preference will be given to proposals from women and underrepresented minority faculty member or to proposals that address issues of diversity.
3. **Award:** This award provides one (1), **\$2,500 award** subject to IRS tax.
4. **Application Deadline:** Proposals are due by Friday, **February 13, 2009 at 5:00 p.m.** in the Office of Faculty Affairs.
5. **Application Procedure:** Applicants should submit a proposal not to exceed the cover sheet plus three pages which includes: (1) a description of the proposed project activities and timeline; (2) a statement of how the proposed project and activities will contribute to knowledge and scholarship in the applicant's discipline; (3) a statement about how the proposed project and activities will contribute to the applicant's teaching effectiveness; (4) a statement of how the proposed project and activities address issues of diversity; and (5) an itemized budget and justification (up to \$2,500). Please attach a current curriculum vitae. **The original plus 10 copies should be submitted to the Office of Faculty Affairs (ADM 150, extended zip: 0021).**
6. **Review Procedure:** The Office of Faculty Affairs will convene University-level faculty committee to make the final recommendations.
7. **Evaluation Criteria:** The selection committee will consider proposals based on:
 - project's contribution to knowledge and scholarship in the applicant's discipline;
 - project's contribution to diversity issues;
 - project's contribution to applicant's teaching effectiveness; and
 - applicant's ability to carry out the project as proposed.
8. **Other Conditions and Requirements:** The grantee will prepare an end-of-year report summarizing outcomes of his/her project/activity.

*For more information contact Hannah Israel in the Office of Faculty Affairs at
4-2452 or email: hisrael@sjsu.edu*

**Sybil Weir/John Galm Endowment Award
Spring 2009 Proposal
Cover Page**

Name: _____ **Campus Phone:** _____

Department: _____ **College:** _____

Email: _____ **Extended Zip:** _____

Faculty Rank: _____ **Probationary Year:** _____

ABSTRACT (not to exceed 100 words)

Chair's Signature: _____ **Date:** _____

Dean's Signature: _____ **Date:** _____

**Applications must be received on or before Friday, February 13, 2009
at 5:00 pm, in the Office of Faculty Affairs, ADM 150, Extended Zip: 0021**