## DOSSIER RETENTION/TENURE/PROMOTION PERFORMANCE REVIEWS
### ASSISTANT, ASSOCIATE, AND FULL PROFESSOR CANDIDATES*

All Deadlines are 5:00 pm

### August, 2017
- **Mon, 8/28**: Candidates for promotion to full professor notify Department Chair of intent

### September, 2017
- **Fri, 9/8**: Department Chair's Descriptions due to Candidates
- **Mon, 9/18**: Candidate's responses (if any) to Chair's Descriptions due
- **Mon, 9/25**: Dossiers due

### October, 2017
- **Mon, 10/9**: DOSSIER CLOSING
- **Mon, 10/30**: Department Committee recommendations due to Candidates

### November, 2017
- **Fri, 11/3**: Department Chair's recommendations (if any) due to Candidates
- **Mon, 11/13**: Candidate's responses (if any) due to Department/School offices

### December, 2017
- **Mon, 12/4**: BEGIN ACCEPTING LATE-ADD MATERIAL REQUESTS (Paper only)
- **Tues, 12/5**: Late-Add Committee charge meeting
- **Fri, 12/8**: College Committee's & Dean's recommendations to Candidates
- **Mon, 12/18**: Candidate's responses to College recommendations (if any) due

### January, 2018
- **Wed, 1/24**: SUBMISSION DEADLINE LATE-ADD MATERIAL REQUESTS
- **Thurs, 1/25**: URTP Committee charge meeting

### February, 2018
- **Thurs, 2/1**: University Committee Voting Day #1
- **Fri, 2/2**: Deadline for Late-Add Committee to approve/reject Late-Add requests
- **Mon, 2/5**: Approved Late-Add materials to departments; Rejected Late-Add materials to submitter
- **Thurs, 2/8**: University Committee Voting Day #2
- **Thurs, 2/15**: University Committee Voting Day #3
- **Fri, 2/16**: Department Chairs & Department level Late-Add recommendations due
- **Thurs, 2/22**: University Committee Voting Day #4
- **Mon, 2/26**: Candidate's response to Department level Late-Add recommendations due
- **Tues, 2/27**: Approved Late-Add materials, log, and candidates responses to college due

### March, 2018
- **Thurs, 3/1**: University Committee Voting Day #5
- **Mon, 3/5**: Dean, College, and College Committee recommendations due to candidates
- **Tues, 3/6**: APPROVED LATE-ADD MATERIALS AND LOG DUE TO FACULTY AFFAIRS
- **Thurs, 3/8**: University Committee Voting Day # 6
- **Thurs, 3/15**: University Committee Voting Day # 7
- **Fri, 3/16**: Candidate's late add responses to Dean and College level recommendations due to Faculty Affairs
- **Thurs, 3/22**: University Committee Voting Day # 8

### April, 2018
- **Thurs, 4/5**: University Committee Voting Day # 9
- **Thurs, 4/12**: University Committee Voting Day # 10
- **Mon, 4/16**: University Committee's recommendations due to Candidates
- **Thurs, 4/26**: Candidate's responses (if any) due

### May, 2018
- **Fri, 5/25**: PRESIDENT'S DECISIONS ANNOUNCED

*These categories also include 4th and 5th year Candidates for whom the President has directed a special 4th or 5th year review.
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POST-TENURE REVIEW
All deadlines are 5:00 pm

As you plan to meet these deadlines, please remember that faculty members must be given ten calendar days to respond to their evaluations before the evaluation is forwarded to the next level of review.

October, 2017
Mon, 10/9  AY 17-18 Post-Tenure Review list due to College Offices from the Office of Faculty Affairs

February, 2018
Mon, 2/12  Review Committee(s) selected; Candidates informed of the due date and materials to be submitted to the Committee

May, 2018
Tues, 5/1  Written summary of Post-Tenure Review due to Candidate; Original review sent to Dean's office
Fri, 5/11  Candidate's responses due to college office
Mon, 5/14  Dean's evaluations due to candidates
Fri, 5/25  Candidate's responses (if any) due to college
Tues, 5/29  Post-Tenure Reviews due to the Office of Faculty Affairs