San José State University  
San José, California  
ANNOUNCEMENT OF POSITION AVAILABILITY  
Subject to Budgetary Approval  

Specialization: Writing Center Faculty Director  

Job Opening ID (JOID): 23821  

Rank: Assistant or Associate Professor (Tenure-track or tenured)  

Qualifications--  

Required: Ph.D. in Rhetoric/Composition, Applied Linguistics, or related field of study by start of appointment. Experience and expertise in writing center administration. Demonstrated knowledge of best practices in writing center administration, composition theory, and writing pedagogy for a multicultural and multilingual population required. Experience teaching undergraduate and graduate writing courses to a wide range of students. Demonstrated commitment to the educational goals of a multicultural population as might have been gained in cross-cultural study, training, teaching, and other comparable experience. For appointment to Assistant Professor, demonstrated potential for teaching excellence and an emerging record of peer-reviewed scholarship related to the position. Appointment with tenure as an Associate Professor requires a strong record of teaching, scholarship, and professional activity (e.g. regional/national conference/committee service, grant writing and/or fundraising); and a history of appropriate academic committee and other service at department and university levels. An established record of peer-reviewed scholarship related to the position and established service and successful teaching records are required to earn tenure if appointed as a probationary faculty member.  

Preferred: 3 or more years’ experience administering a writing center. Experience, expertise, and ability to teach in one or more of the following secondary areas: second-language writing and/or acquisition, basic/developmental writing, TESOL, and/or English as a World Language.  

Responsibilities:  

- Oversee university Writing Center operations. Direct Center staff; develop writing support programs and resources; provide strategic direction for the Center.  
- Teach entry-level and advanced writing courses. Develop and teach non-credit and credit-bearing courses in writing center theory, pedagogy, second language writing, and/or related fields.  
- Work effectively with other writing faculty and administrators in a multi-faceted, comprehensive writing program that includes a Writing Center, Writing Fellows Program, First-Year Writing, Stretch English, Professional/Technical Writing concentration, Writing Across the Curriculum, and graduate (MA) offerings in composition and rhetorical theory, cross-cultural literacies, and TA training.  
- Collaborate with faculty and administrators in different departments and divisions to integrate writing support services program across the university, including the university’s writing curriculum, writing tutor programs, and faculty professional development.  
- Serve on departmental, College, and University committees, especially those related to writing.  
- Engage in professional and scholarly activity centered on writing at the national level.  
- Address the needs of a highly diverse student population—in age, ethnicity, cultural background, primary language, and academic preparation—through course materials, teaching strategies, and advisement.
Salary Range: Commensurate with qualifications and experience.

Starting Date: August 22, 2017

Eligibility: Employment is contingent upon proof of eligibility to work in the United States.

Application Procedures: For full consideration, submit an electronic packet via Interfolio apply.interfolio.com/37571 by 9 a.m. on November 7, 2016 that includes:
1. letter of application;
2. curriculum vitae;
3. statement of teaching interests/philosophy;
4. writing sample; and
5. three recent letters of reference with contact information.

Please include Job Opening ID in all correspondence.

Questions may be directed to Dean Lisa Vollendorf at humanities-arts@sjsu.edu.

San José State University is California’s oldest institution of public higher learning. The campus is located on the southern end of San Francisco Bay in downtown San José (Pop. 1,000,000), hub of the world-famous Silicon Valley high-technology research and development center. Many of California’s most popular national, recreational, and cultural attractions are conveniently close. A member of the 23-campus CSU system, San José State University enrolls approximately 33,000 students, a significant percentage of whom are members of minority groups. The University is committed to increasing the diversity of its faculty so our disciplines, students and the community can benefit from multiple ethnic and gender perspectives.

San José State University is an Equal Opportunity/Affirmative Action Employer committed to nondiscrimination on the bases of race, color, religion, national origin, sex, sexual orientation, gender status, marital status, pregnancy, age, disability, or covered veteran status consistent with applicable federal and state laws. This policy applies to all San José State University students, faculty, and staff as well as University programs and activities. Reasonable accommodations are made for applicants with disabilities who self-disclose. Note that all San José State University employees are considered mandated reporters under the California Child Abuse and Neglect Reporting Act and are required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

The latest San José State University Safety 101 Uniform Campus Crime and Security Report is available. You may request a copy of San José State University’s annual safety report by contacting the University Police Department at (408) 924-2222 or by visiting the University Police Department website at (http://www.sjsu.edu/police.)